

**TEXAS PARKS AND WILDLIFE DEPARTMENT REGISTRATION AND TITLING REQUIREMENTS FOR
VESSEL AND OUTBOARD MOTOR RENEWALS, REPLACEMENTS, CHANGES AND CORRECTIONS**

<p>TPWD Record Exists Maintenance of an Existing Recorded Vessel or Outboard Motor: Renew Registration, Replacement(s), Change(s), and Correction(s), Lien(s)</p> <p>Legend X = Required Item. ● = One of the Two Marked is a Required Item. IA = If Applicable.</p> <p>All of the blank TPWD forms may be copied. However, when submitted, all signatures (on all TPWD forms and titles) must be original. Additional supporting documentation may be either the original documents or unaltered copies of the documentation.</p>	Vessel/Boat Records Maintenance (PWD 143M)	Outboard Motor Records Maintenance (PWD 144M)	Request to Release a Lien, Add a New Lien, or Correct a Lien (PWD 403)	Renewal Request	Letter of Authorization (PWD 581) and/or Power of Attorney (PWD 1055)	Written Notification	Affidavit of Fact (PWD 314) and/or Documentation Supporting Error	Texas Vessel Title	Texas Outboard Motor Title	Statement That Title is Lost/Destroyed/Not Yet Fulfilled (Printed)	Registration Decals	Statement That Decals are Lost/Destroyed/Not Yet Fulfilled (Issued)	Release of Lien	Legal Document(s)	Verification of Vessel or Outboard Motor Serial Number (PWD 504)	<p>Form Number and Applicable Lettered/Numbered Sections/Items To Be Completed.</p> <p>All forms must include the Owner Name, Signature and the Vessel/Outboard Motor TX and/or Serial Number.</p>

1. TPWD TITLED VESSELS AND OUTBOARD MOTORS

1.1 Renew Vessel Registration - New Registration Decals and ID Card Issued

Vessel in Your Name	●			●	IA											PWD 143M: Section D.
Vessel in Another Person's Name	●			●	X											PWD 143M: Section D.
With Address Change of Vessel in Your Name	●			●	IA											PWD 143M: Sections E & O.
With Address Change of Vessel in Another Person's Name	●			●	X											PWD 143M: Sections E & O.

1.2 Replacements for Lost or Destroyed Items (ID Cards, Registration Decals, Titles)

Vessel - Title	X				IA											PWD 143M: Section K, Item 1. Address Changes Sections G & O or P. For Expedited Title Select Section L for an Additional Fee.
Vessel - Certificate of Number ID Card(s) - Replacement or Additional	X				IA											PWD 143M: Section K, Item 2 or Section M Address Changes Sections G & O.
Vessel - Registration Decals & ID Card	X				IA											PWD 143M: Section K, Item 3. Address Changes Sections G & O.
Outboard Motor - Title		X			IA											PWD 144M: Section H. Address Changes Sections D & K or L. For Expedited Title Select Section I for an Additional Fee.

Forms available at www.tpwd.state.tx.us/boat/forms.htm

For additional explanation of the requirements listed above, or to find the office nearest you, or to have forms mailed, please call either 1-800-262-8755 or 1-512-389-4828.

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1.3 Owner Name Change:

Vessel - Incorrect Title is Attached to Application - New Title and ID Card Issued	X				IA		●	X						●	PWD 143M: Section J, Items 1 & 4a, & Section O. Address Changes Sections G & O. For Expedited Title Select Section L for an Additional Fee.
Vessel - Title is Lost/Destroyed/Not Printed - New Title and ID Card Issued	X				IA		●		X					●	PWD 143M: Section J, Items 1 & 4b, & Section O. Address Changes Sections G & O. For Expedited Title Select Section L for an Additional Fee.
Outboard Motor - Incorrect Title is Attached to Application - New Title Issued		X			IA		●	X						●	PWD 144M: Section G, Items 1 & 4a, & Section K. Address Changes Sections D & K. For Expedited Title Select Section I for an Additional Fee.
Outboard Motor - Incorrect Title is Lost/Destroyed/Not Printed - New Title Issued		X			IA		●		X					●	PWD 144M: Section G, Items 1 & 4b, & Section K. Address Changes Sections D & K. For Expedited Title Select Section I for an Additional Fee.

