



## CONTRACTOR'S CHANGE PROPOSAL

Contractor	Contract No.
Point of Contact	Project No.
Email	Site
Ph. No.	Project Title

Brief description of change order work

Contractor's Change Proposal No. \_\_\_\_\_

The following change proposal is submitted for Owner consideration. A detailed labor, equipment, and material cost breakdown, prepared in accordance with Article 11, Uniform General and Supplementary Conditions, is attached hereto. All proposed costs for change order Work, must be supported by itemized accounting of material, equipment and subcontractors' quotes.

### Narrative Scope of Work

Briefly explain the events that led up to this proposal and scope of work to be performed. Attach supporting documentation. Ex: Field Order, Owner's Proposed Change Order, Request for Information, Unforeseen conditions.

**Performance Period to Complete the Proposed Work:** \_\_\_\_\_ calendar days

### Schedule

If requesting additional time to be added to the contract completion date, provide a narrative explanation of schedule impact to the critical path.

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### Summary of Proposed Changes

☐ ADDITION    ☐ DEDUCTION

TO THE CONTRACT SUM IN THE LUMP SUM AMOUNT OF \$\_\_\_\_\_

REQUEST ADDITION OF \_\_\_\_\_ CALENDAR DAYS TO THE CONTRACT PERIOD.

An updated Work Progress Schedule graphically demonstrating effect to the project's critical path is required if Contractor is requesting additional calendar days to extend the contract completion date.

It is understood and agreed by the undersigned that this Proposal, if accepted by the Owner, will be incorporated into the Contract between Owner and Contractor by CHANGE ORDER, and it is further agreed that no changed work covered by this Proposal will commence until such CHANGE ORDER is signed and issued by the Owner. In consideration of the modification(s) agreed to herein as complete equitable adjustment for the Contractor's proposal, the Contractor hereby releases Texas Parks and Wildlife Department from any and all liability under this contract for further equitable adjustments attributable to such facts or circumstances giving rise to this proposal for adjustment, including but not limited to adjustments arising out of delays or disruptions or both caused by such change, and the Contractor hereby waives any adjustments to which it otherwise might be entitled where such proposal(s) fails to request such adjustments and any increase in the amount of equitable adjustments additional to those requested in the proposal(s).

Contractor's Signature: \_\_\_\_\_

Printed Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Texas Parks and Wildlife Department maintains the information collected through this form. With few exceptions, you are entitled to be informed about the information we collect. Under Sections 552.021 and 552.023 of the Texas Government Code, you are also entitled to receive and review the information. Under Section 559.004, you are also entitled to have this information corrected.