

# **Texas Wildlife Information Management Services (TWIMS)**

Deer Breeder Permit Annual Report and  
Renewal Application Instruction Manual

<https://apps.tpwd.state.tx.us/privatelands>


Texas Parks and Wildlife Department

4200 Smith School Rd.

Austin, TX 78744



## Tips for Using This Instruction Manual

1. All topics listed in the Table of Contents are “linked” to the main document. To jump to a specific set of instructions, simply click on the topic listed in the Table of Contents.
2. Screen shots of TWIMS are used throughout the manual to help guide customers to certain areas of the screen. Please look for these red circles  that highlight specific buttons or links referred to in the instruction manual.
3. The instruction manual proceeds through the annual report checklist in the order listed on TWIMS, but you may choose to complete the sections in any order.

## **Tips for Completing the Annual Report/Permit Renewal Checklist:**

- **Only the permitted deer breeder's TWIMS account has access to the annual report checklist and permit renewal application payment page. Designated facility agents will not have the option to view or complete the annual report and permit renewal checklist.**
- The entire checklist does not have to be completed at one time. Completed sections will be saved allowing you to return to the checklist at any time without losing work.
- Every section of the checklist must be completed before you can submit the annual report for review and pay the renewal application fee. All sections must be visited, even if there are no changes to be made to a particular section. If there are no changes to be made, click "Start" for that section, and then click the button labeled "Submit and Return to Checklist" on the next screen that appears.
- Any information that was reported to TWIMS (i.e. deaths, fawn births, facility updates) prior to beginning the annual report checklist has already been saved in TWIMS and does not need to be entered again.
- If you have been issued a multi-year permit, you still must complete the annual report checklist each year to satisfy the permit reporting requirements.
- The payment submission options will only appear if your permit is due for renewal.

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Click on a topic to jump to that page

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## Navigating to the Annual Report Checklist:

1. Log in to TWIMS and click “Deer Breeder Permits and Herd Tracking.”
2. Click on the “Breeder Permit” tab.
3. Click “Begin Annual Report” next to the appropriate facility.

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Facility **Breeder Permit** Transfer Permit Deer/Inventory Lookup

### Breeder Permit

Facility Name	FID	County	Permit Status	Expiration Date	Report/Renewal Status	Closure Status
TPWD Special	2811B	Travis	<a href="#">Current Permit</a>	06/30/2012	<a href="#">Renewal Payment</a>	
TPWD Special II	3531B	Travis	<a href="#">Current Permit</a>	06/30/2012	<a href="#">Begin Annual Report</a>	<a href="#">Close/Transfer Ownership</a>
TPWD Special 1000	5210B	Travis	<a href="#">Current Permit</a>	06/30/2013		<a href="#">Closure Checklist</a>
Beta	10140B	Travis	<a href="#">Current Permit</a>	06/30/2015		

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4. Review the personal verification statement that appears; click “I Certify” to indicate your agreement.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

### Breeder Permit Renewal - 3531B

I, ODBS Testing, declare that the facilities described herein meet or exceed the requirements of 31 TAC 65.605 and that the statements and information reported by me on this application and associated materials are true and correct to the best of my knowledge on this date, April 4, 2014.

[I Certify](#) [Cancel](#)

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5. The annual report checklist will appear on the next page. Every section must be completed.

## Regulation Acknowledgement Section:

1. Click "Start" in the "Regulation Acknowledgement" section.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Help

### Breeder Permit Annual Report - ODBS Testing 2811B

Report Checklist	Completed
Review each section, update information as necessary. All sections must be checked complete.	
Regulation Acknowledgement <b>Start</b>	
Breeder Information <b>Start</b>	
Facility Information <b>Start</b>	
Pen Information <b>Start</b>	
Agent Information <b>Start</b>	
Fawn Information <b>Start</b>	
Reconcile Inventory <b>Start</b> <small>(ALL births, deaths and transfer permits during this reporting period must be entered)</small>	
Enter CWD Test Results <b>Start</b>	

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2. Review the statement that appears.
3. Check the box next to "I have read the paragraph above," and click "I Acknowledge."

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Help

### Regulation Acknowledgment - ODBS Testing 2811B

[Annual Report Checklist >](#)

I understand that all deer currently in my facility must have their assigned 4-character alphanumeric unique number printed or written legibly on their ear tags. I also understand this requirement does not yet apply to any fawns that may have already been born in my breeder facility in 2015.

I have read the paragraph above.

**I Acknowledge**

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4. You will be returned to the “Report Checklist” page. The green check mark next to the Regulation Acknowledgement section indicates that the section has been successfully completed. To proceed with the checklist, click “Start” in the Breeder Information section.