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<p>TPWD Record Exists Maintenance of an Existing Recorded Vessel or Outboard Motor: Renew Registration, Replacement(s), Change(s), and Correction(s), Lien(s)</p> <p>Legend X = Required Item. ● = One of the Two Marked is a Required Item. IA = If Applicable.</p> <p>All of the blank TPWD forms may be copied. However, when submitted, all signatures (on all TPWD forms and titles) must be original. Additional supporting documentation may be either the original documents or unaltered copies of the documentation.</p>	Vessel/Boat Records Maintenance (PWD 143M)	Outboard Motor Records Maintenance (PWD 144M)	Request to Release a Lien, Add a New Lien, or Correct a Lien (PWD 403)	Renewal Request	Letter of Authorization (PWD 581) and/or Power of Attorney (PWD 1055)	Written Notification	Affidavit of Fact (PWD 314) and/or Documentation Supporting Error	Texas Vessel Title	Texas Outboard Motor Title	Statement That Title is Lost/Destroyed/Not Yet Fulfilled (Printed)	Registration Decals	Statement That Decals are Lost/Destroyed/Not Yet Fulfilled (Issued)	Release of Lien	Legal Document(s)	Verification of Vessel or Outboard Motor Serial Number (PWD 504)	<p>Form Number and Applicable Lettered/Numbered Sections/Items To Be Completed.</p> <p>All forms must include the Owner Name, Signature and the Vessel/Outboard Motor TX and/or Serial Number.</p>
	<p>1.4 Address Change:</p>															

Vessel - Owner Address Change (and/or phone number and/or citizenship) - No New Title or ID Card Issued (No Fee Assessed)	●				IA	●										PWD 143M: Sections G/H & O.
Vessel - Owner Address Change (and/or phone number and/or citizenship) - New ID Card Issued (No New Title Issued)	●				IA	●										PWD 143M: Sections G/H & M & O.
Vessel - Owner/Lien Holder Address Change - Incorrect Title Attached to Application - New Title and ID Card issued	X				IA			X								PWD 143M: Section J, Items 2 & 4a, & Section(s) O/P. For Expedited Title Select Section L for an Additional Fee.
Vessel - Owner/Lien Holder Address Change - Incorrect Title Lost/Destroyed/Not Printed - New Title and ID Card Issued	X				IA					X						PWD 143M: Section J, Items 2 & 4b, & Section(s) O/P. For Expedited Title Select Section L for an Additional Fee.
Outboard Motor - Owner Address Change (and/or phone number and/or citizenship) - No New Title Issued		●			IA	●										PWD 144M: Sections D/E & K.
Outboard Motor - Owner/Lien Holder Address Change - Incorrect Title Attached to Application - New Title issued		X			IA				X							PWD 144M: Section G, Items 2 & 4a, & Section(s) K/L. For Expedited Title Select Section I for an Additional Fee.
Outboard Motor - Owner/Lien Holder Address Change - Incorrect Title Lost/Destroyed/Not Printed - New Title Issued		X			IA					X						PWD 144M: Section G, Items 2 & 4b, & Section(s) K/L. For Expedited Title Select Section I for an Additional Fee.

