



## REMOTE VIRTUAL INSPECTION AGREEMENT

Remote Virtual Inspections (RVIs) are recognized by the International Code Council (ICC) as a form of visual inspection which uses visual or electronic aids to allow an inspector or team of inspectors to observe products and/or materials from a distance.<sup>1</sup> The Infrastructure Division of the Texas Parks and Wildlife Department (TPWD) recognizes that the use of RVIs is an accepted practice that promotes efficiency by allowing TPWD Inspectors to remotely observe products, materials, and building practices while promoting cost savings.

The use of RVIs will be at the sole discretion of TPWD. When the general contractor (GC) requests an inspection, TPWD will determine whether a RVI or onsite inspection shall be utilized. Onsite inspections are required for Substantial Completion and Final Completion inspections. RVIs require reliable Internet connection (Wi-Fi or cellular).

RVIs shall be conducted by the GC sharing live video footage of the project site through a web-enabled device (smartphone, tablet, laptop, etc.) using a virtual meeting application designed by TPWD (e.g., Microsoft Teams). The TPWD Inspector shall attend the virtual meeting and conduct the inspection by viewing the live video footage provided by the GC of the relevant materials and/or areas of work that is the subject of the inspection. TPWD will capture images and/or video of the project site provided by the GC for archiving and inspection reporting. The TPWD Inspector will act as the witness to the inspection and sign the applicable documentation confirming the inspection has taken place. TPWD staff other than the TPWD Inspector may attend the RVI virtual meeting to observe the inspection.

The GC shall comply with the following requirements for RVIs:

- Ensure that the project site is safe at all times for the individual(s) using the device during the RVI.
- The device with a camera and microphone shall be fully charged and has a charged additional power supply (e.g., battery pack) prior to the RVI.
- The GC shall grant TPWD access to the device’s camera, microphone, and device location at all times during the RVI.
- The project site must have high-speed Wi-Fi connectivity or minimum 4G cellular service with a strong signal.
- Site plans must be onsite and in a place that can be easily accessed by the GC during the RVI.
- The tools necessary to gain access to, provide ample visibility of, and/or are necessary for the RVI, must be available to the GC during the RVI including, but not limited to:
  - Tape measure, flashlight, level, step ladder, PPE, extending pole for the device, or
  - Any other tools or devices that are necessary for the RVI (e.g., GFCI tester).

The GC acknowledges that this Remote Visual Inspection Agreement (Agreement) is in addition to any other applicable contract documents for the above-referenced project name and number and that the terms and conditions of any other applicable contract documents are not modified by this Agreement and continue to apply.

**The GC agrees to indemnify and hold harmless TPWD and its employees, officers, and directors for any liability associated with any RVI conducted pursuant to this Agreement.**

The terms and conditions of this Agreement are agreed to and accepted by:

**GENERAL CONTRACTOR:**

**TPWD REPRESENTATIVE:**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Name & Title \_\_\_\_\_

Name & Title \_\_\_\_\_

<sup>1</sup> [http://media.iccsafe.org/2020\\_MarComm/Remote\\_Video\\_Insp\\_FINAL\\_w\\_Covers.pdf](http://media.iccsafe.org/2020_MarComm/Remote_Video_Insp_FINAL_w_Covers.pdf)

Texas Parks and Wildlife Department maintains the information collected through this form. With few exceptions, you are entitled to be informed about the information we collect. Under Sections 552.021 and 552.023 of the Texas Government Code, you are also entitled to receive and review the information. Under Section 559.004, you are also entitled to have this information corrected.