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[Facility](#) [Breeder Permit](#) [Transfer Permit](#) [Deer/Inventory Lookup](#) [Help](#)

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**Breeder Permit Annual Report - ODBS Testing 2811B**

Report Checklist	Completed
Review each section, update information as necessary. All sections must be checked complete.	
<a href="#">Regulation Acknowledgement</a>	
Breeder Information <input type="button" value="Start"/>	
Facility Information <input type="button" value="Start"/>	
Pen Information <input type="button" value="Start"/>	
Agent Information <input type="button" value="Start"/>	
Fawn Information <input type="button" value="Start"/>	
Reconcile Inventory <input type="button" value="Start"/> <small>(ALL births, deaths and transfer permits during this reporting period must be entered)</small>	
Enter CWD Test Results <input type="button" value="Start"/>	

---

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## Breeder Information Section:

1. Click "Start" in the Breeder Information section of the "Report Checklist" page.
2. Review the information for accuracy. Update any incorrect information, and enter any missing information. Click "Submit and Go to Facility Information."

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FacilityBreeder PermitTransfer PermitDeer/Inventory Lookup

[Annual Report Checklist >](#)

Breeder	ODBS Testing				
Social Security	*****	Driver's License Number	*****	State	TX
Home	<input type="text" value="5123894585"/>	Mobile	<input type="text" value="5123894585"/>	Business	<input type="text" value="5123894585"/>
Ranch	<input type="text" value="5123894585"/>	Fax	<input type="text" value="5123894585"/>		
Email 1	<input type="text" value="deer.breeder.tx@gmail.com"/>				
Email 2	<input type="text" value="deer.breeder.tx@gmail.com"/>				

**Mailing Address Information**

This is the mailing address that all documents regarding this application will be sent

Address Line 1	<input type="text" value="4200 Smith School Road"/>				
Line 2	<input type="text"/>				
City/Town/Locality	<input type="text" value="Austin"/>				
State	<input type="text" value="TX"/>	Zip code	<input type="text" value="78744"/>	Country	<input type="text" value="United States"/>

By clicking Submit you are validating that all data is correct or that changes have been entered

Submit and Return to Checklist

Submit and go to Facility Information

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## Facility Information Section:

1. Review the Facility Information. All requested information must be provided, including total ranch acreage, a current facility plat that displays the correct number of pens, facility address, and indication as to who is the property owner. Changes are only required for out-of-date information or for information that was not already entered.

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FacilityBreeder PermitTransfer PermitDeer/Inventory Lookup

### Annual Report

[Annual Report Checklist >Breeder Information >](#)

#### Facility Information

Facility Name \*  Facility ID: 3531B

Facility Type TX Breeder Facility

Total Ranch Acreage \*

Number of Enclosures (pens) \*

Total Breeder Acreage \*

Is property surrounded by a High Fence? \*  Yes  No

Plat/Diagram [Click to View](#)

Upload Plat File

Max. no. of White-tailed Deer \*  Current Max: 50

Max. no. of Mule Deer \*  Current Max: 50

Primary (majority) County Travis

Nearest City/Town Austin

Direction from town SE

Miles from town 5

On Hwy/Rd 71

Address Line 1 4200 Smith School Road

Line 2

City Austin

State TX

Zip 78744 Latitude Longitude

Is Property Owner? \*  Yes  No

If No, Property Owner Name

#### Status

LE Inspection Date

Movement Qualified Status Movement Qualified

TPWD Facility Status Current

TAHC Status

Fever Tick Zone No

TAHC Anniversary Date

CWD Enrollment Species

CWD Herd No

By clicking Submit you are validating that all data is correct or that changes have been entered

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2. If any facility information needs to be updated, enter the changes in the appropriate location.
3. Once all facility information is accurate, click “Submit and go to Pen Information.”

*\*Important Reminders for Facility Updates:*

- Any time a change is made to the “Number of Enclosures” or “Total Breeder Acreage,” a new diagram must also be uploaded that accurately reflects the layout of the facility.
- The facility diagram must clearly display the entire facility layout, as well as the locations of food, water, and shelter within each pen.
- The number of pens in the diagram MUST match the value entered for “Number of Enclosures.”
- If the change in the number of pens has changed the facility acreage, the “Total Breeder Acreage” must be updated as well.
- Alleyways, working facilities, etc. are not counted as pens but they should be included in the facility acreage and displayed on the facility diagram.
- Only one file can be uploaded for the facility diagram. If your facility diagram contains multiple pages, be sure that all pages are saved in a single file so that the entire diagram can be uploaded. Maximum file size allowed is 1Mb. Supported file types are .pdf, .jpg, .bmp, and .gif.
- Deer Breeder staff will be notified of the requested changes to the facility. *The requested updates are not automatically approved. Deer Breeder staff will review the requested updates when your Annual Report is reviewed.*

## Pen Information Section:

1. This section provides an optional feature that allows you to list each pen in the facility by name or number in order to indicate which breeder deer are located in a particular pen. If you do not wish to use this feature, click “Submit and go to Agent Information.”