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**TEXAS PARKS AND WILDLIFE DEPARTMENT REGISTRATION AND TITLING REQUIREMENTS FOR
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<p>TPWD Record Exists Maintenance of an Existing Recorded Vessel or Outboard Motor: Renew Registration, Replacement(s), Change(s), and Correction(s), Lien(s)</p> <p>Legend X = Required Item. ● = One of the Two Marked is a Required Item. IA = If Applicable.</p> <p>All of the blank TPWD forms may be copied. However, when submitted, all signatures (on all TPWD forms and titles) must be original. Additional supporting documentation may be either the original documents or unaltered copies of the documentation.</p>	Vessel/Boat Records Maintenance (PWD 143M)	Outboard Motor Records Maintenance (PWD 144M)	Request to Release a Lien, Add a New Lien, or Correct a Lien (PWD 403)	Renewal Request	Letter of Authorization (PWD 581) and/or Power of Attorney (PWD 1055)	Written Notification	Affidavit of Fact (PWD 314) and/or Documentation Supporting Error	Texas Vessel Title	Texas Outboard Motor Title	Statement That Title is Lost/Destroyed/Not Yet Fulfilled (Printed)	Registration Decals	Statement That Decals are Lost/Destroyed/Not Yet Fulfilled (Issued)	Release of Lien	Legal Document(s)	Verification of Vessel or Outboard Motor Serial Number (PWD 504)	<p>Form Number and Applicable Lettered/Numbered Sections/Items To Be Completed.</p> <p>All forms must include the Owner Name, Signature and the Vessel/Outboard Motor TX and/or Serial Number.</p>

1.5 Vessel and/or Outboard Motor Description Change(s):

Vessel - Incorrect Title Attached to Application - New Title and ID Card Issued	X				IA		X	X							IA	PWD 143M: Section J, Items 3 & 4a, & Section Q. Address Changes Sections G & O. For Expedited Title Select Section L for an Additional Fee.
Vessel - Incorrect Title Lost/Destroyed/Not Printed - New Title and ID Card Issued	X				IA		X			X					IA	PWD 143M: Section J, Items 3 & 4b, & Section Q. Address Changes Sections G & O. For Expedited Title Select Section L for an Additional Fee.
Outboard Motor - Incorrect Title Attached to Application - New Title Issued		X			IA		X		X						IA	PWD 144M: Section G, Items 3 & 4a, & Section M. Address Changes Sections D & K. For Expedited Title Select Section I for an Additional Fee.
Outboard Motor - Incorrect Title Lost/Destroyed/Not Printed - New Title Issued		X			IA		X			X					IA	PWD 144M: Section G, Items 3 & 4b, & Section M. Address Changes Sections D & K. For Expedited Title Select Section I for an Additional Fee.

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TPWD Record Exists

**Maintenance of an Existing Recorded Vessel or Outboard Motor:
Renew Registration, Replacement(s), Change(s), and Correction(s), Lien(s)**

Legend

- X = Required Item.
- = One of the Two Marked is a Required Item.
- IA = If Applicable.

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Vessel/Boat Records Maintenance (PWD 143M)	Outboard Motor Records Maintenance (PWD 144M)	Request to Release a Lien, Add a New Lien, or Correct a Lien (PWD 403)	Renewal Request	Letter of Authorization (PWD 581) and/or Power of Attorney (PWD 1055)	Written Notification	Affidavit of Fact (PWD 314) and/or Documentation Supporting Error	Texas Vessel Title	Texas Outboard Motor Title	Statement That Title is Lost/Destroyed/Not Yet Fulfilled (Printed)	Registration Decals	Statement That Decals are Lost/Destroyed/Not Yet Fulfilled (Issued)	Release of Lien	Legal Document(s)	Verification of Vessel or Outboard Motor Serial Number (PWD 504)
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Form Number and Applicable Lettered/Numbered Sections/Items To Be Completed.

All forms must include the Owner Name, Signature and the Vessel/Outboard Motor TX and/or Serial Number.

1.6 Processor Error - New Title & ID Card Issued
Allows corrections to: Name, Vessel or Motor Description, Address, Registration Decals, Phone, & Citizenship Fields

Vessel - Title Attached	X			IA		X	X					IA	IA	PWD 143M: Section N, Title=Yes, Select Title Attached, Was it Quick? Answer Yes or No, Select Applicable Item(s) 1 - 5 and Complete Applicable Section(s) O, P and/or Q. If answered Yes to Quick, select Section L.
Vessel - Title Lost/Destroyed/Not Printed	X			IA		X			X			IA	IA	PWD 143M: Section N, Title=Yes, Select Title Lost/Destroyed or Not Printed, Was it Quick? Answer Yes or No, Select Applicable Item(s) 1 - 5 and Complete Applicable Section(s) O, P and/or Q. If answered Yes to Quick, select Section L.
Outboard Motor - Title Attached		X		IA		X		X				IA	IA	PWD 144M: Section J, Title=Yes, Select Title Attached, Was it Quick? Answer Yes or No, Select Applicable Item(s) 1 - 5 and Complete Applicable Section(s) K, L and/or M. If answered Yes to Quick, select Section I.
Outboard Motor - Title Lost/Destroyed/Not Printed		X		IA		X			X			IA	IA	PWD 144M: Section J, Title=Yes, Select Title Lost/Destroyed or Not Printed, Was it Quick? Answer Yes or No, Select Applicable Item(s) 1 - 5 and Complete Applicable Section(s) K, L and/or M. If answered Yes to Quick, select Section I.

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1.7 Processor Error - Title Not Affected, No Title Will Be Issued

Allows corrections to: Reissue the Registration Decals & ID Card or Vessel Use Type or Customer Address.

Vessel - Registration Decal & ID Card Correction - New Registration Decals & ID Card Issued	X				IA		X				●	●				PWD 143M: Section N, Title=No, Select Item 4.
Vessel - "Use" Type Correction - New ID Card Issued	X				IA		X									PWD 143M: Section N, Title=No, Select Item 4 and Complete Section Q ("Use").
Vessel - Address/Phone/Citizenship Correction - New ID Card Issued	X				IA		X									PWD 143M: Section N, Title=No, Select Applicable Item(s) 1 and/or 2 and Complete Section O (address/phone/citizenship).
Outboard Motor - Address/Phone/Citizenship Correction - No Title Issued		X			IA		X									PWD 144M: Section J, Title=No, Select Applicable Item(s) 1 and/or 2 and Complete Section K (address/phone/citizenship).

1.8 Release of Lien - New Titled Issued

Vessel - Title Attached			X		IA			X						X		PWD 403: Sections A, J, K, & N. For Expedited Title Select Section C for an Additional Fee.
Vessel - Title Lost/Destroyed/Not Printed			X		IA				X					X		PWD 403: Sections B, J, K, & N. For Expedited Title Select Section C for an Additional Fee.
Outboard Motor - Title Attached			X		IA			X						X		PWD 403: Sections A, J, K, & N. For Expedited Title Select Section C for an Additional Fee.
Outboard Motor - Title Lost/Destroyed/Not Printed			X		IA				X					X		PWD 403: Sections B, J, K, & N. For Expedited Title Select Section C for an Additional Fee.

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1.9 Add A Lien Holder - New Title Issued																
Vessel - Title Attached			X		IA			X								PWD 403: Sections D, J, K, & L. For Expedited Title Select Section C for an Additional Fee.
Vessel - Title Lost/Destroyed/Not Printed			X		IA					X						PWD 403: Sections E, J, K, & L. For Expedited Title Select Section C for an Additional Fee.
Outboard Motor - Title Attached			X		IA				X							PWD 403: Sections D, J, K, & L. For Expedited Title Select Section C for an Additional Fee.
Outboard Motor - Title Lost/Destroyed/Not Printed			X		IA					X						PWD 403: Sections E, J, K, & L. For Expedited Title Select Section C for an Additional Fee.
1.10 Change A Lien Holder - New Title Issued																
Vessel - Title Attached			X		IA		X	X						IA		PWD 403: Sections F, J, K, & L. For Expedited Title Select Section C for an Additional Fee.
Vessel - Title Lost/Destroyed/Not Printed			X		IA		X			X				IA		PWD 403: Sections G, J, K, & L. For Expedited Title Select Section C for an Additional Fee.