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

Successfully updated

Breeder Permit Annual Report - ODBS Testing 3531B

[Annual Report Checklist](#) > [Breeder Information](#) > [Facility Information](#)

Pen Information OPTIONAL

If you do not use this option for tracking the deer in your breeder facility, please skip and go to the next section.

Upload Plat File

your facility plat must include pen names(e.g., Pen 6, Buck Pen, Brushy Pen, etc.). The pen name you enter here must be consistent with pen names on your facility plat.

Browse...

Add New Pen

By clicking Submit you are validating that all data is correct or that changes have been entered

Submit and Return to Checklist

Submit and go to Agent Information

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2. If you choose to use this feature, a diagram that clearly labels each pen must be uploaded.
3. Click “Add New Pen” to name a pen. Repeat the process for all pens in the facility. When the pen information is correct, click “Submit and go to Agent Information.” Deer will be listed by pen in the “Reconcile Inventory” section.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

Breeder Permit Annual Report - ODBS Testing 3531B

[Annual Report Checklist](#) > [Breeder Information](#) > [Facility Information](#)

Pen Information OPTIONAL

If you do not use this option for tracking the deer in your breeder facility, please skip and go to the next section.

Pen Name	Pen Size (in acres)	# of Deer in Pen	Remove
Pen 1	1.25	0	<input type="checkbox"/>
Pen 2	4	0	<input type="checkbox"/>

Upload Plat File

your facility plat must include pen names(e.g., Pen 6, Buck Pen, Brushy Pen, etc.). The pen name you enter here must be consistent with pen names on your facility plat.

C:\Users\ccerny\Pictures\TPWD\_Labeled\_Diagram.pdf Browse...

Add New Pen

By clicking Submit you are validating that all data is correct or that changes have been entered

Submit and Return to Checklist

Submit and go to Agent Information

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## Agent Information Section:

1. All currently active and pending agents associated with the deer breeding facility will be listed under the “Agent Information” section.
2. To remove an active agent, click “Remove” next to that person’s name.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Help

Annual Report - ODBS Testing 2811B

[Annual Report >Breeder Information >Facility Information](#)

### Agent Information

Designated Agents	Home Phone	Mobile Phone	Email Address	SSN	Driver's License	License State	Status	Action
Doe, John	512-389-4760	512-389-4760	johndoe@test.com	444558888	222444777	TX	Pending	<a href="#">Remove</a>

[Add New Agent](#)

By clicking Submit you are validating that all data is correct or that changes have been entered

[Submit and Return to Checklist](#) [Submit and Enter Births](#)

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3. To add a new agent to the facility, click “Add New Agent.”

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Help

Annual Report - ODBS Testing 2811B

[Annual Report >Breeder Information >Facility Information](#)

### Agent Information

Designated Agents	Home Phone	Mobile Phone	Email Address	SSN	Driver's License	License State	Status	Action
Doe, John	512-389-4760	512-389-4760	johndoe@test.com	444558888	222444777	TX	Pending	<a href="#">Remove</a>

[Add New Agent](#)

By clicking Submit you are validating that all data is correct or that changes have been entered

[Submit and Return to Checklist](#) [Submit and Enter Births](#)

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4. Check to see if the new agent has previously been entered into TWIMS. Search for the person by entering their last name and driver’s license number. Click “Search.”

- If the agent being added has an existing TWIMS account, their personal information will be automatically entered in the “Agent Information” section. If this is the case, skip directly to Step 7.
- If the customer is not located by the search, enter all required information into the “Agent Information” section.
- Click “Submit.” Deer Breeder staff will be notified of the requested changes to the Designated Agents. *The agent(s) will show as “pending” until the request is reviewed by Deer Breeder Program staff when your Annual Report is processed.*

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

[Permit Renewal Checklist](#) > [Breeder Information](#) > [Facility Information](#) > [Designated Agents](#)

### Breeder Permit Renewal

**Agent Search**

Last Name \*

Driver's License Number \*

**Search**

**Agent Information**

First Name	<input type="text"/>	Last Name	<input type="text"/>
Social Security #	<input type="text"/>	Driver's License Number	<input type="text"/>
Home	<input type="text"/>	Mobile	<input type="text"/>
Email	<input type="text"/>		
		State	<input type="text" value="--"/>

By clicking Submit you are validating that all data is correct or that changes have been entered

**Submit**

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- When you have finished editing the Agent Information section, click “Submit and Enter Births,” located at the bottom of the page.

## Fawn Information Section:

1. Any fawns that have already been entered into TWIMS will be listed in the top section of the page. Review the list for accuracy.