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1.10 Change A Lien Holder - New Title Issued - Cont'd

Outboard Motor - Title Attached			X		IA		X	X					IA		PWD 403: Sections F, J, K, & L. For Expedited Title Select Section C for an Additional Fee.
Outboard Motor - Title Lost/Destroyed/Not Printed			X		IA		X		X				IA		PWD 403: Sections G, J, K, & L. For Expedited Title Select Section C for an Additional Fee.

1.11 Processor Error - Correct Lien Holder Information - New Title Issued

Vessel - (Add/Release/Change) - Title Attached			X		IA		X	X							PWD 403: Sections H (Select Release/Change/Add), J, K, & If Applicable Section(s) L/N. For Expedited Title Select Section C (a fee override will be required).
Vessel - (Add/Release/Change) - Title Lost/Destroyed/Not Printed			X		IA		X		X						PWD 403: Sections I (Select Release/Change/Add), J, K, & If Applicable Section(s) L/N. For Expedited Title Select Section C (a fee override will be required).

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1.11 Processor Error - Correct Lien Holder Information - New Title Issued - Cont'd

Outboard Motor - (Add/Release/Change) - Title Attached			X		IA		X		X							PWD 403: Sections H (Select Release/Change/Add), J, K, & If Applicable Section(s) L/N. For Expedited Title Select Section C (a fee override will be required).
Outboard Motor - (Add/Release/Change) - Title Lost/Destroyed/Not Printed			X		IA		X		X							PWD 403: Sections I (Select Release/Change/Add), J, K, & If Applicable Section(s) L/N. For Expedited Title Select Section C (a fee override will be required).

2. VESSELS REGISTERED WITH TPWD BUT NOT TITLED (Outboard Motors are Not Registered - Documented Vessels see the Registration of USCG Documented Vessels Matrix)

2.1 Renew Vessel Registration - New Registration Decals and ID Card Issued

Vessel in Your Name	●			●	IA											PWD 143M: Section D.
Vessel in Another Person's Name	●			●	X											PWD 143M: Section D.
With Address Change of Vessel in Your Name	●			●	IA											PWD 143M: Sections E & O.
With Address Change of Vessel in Another Person's Name	●			●	X											PWD 143M: Sections E & O.

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**TEXAS PARKS AND WILDLIFE DEPARTMENT REGISTRATION AND TITLING REQUIREMENTS FOR
VESSEL AND OUTBOARD MOTOR RENEWALS, REPLACEMENTS, CHANGES AND CORRECTIONS**

<p>TPWD Record Exists Maintenance of an Existing Recorded Vessel or Outboard Motor: Renew Registration, Replacement(s), Change(s), and Correction(s), Lien(s)</p> <p>Legend X = Required Item. ● = One of the Two Marked is a Required Item. IA = If Applicable.</p> <p>All of the blank TPWD forms may be copied. However, when submitted, all signatures (on all TPWD forms and titles) must be original. Additional supporting documentation may be either the original documents or unaltered copies of the documentation.</p>	Vessel/Boat Records Maintenance (PWD 143M)	Outboard Motor Records Maintenance (PWD 144M)	Request to Release a Lien, Add a New Lien, or Correct a Lien (PWD 403)	Renewal Request	Letter of Authorization (PWD 581) and/or Power of Attorney (PWD 1055)	Written Notification	Affidavit of Fact (PWD 314) and/or Documentation Supporting Error	Texas Vessel Title	Texas Outboard Motor Title	Statement That Title is Lost/Destroyed/Not Yet Fulfilled (Printed)	Registration Decals	Statement That Decals are Lost/Destroyed/Not Yet Fulfilled (Issued)	Release of Lien	Legal Document(s)	Verification of Vessel or Outboard Motor Serial Number (PWD 504)	<p>Form Number and Applicable Lettered/Numbered Sections/Items To Be Completed.</p> <p>All forms must include the Owner Name, Signature and the Vessel/Outboard Motor TX and/or Serial Number.</p>

2.2 Replacements for Lost or Destroyed Items (ID Cards, Registration Decals)

Certificate of Number ID Card(s) - Replacement or Additional	X				IA											PWD 143M: Section K, Item 2 or Section M Address Changes Sections G & O.
Registration Decals & ID Card	X				IA											PWD 143M: Section K, Item 3. Address Changes Sections G & O.

2.3 Information Change(s) - Vessels

Owner Address Change (and/or phone number and/or citizenship) - No New ID Card Issued (No Fee Assessed)	●				IA	●										PWD 143M: Sections G/H & O.
Owner Address Change (and/or phone number and/or citizenship) - New ID Card Issued	●				IA	●										PWD 143M: Sections G/H & M & O.
Owner Name Change/Correction - New ID Card Issued	X				IA	●								●		PWD 143M: Section J, Item 1, & Section O. Address Changes Sections G & O.
Description Correction - New ID Card Issued	X				IA	X									IA	PWD 143M: Section J, Item 3, & Section Q. Address Changes Sections G & O.

Forms available at www.tpwd.state.tx.us/boat/forms.htm

For additional explanation of the requirements listed above, or to find the office nearest you, or to have forms mailed, please call either 1-800-262-8755 or 1-512-389-4828.

TEXAS PARKS AND WILDLIFE DEPARTMENT REGISTRATION AND TITLING REQUIREMENTS FOR VESSEL AND OUTBOARD MOTOR RENEWALS, REPLACEMENTS, CHANGES AND CORRECTIONS

<p>TPWD Record Exists Maintenance of an Existing Recorded Vessel or Outboard Motor: Renew Registration, Replacement(s), Change(s), and Correction(s), Lien(s)</p> <p>Legend X = Required Item. ● = One of the Two Marked is a Required Item. IA = If Applicable.</p> <p>All of the blank TPWD forms may be copied. However, when submitted, all signatures (on all TPWD forms and titles) must be original. Additional supporting documentation may be either the original documents or unaltered copies of the documentation.</p>	Vessel/Boat Records Maintenance (PWD 143M)	Outboard Motor Records Maintenance (PWD 144M)	Request to Release a Lien, Add a New Lien, or Correct a Lien (PWD 403)	Renewal Request	Letter of Authorization (PWD 581) and/or Power of Attorney (PWD 1055)	Written Notification	Affidavit of Fact (PWD 314) and/or Documentation Supporting Error	Texas Vessel Title	Texas Outboard Motor Title	Statement That Title is Lost/Destroyed/Not Yet Fulfilled (Printed)	Registration Decals	Statement That Decals are Lost/Destroyed/Not Yet Fulfilled (Issued)	Release of Lien	Legal Document(s)	Verification of Vessel or Outboard Motor Serial Number (PWD 504)	<p>Form Number and Applicable Lettered/Numbered Sections/Items To Be Completed.</p> <p>All forms must include the Owner Name, Signature and the Vessel/Outboard Motor TX and/or Serial Number.</p>
	<p>2.4 Processor Error</p>															

Registration Decals & ID Card Correction - New Registration Decals & ID Card Issued	X				IA		X				●	●				PWD 143M: Section N, Title=No, Select Item 4.
Owner Name/Address/Phone/Citizenship or Vessel Description Correction - New ID Card Issued	X				IA		X								IA	PWD 143M: Section N, Title=No, Select Applicable Item(s) 1 - 4 and Complete Applicable Section(s) O, P and/or Q.