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Deer Breeder Permits and Herd Tracking Main | Logout

Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Help

Annual Report - ODBS Testing 2811B  
[Annual Report](#) > [Breeder Information](#) > [Facility Information](#) > [Agent Information](#)

Fawn births entered for Report Period 02/01/2014 through 01/31/2015

2 Fawns

Species	Unique #	Breeder's ID Optional	Sex	Birthday	How Added Date Added	How Removed Date Removed	Pen Optional
WT	0BSE		M	06/01/2014	Birth 06/01/2014		
WT			M	06/01/2014	Birth 06/01/2014	Death Accidental Death or Injury 07/01/2014	

If there are additional fawns that need to be entered for the report period, please begin entering them below. Otherwise, click Submit and go to Reconcile Inventory to complete this checklist item.

**Submit and go to Reconcile Inventory**

Enter Births for Report Period 02/01/2014 through 01/31/2015

Number of fawn to enter  (max=40)

Species

Estimated Birth Date

**Enter**

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2. If there are fawns that were born during the reporting period that have not been reported, proceed to the Enter Births section at the bottom of the page, which will prepare TWIMS for individual fawn entry.
3. Enter the number of fawns that need to be reported in the box titled “Number of fawns to enter.” Up to 40 fawns can be entered at a time.
4. Select the correct species from the drop-down list.
5. Providing an “Estimated Birth Date” on this page is optional. If you prefer to enter exact birth dates for fawns, leave this field blank, and you will be able to do so, on the next screen.
6. Click “Enter.”
7. Each row listed on the page corresponds to an individual fawn. Select the correct Unique Number, enter the Breeder’s ID (optional), and select the correct sex for each fawn. Indicate the fawn’s birth date, if not already entered. Repeat this process for every fawn to be entered.

8. Fawn deaths may be entered without assigning the deer a unique number. To enter a fawn death in this manner, follow steps 2-6 to prepare TWIMS for the number of fawns to be entered. Each row listed on the page corresponds to an individual fawn. If the fawn died before being assigned a unique number, do not select a unique number for the dead fawn; enter only the sex, the estimated birthdate, and the estimated death date. The fawn will be entered as an unmarked mortality.
9. Click "Submit," once all required information has been entered for each fawn.

**\*Note:** Extra rows can be deleted by clicking "Remove." If you need to delete a row, do so before entering any other information, because any changes will be lost.

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Deer Breeder Permits and Herd Tracking Main | Logout

Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Help

Annual Report - ODBS Testing 2811B  
[Annual Report](#) > [Breeder Information](#) > [Facility Information](#) > [Agent Information](#)

Fawn births entered for Report Period 02/01/2014 through 01/31/2015

2 Fawns

Species	Unique #	Breeder's ID Optional	Sex	Birthday	How Added Date Added	How Removed Date Removed	Pen Optional
WT	089E		M	06/01/2014	Birth 06/01/2014		
WT			M	06/01/2014	Birth 06/01/2014	Death Accidental Death or Injury 07/01/2014	

If there are additional fawns that need to be entered for the report period, please begin entering them below. Otherwise, click Submit and go to Reconcile Inventory to complete this checklist item.

**Submit and go to Reconcile Inventory**

---

Enter Births for Report Period 02/01/2014 through 01/31/2015

Number of fawn to enter: 2 (max=40)

Species: White-Tailed Deer

Estimated Birth Date: 07/01/2014

Species	Unique #	Breeder's ID Optional	Sex	Birthday	Death	Pen Optional	Action
--- Select One ---	--- Select One ---		Buck Doe	07/01/2014	NA	--- Select One ---	Remove
WT	093A ()		Buck Doe	07/01/2014	NA	--- Select One ---	Remove
MD	0NTE ()		Buck Doe	07/01/2014	NA	--- Select One ---	Remove
MD	0NWE ()		Buck Doe	07/01/2014	NA	--- Select One ---	Remove

**Add another Fawn** **Submit**

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10. A confirmation message will be displayed on the next page, which verifies the number of fawns that were successfully entered.

11. Review all fawn information for accuracy. If additional fawns need to be entered, return to step 2.
12. When all fawn births for the facility have been entered, click "Submit and go to Reconcile Inventory."

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**Deer Breeder Permits and Herd Tracking**
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• 2 fawns were successfully added!

**Annual Report - ODBS Testing 2811B**  
[Annual Report](#) > [Breeder Information](#) > [Facility Information](#) > [Agent Information](#)

**Fawn births entered for Report Period 02/01/2014 through 01/31/2015**

4 Fawns

Species	Unique #	Breeder's ID <small>Optional</small>	Sex	Birthday	How Added Date Added	How Removed Date Removed	Pen <small>Optional</small>
WT	0B9E		M	06/01/2014	Birth 06/01/2014		
WT			M	06/01/2014	Birth 06/01/2014	Death Accidental Death or Injury 07/01/2014	
WT	0SJA		M	07/01/2014	Birth 07/01/2014		
WT			M	07/01/2014	Birth 07/01/2014	Death Accidental Death or Injury 07/01/2014	

If there are additional fawns that need to be entered for the report period, please begin entering them below. Otherwise, click Submit and go to Reconcile Inventory to complete this checklist item.