3. VESSEL IS TITLED BY TPWD BUT NOT REGISTERED

3.1 Add Registration to Your Titled-Only Vessel - New Registration Decals and ID Card Issued	X				IA											PWD 143M: Section(s) D or E & O.
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Forms available at www.tpwd.state.tx.us/boat/forms.htm
 For additional explanation of the requirements listed above, or to find the office nearest you, or to have forms mailed, please call either 1-800-262-8755 or 1-512-389-4828.

Description of Required Documents:

Vessel/Boat Records Maintenance (Form PWD 143M) - is used to renew TX vessel/boat registration; replace a lost or destroyed vessel/boat title, registration decals or Certificate of Number ID Card; obtain additional ID cards; or make changes or corrections to your name, mailing address or vessel/boat description.

Outboard Motor Records Maintenance (Form PWD 144M) - is used to replace a lost or destroyed outboard motor title, or to make changes or corrections to your name, mailing address or outboard motor description.

Description of Required Documents (Continued):

Request to Release a Lien, Add a New Lien, or Correct a Lien (Form PWD 403)- is used to release, add or correct lien information to an existing record.

Renewal Request - includes the following options:

- (1) Renew registration online at www.tpwd.state.tx.us/fishboat/
- (2) Renew in person at a TPWD or participating County Tax Office with one of the following:
 - Renewal Notice, or
 - Written Request for Renewal. (Handwritten letters should include the TX number and/or hull identification/serial number, the owner's printed name, address (new and old if changing address), and signature), or
 - Letter of Authorization (PWD 581), or
 - For Owner on Record or Spouse * (with the same last name and address – government photo id is required) Printed Name & Signature on Transaction Receipt.
- (3) Renew by mail - submit the fee (check or money order) and one of the following to: TPWD, 4200 Smith School Road, Austin, TX 78744.
 - Renewal Notice, or
 - Written Request for Renewal. (Handwritten letters should include the TX number and/or hull identification/serial number, the owners printed name, address (new and old if changing address), and signature.)

* A spouse renewing registration with an address change must have either the green renewal notice (no signature needed), or a 143-M signed by the owner of record, or a signed Letter of Authorization (PWD 581) from the owner of record.

Letter of Authorization (Form PWD 581) - is used to designate another person to submit and pick up associated paperwork when the owner of record or applicant/purchaser can not come in person. **This form is not a power of attorney and does not provide signature authority to the person bringing in the paperwork.** The PWD 581 must be accompanied by completed and signed applications required for the type of transaction being requested. The letter of authorization can be used as the application for registration renewal, decal and ID card replacements, however all other associated requests and applications must be signed by the owner of record.

In lieu of the form PWD 581, a handwritten letter from the owner of record or applicant/purchaser is acceptable. This letter must include a statement authorizing someone other than the owner of record or applicant/purchaser to conduct a specific registration and titling transaction for the owner of record or applicant/purchaser; the name of the person authorized to do business for the owner of record or applicant/purchaser; a description of the vessel and/or outboard motor (make, TX or serial number, and year built); and the signature of the owner of record or applicant/purchaser.

The spouse (with the same last name and address as the owner of record) may request replacement ID cards and decals and sign the 143-M without a letter of authorization; government photo id is required. A spouse requesting replacements with an address change must have either a 143-M signed by the owner of record, or a signed Letter of Authorization (PWD 581) from the owner of record.

Power of Attorney (Form PWD 1055)- is a legal document used to designate a representative (individual or company) to conduct business (sign) on behalf of another. Signatures must be notarized.

Description of Required Documents (Continued):

Written Notification - If you want to change the address of a TPWD vessel/boat record that is in your name, you may use form PWD 143M OR write a letter including your boat TX Number and/or serial number, current mailing address, new mailing address, and signature. Mail the letter to Texas Parks & Wildlife Department, 4200 Smith School Road, Austin, Texas, 78744.

Affidavit of Fact (Form PWD 314) is used to provide explanations of specific situations.