Submit and go to Reconcile Inventory

**Enter Births for Report Period 02/01/2014 through 01/31/2015**

**Note:** There are 30 white tailed deer in this facility. The maximum number allowed is 150.  
 There are 0 mule deer in this facility. The maximum number allowed is 10.

Number of fawn to enter  (max=40)

Species --- Select One ---

Estimated Birth Date

Enter

**Fawns Added to Facility**

Species	Unique Number	Breeder's Deer ID	Sex	Estimated Birthdate	Action
White-Tailed Deer	09JA		M	07/01/2014	<a href="#">Delete</a>
White-Tailed Deer			M	07/01/2014	<a href="#">Delete</a>

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## Reconcile Inventory Section:

1. The Reconcile Inventory page displays a list of all breeder deer that were reported in the facility at some time during the Report Year. If a breeder deer was removed from the facility during the report year, it will be listed in the inventory with information for "How Removed." Review the inventory carefully for accuracy.
2. Update the Breeder's ID as needed by deleting the old information and entering the correct ear tag color and number.
3. Enter all mortalities that have not been reported to TWIMS. Select the date of death and cause of death for the appropriate breeder deer. Any mortality that has already been reported to TWIMS will be displayed in the inventory, and does not need to be reported again.
4. If you opted to list individual pens, indicate which pen a deer is in by selecting the correct pen name from the "Pen" column.
5. When all herd inventory updates have been made, click "Submit and Enter CWD Tests," located at the bottom of the page.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

Annual Report - ODBS Testing 3531B  
[Annual Report Checklist](#) > [Breeder Information](#) > [Facility Information](#) > [Designated Agents](#)

Inventory Information for Reporting Period 04/01/2013 through 03/31/2014

Breeder Facility Inventory: 60 Deer

Species	Unique #	Breeder's ID Optional	Sex	Birthday	How Added Date Added	How Removed Date Removed	Death	Sent For Testing	Pen Optional
WT	05NE	<input type="text"/>	M	07/01/2013	Birth 07/01/2013		NA	<input type="checkbox"/>	---Select One---
WT	07CA	<input type="text"/>	F	07/01/2013	Birth 07/01/2013		NA	<input type="checkbox"/>	---Select One---
WT	09AZ		F	06/01/2013	Birth 06/01/2013	Death 01/01/2014	Accidental Death or Injury	<input type="checkbox"/>	
WT	0B9E		M	06/01/2013	Birth 06/01/2013	Transferred 10/01/2013			
WT	6872	Y6	F	06/01/2011	Birth 06/01/2011	Transferred 10/01/2013			
WT	687M	Y7 <input type="text"/>	M	06/01/2011	Birth 06/01/2011		NA	<input type="checkbox"/>	---Select One---

**\*Note:** Make sure that the reconciled inventory accurately lists all deer that are in your facility as of March 31 of this year. Submitting this inventory acknowledges that the herd inventory reported to TPWD is 100% accurate and exactly reflects the deer that are in the facility as of March 31.

## Enter CWD Test Results Section:

### \*Important Reminders for entering CWD test results:

- A breeder deer's death must be reported through TWIMS before a CWD test result can be uploaded for the breeder deer.
- CWD test results cannot be accepted unless all required information can be viewed on the report submitted to TPWD. A complete CWD test report must include: the accession number, the date of the test results, the TPWD issued Unique Number of the deer tested, and the test result. Only CWD test reports from an approved laboratory will be accepted.
- Have a digital copy of the CWD test report saved in an easy-to-find location on your computer before beginning this process.
- Only one file can be uploaded for the CWD test result. If the test result contains multiple pages, be sure that all pages are saved in a single file so that the entire document can be uploaded. Maximum file size allowed is 1Mb. Supported file types are .pdf, .jpg, .bmp, and .gif.

1. If a CWD test result needs to be submitted for a breeder deer, click "show/hide" next to the section titled "All eligible deaths without CWD test results." *Only deer 16 months and older at time of death will appear in this section.*

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

Annual Report - ODBS Testing 3531B  
[Annual Report Checklist](#) > [Breeder Information](#) > [Facility Information](#) > [Designated Agents](#)

Percent of Eligible Deer Tested: 1 not detected results / (1 eligible deer tested + 6 eligible deer not tested) = 14.29%

**CWD Status: Movement Qualified**

All eligible deaths with CWD test results: 1 Tested Eligible Mortalities, Not Detected Results, Inconclusive Result [show/hide](#)

All eligible deaths without CWD test results: 6 Non-Tested Eligible Mortalities [show/hide](#)

All ineligible deaths: 7 Ineligible Mortalities [show/hide](#)

[Export To Excel](#) [Export to PDF](#)

By clicking Submit you are validating that all data is correct or that changes have been entered [Submit and Return to Checklist](#)

**Information for CWD Testing**

Per Texas Administrative Code 65.604, a facility is movement qualified if no CWD test results of 'detected' have been returned from an accredited test facility for a breeder deer submitted from the facility or at least one of the following criteria is satisfied:

- (1) the facility is certified by the Texas Animal Health Commission (TAHC) as having a CWD Monitored Herd Status of Level A or higher;
- (2) less than five eligible breeder deer mortalities have occurred within the facility as of May 23, 2006; or
- (3) CWD test results of 'not detected' have been returned from an accredited test facility on a minimum of 20% of all eligible breeder deer mortalities occurring within the facility as of May 23, 2006.

For questions or additional information, call (512) 389-4585

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2. Click "Upload" next to the appropriate Unique Number.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

Annual Report - ODBS Testing 2811B

Annual Report Checklist > Breeder Information > Facility Information > Designated Agents

Percent of Eligible Deer Tested: 0 not detected results / (0 eligible deer tested + 12 eligible deer not tested) = 0.0%

**CWD Status: Movement Qualified**

All eligible deaths with CWD test results: 0 Tested Eligible Mortalities, Not Detected Results, Inconclusive Result

All eligible deaths without CWD test results: 12 Non-Tested Eligible Mortalities [\[show/hide\]](#)

Species	Unique #	Breeder's ID	Sex	Date of Death	Age at Death	Date of Results	Test Results	Sent For Testing	Upload Results	Sample Submission Form
WT	01LC		F	03/01/2013	44 mo.	pending	pending	No	<a href="#">View</a>	<a href="#">PDF</a>
WT	4G6R	Yellow 10	M	12/31/2010	77 mo.	pending	pending	No	<a href="#">View</a>	<a href="#">PDF</a>
WT	CTF5	White 10	F	01/16/2009	32 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	GCVK	White 12	F	06/02/2013	47 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	H19B		F	02/01/2011	32 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	H19F	Blue 3	F	01/02/2010	18 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	JG98	garble	M	05/01/2011	21 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S004	1	F	07/07/2009	48 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S005	2	M	06/01/2009	35 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S006	3	F	05/20/2009	22 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S007	4	F	07/01/2009	24 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S008	5	M	12/14/2009	29 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>

All ineligible deaths: 13 Ineligible Mortalities [\[show/hide\]](#)

[Export To Excel](#) [Export to PDF](#)

By clicking Submit you are validating that all data is correct or that changes have been entered

[Submit and Return to Checklist](#)

3. Click "Browse" under the section titled "Upload CWD test result file."
4. In the file browser that appears, click on the file that contains the test results. Click "Open" at the bottom of the file browser.
5. Click "Upload."

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

**Breeder Permit Renewal - Upload CWD Test Result**

**Deer Information**

Species White-Tailed Deer

Unique Number CTF5

Breeder's Deer ID White 10

Sex F

Date of Death Jan 16, 2009

Age at Death 32 mo.

Upload CWD test result file

[Browse...](#)

[Upload](#) [Cancel](#)

Choose File to Upload

Libraries > Pictures

Organize New folder

Search Pictures

Includes: 1 location

Name	Date	Tags	Size
Sample Pictures	2/1/2007 8:55 AM		
TPWD_Logo.jpg	8/15/2013 9:15 AM		
TPWD_Logo.pdf	8/15/2013 9:05 AM		
TPWD_Logo_B&W...	8/15/2013 9:09 AM		
TPWDLogo.png	3/19/2012 9:07 AM		

File name: TPWD\_Logo.pdf

All Files (\*.\*)

[Open](#) [Cancel](#)

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6. When a test report file is successfully uploaded for a breeder deer, the “Date of Results” and “Test Results” columns will indicate “pending.” Click “View” to open the document that was uploaded, and verify the information is accurate and complete.
7. Deer Breeder Program staff will review the CWD test report and enter the results upon review of the Annual Report.
8. Once all CWD test reports have been uploaded, click “Submit and Return to Checklist.”