All affidavits must include: (1) the date of the statement, (2) the description of the vessel and/or outboard motor (make, TX or serial number, and year built), (3) details explaining your situation, (4) required signature.

The specific situations below require the following information:

***Owner/Lien Holder/Description Corrections** - When the boat/outboard motor record contains an error on the owner/lien holder name, or description, an affidavit from the titled owner or lien holder must be submitted specifying what information needs to be corrected and why.

***Legal Name Changes** - (Marriage, Divorce, or other court ordered Name Change) require Legal Document(s).

Documentation Supporting Error - documentation provided by the customer or processor which clearly shows the error in coordination with office research of past transactions (electronic scanned images) which show the error. Processor Error transactions require a photocopy of the documentation on file with TPWD highlighting the error, or the processor's signed statement confirming the error (by review of documents on file with TPWD), or the processor's signed statement providing acceptable reason (when the correction is not due to TPWD error).

Texas Vessel Title - Certificate of Title is a negotiable document for a vessel which shows description, name and address of owner and (if any liens) lien holder information.

Texas Outboard Motor Title - Certificate of Title is a negotiable document for an outboard motor which shows description, name and address of owner and (if any liens) lien holder information.

Statement That Title is Lost/Destroyed/Not Yet Fulfilled (Printed)- You are required to surrender the existing Certificate of Title unless it is lost, destroyed, or has not yet been printed. If the title is lost, destroyed, or has not yet been printed the owner/lien holder/TPWD processor must indicate so by selecting the applicable box on the form PWD 143M/144M or form PWD 403.

Registration Decals - You are required to surrender the existing registration decal unless it has been lost, destroyed, or has not yet been issued.

Statement That Decals are Lost/Destroyed/Not Yet Fulfilled (Issued)- If the decal is lost, destroyed, or has not yet been issued, the owner/TPWD processor must indicate so by selecting the applicable box on the form PWD 143M.

Description of Required Documents (Continued):

Release of Lien - To remove a recorded lien, a release of lien must be provided. One of the following formats is acceptable to meet the release of lien requirement:

- (1) Form PWD 403 (release of lien section completed), or
- (2) Form PWD 231, or
- (3) The recorded lien holder signs and dates the release of lien on the actual Certificate of Title, or
- (4) Release of Lien on recorded lien holder's letterhead or prescribed form that includes: Description of the vessel and/or outboard motor (make, TX or serial number and year built); title number if available; owner(s) name; statements that the debt has been paid in full and/or the financial institution no longer has an interest in the vessel and/or outboard motor; signed by a representative authorized to release the lien; and the firm's name. The lien holder's signature must be notarized.

Legal Documents - includes, but is not limited to, the following support documents:

- (1) divorce decree,
- (2) for a legal name change - a copy of the court order,
- (3) for a name change due to marriage - a copy of the marriage certificate.

Verification of Vessel or Outboard Motor Serial Number (PWD 504) - is required when verification of hull identification (HIN) and/or outboard motor identification (MIN) number is necessary. You must attempt to trace these number(s) by placing the form PWD 504 on top of the serial number(s) and rubbing a pencil across the paper so that an impression appears on the form. If the number(s) are not clearly legible after tracing, please write the number(s) in the area provided. In lieu of the pencil tracing, you may attach a photograph of the serial number(s) to the form PWD 504. If a photograph is supplied, the number(s) must be legible in the photo. The form PWD 504 must be signed by the applicant/purchaser or the seller/donor.

* **By law, the identifying serial number must be attached to the vessel or outboard motor.** If the vessel or outboard motor does not have a serial number, inspection by a Game Warden is required. After the inspection, the Game Warden will either assign and attach a new serial number or will verify and attach the original serial number. Contact your local TPWD Law Enforcement Office for a review of documentation that will initiate the inspection process. An Affidavit for Proof of Ownership of Vessel or Outboard Motor (Form PWD 736 - available only at TPWD offices) must be completed by the applicant and then signed by the Game Warden at the time of the inspection.