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[Facility](#)   [Breeder Permit](#)   [Transfer Permit](#)   [Deer/Inventory Lookup](#)

**Annual Report - ODBS Testing 2811B**

[Annual Report Checklist](#) > [Breeder Information](#) > [Facility Information](#) > [Designated Agents](#)

Percent of Eligible Deer Tested: 0 not detected results / (0 eligible deer tested + 12 eligible deer not tested) = 0.0%

**CWD Status: Movement Qualified**

All eligible deaths with CWD test results: 0 Tested Eligible Mortalities, Not Detected Results, Inconclusive Result

All eligible deaths without CWD test results: 12 Non-Tested Eligible Mortalities [show/hide](#)

Species	Unique #	Breeder's ID	Sex	Date of Death	Age at Death	Date of Results	Test Results	Sent For Testing	Upload Results	Sample Submission Form
WT	01LC		F	03/01/2013	44 mo.	pending	pending	No	<a href="#">View</a>	<a href="#">PDF</a>
WT	4G6R	Yellow 10	M	12/31/2010	77 mo.	pending	pending	No	<a href="#">View</a>	<a href="#">PDF</a>
WT	CTF5	White 10	F	01/18/2009	32 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	GCVK	White 12	F	08/02/2013	47 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	H19B		F	02/01/2011	32 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	H19F	Blue 3	F	01/02/2010	18 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	JG98	garble	M	05/01/2011	21 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S004	1	F	07/07/2009	48 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S005	2	M	08/01/2009	35 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S006	3	F	05/20/2009	22 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S007	4	F	07/01/2009	24 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>
WT	S008	5	M	12/14/2009	29 mo.	n/a	n/a	No	<a href="#">Upload</a>	<a href="#">PDF</a>

All ineligible deaths: 13 Ineligible Mortalities [show/hide](#)

Export To Excel
Export to PDF

By clicking Submit you are validating that all data is correct or that changes have been entered

Submit and Return to Checklist

**Information for CWD Testing**

Per Texas Administrative Code 65.604, a facility is movement qualified if no CWD test results of 'detected' have been returned from an accredited test facility for a breeder deer submitted from the facility or at least one of the following criteria is satisfied:

- (1) the facility is certified by the Texas Animal Health Commission (TAHC) as having a CWD Monitored Herd Status of Level A or higher;
- (2) less than five eligible breeder deer mortalities have occurred within the facility as of May 23, 2006; or
- (3) CWD test results of 'not detected' have been returned from an accredited test facility on a minimum of 20% of all eligible breeder deer mortalities occurring within the facility as of May 23, 2006.

For questions or additional information, call (512) 389-4585

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## Submitting the Annual Report:

1. The option to submit the annual report will not become available until each section of the checklist has been completed. Completed sections will display a green check mark.
2. When each section has been completed, click “Submit Report.”

**\*Note:** If there are overdue transfer permits associated with the facility, an error message will be displayed after clicking “Submit Report.” Overdue transfer permits must be completed before the annual report can be submitted. The completed checklist will be saved so that the “Transfer Permit” tab can be visited without losing any work. Complete any overdue transfer permits and return to the Breeder Permit page. An option to “Continue Annual Report” will be available next to the appropriate Facility ID. Click “Continue Annual Report” to return to the annual report checklist. Click “Submit Report.”

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Help

### Breeder Permit Annual Report - ODBS Testing 2811B

Report Checklist	Completed
Review each section, update information as necessary. All sections must be checked complete.	
<a href="#">Regulation Acknowledgement</a>	✓
<a href="#">Breeder Information</a>	✓
<a href="#">Facility Information</a>	✓
<a href="#">Pen Information</a>	✓
<a href="#">Agent Information</a>	✓
<a href="#">Fawn Information</a>	✓
<a href="#">Reconcile Inventory</a> (ALL births, deaths and transfer permits during this reporting period must be entered)	✓
<a href="#">Enter CWD Test Results</a>	✓

**Submit Report** **Cancel Report**

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## Submitting Payment for Permit Renewal Application:

**\*Note:** *If you have been issued a multi-year permit and your permit is not due to expire this year, no payment is required. However, if your permit is due to expire this year you must submit a permit renewal fee and the permit renewal application is not complete until payment is successfully submitted to TPWD.*

1. The payment screen will not become available until the annual report checklist is completed and submitted.
2. All current deer breeder facilities will receive the option to apply for a one year permit. If a facility is eligible to apply for a multi-year permit, the option to submit payment for a 3 or 5 year permit will also be available.
3. If a multi-year option is available for the facility, click the appropriate selection to indicate the desired permit duration.
4. Payment can be made online with a credit card or by mail with a check or money order. Click the appropriate button to indicate your preferred payment method. Follow the instructions that appear to submit your payment.

**\*Note:** If you choose to pay online, pay careful attention to the customer information form that appears. You must enter your email in the appropriate location indicated in order to be sent a copy of the receipt. Make sure to also print the payment confirmation page that appears upon successful submission of payment.

**\*Note:** If you choose to submit payment by mail, it must be **received** at Texas Parks and Wildlife Headquarters by no later than May 15.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup Issue Tracking Report Person Administration

### Breeder Permit Annual Report

Your breeder permit is due for renewal. Please select the permit duration you are applying for and make a payment.

1 year permit - \$200

3 year permits - \$600

5 year permits - \$1000

Pay Online Submit Payment By Mail

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**Complete a Notification of Closure only if you do not intend to renew your deer breeder's permit.**

**Close/Transfer Deer Breeder Facility:**

1. Click on the "Breeder Permit" tab.
2. Click on "Close/Transfer Ownership" next to the facility you wish to close.

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Facility Breeder Permit Transfer Permit Deer/Inventory Lookup

### Breeder Permit

Facility Name	FID	County	Permit Status	Expiration Date	Renewal Status	Closure Status
TPWD Special	2811B	Travis	<a href="#">Current Permit</a>	06/30/2012	<a href="#">Renewal Checklist</a>	
TPWD Special II	3531B	Travis	<a href="#">Current Permit</a>	06/30/2012		<a href="#">Closure Checklist</a>
TPWD Special 1000	5210B	Travis	<a href="#">Current Permit</a>	06/30/2013	<a href="#">Renew Permit</a>	<a href="#">Close/Transfer Ownership</a>

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3. Review the statement that appears; click "I Certify."
4. A checklist will appear on the next page. *Each section must be completed before you may submit the final notification of closure or transfer. Even if there are no changes to be made to a particular section of the checklist, all sections must be visited. If there are no changes to be made, click "Start" for that section, and then click the button labeled "Submit and ..." on the next screen that appears.*
5. Click "Start" in the Breeder Information section. Update any incorrect information, and fill in any missing information. Click "Submit and Go to Facility Information."
6. Update any incorrect Facility Information, and provide any missing information. All requested information must be provided, including total ranch acreage, current facility plat, facility address, and indication as to who is the property owner (changes are only required for out of date information or for information that was not already entered). Click "Submit and Enter Births."
7. Enter all births that occurred in your facility during the past reporting year that have not yet been entered. Once completed, or if there are no births to report, click "Submit and go to Reconcile Inventory."
8. Review and reconcile the Herd Inventory. Update individual deer information as necessary. To complete a Facility Closure, the final Herd Inventory must reflect that there are 0 deer in the facility. Breeder deer may only remain in the current inventory during a Facility Transfer. If a Facility Transfer is being requested, make sure that the inventory is 100% reconciled and exactly reflects the deer that are in the facility. Click "Submit and Enter CWD Tests."

## **(Continued) Close/Transfer Deer Breeder Facility:**

9. Upload CWD test results for any mortalities that were tested and have not yet had results entered. Once completed, or if you have no test results to upload, click “Submit and Return to Checklist.”
10. If you are closing your facility and the Herd Inventory reflects that there are 0 deer in the facility, select the “Closure” option, and click “Submit Notification of Closure.”
11. If you are transferring the facility to a new owner, select the “Transfer” option and enter “New Property Owner Information.” Click “Submit Notification of Closure.”

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Facility Breeder Permit Transfer Permit DeerInventory Lookup Help

### Breeder Facility Closure - ODBS Testing 2811B

Closure Checklist	Completed
Review each section, update information as necessary. All sections must be checked complete.	
<a href="#">Breeder Information</a>	✓
<a href="#">Facility Information</a>	✓
<a href="#">Farms Information</a>	✓
<a href="#">Reconcile Inventory</a> <small>Review the current herd inventory for accuracy. Report all mortalities that have not been entered.</small>	✓
<a href="#">Enter CWD Test Results</a>	✓
<input checked="" type="radio"/> Closure	
<input type="radio"/> Transfer	

I hereby declare that I am closing the above-referenced Deer Breeder Facility. I further certify that there are no deer in this facility and that all deer previously held in this facility have been disposed of in accordance with state regulations governing deer breeding operations. Attached to my final herd inventory detailing the disposition of the deer. I understand that I am no longer authorized to possess or sell white-tailed deer or mule deer from this facility.

I certify that there are deer currently in this facility. The deer will be transferred to the new property owners upon issuance of a Deer Breeder Permit. I understand that a copy of a transfer permit must be submitted detailing the change of pos-session of deer at this facility. (Please provide any additional details in the Comments section or attach a letter of explanation.) I understand that I am responsible for submitting a final inventory detailing the disposition of the deer.

**New Property Owner Information: (fill out this section if this is a facility ownership transfer)**

First Name	Last Name
Home Phone	Mobile Phone
Driver's License Number	Driver's License State <small>--- Select One ---</small>
Cancel	

By clicking Submit you are validating that you are closing this facility.

**Submit Closure Notification** **Cancel Closure**

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**\*Note:** You cannot submit the Closure Notification until all five of the sections and subsections have been completed. Completed sections will display green check marks.



**(Continued) Close/Transfer Deer Breeder Facility:**

12. You will be notified via email once your facility closure or transfer has been processed.

**\*Note:** You may leave the Notification of Closure checklist page at any time and all completed sections will be saved.

**\*Note:** *If you are closing the facility entirely, all deer must be legally removed from the facility before a Notification of Closure can be submitted.*