

Project No. 1111391 Pre-Bid Conference

Texas Parks and Wildlife Austin Headquarters (HQ) Fire Alarm and Security System Upgrades

Austin, Texas, Travis Count PARKS & WILDLIFE DEPARTMENT HEADQUARTERS

10:00 AM, July 11, 2025

INTRODUCTIONS



- Julia Gonzalez, TPWD Design Project Manager
- Mark Mikulin, EEA Consulting Engineers
- Phillip Torres, TPWD Facility Manager
- Christina Brown, TPWD HUB Program Specialist
- JoAnn Hernandez, TPWD Contract Manager

This is not a mandatory meeting, sign in is not required but information for those who register and attend this meeting will be published.

COMMUNICATION

Attendees are reminded that questions will not be answered during this meeting. TPWD representatives will not answer questions or discuss contents of the solicitation with any potential bidder or their representative. Failure to observe this restriction may disqualify bidder. Attempts to ask questions by phone or in person will not be allowed or recognized as valid.

Questions should be submitted in the Trimble Unity Construct Q&A Portal before

5:00 PM (CST), July 21, 2025

Single Point of Contact for Solicitation: JoAnn Hernandez, Contract Manager

SOLICITATION MILESTONES



PROJECT OVERVIEW



Julia Gonzalez TPWD Design Project Manager Mark Mikulin EEA Consulting Engineers Design Consultant

Scope of Work Review of Plans Review of Specifications

SITE VISIT

July 15, 2025 10:00 AM



Texas Parks and Wildlife Austin HQ 4200 Smith School Rd. Austin, TX 78744

Point of Contact: Phillip Torres phillip.torres@tpwd.texas.gov

PROHIBITED COMMUNICATIONS: Attendees are reminded that questions will not be answered during this meeting. TPWD representatives will not answer questions or discuss contents of the solicitation with any potential bidder or their representative. Failure to observe this restriction may disqualify bidder. Attempts to ask questions by phone or in person will not be allowed or recognized as valid.

Historically Underutilized Businesses (HUB) and HUB Subcontracting Plan

The HUB Program promotes equal business opportunities for economically disadvantaged persons to contract with the State of Texas in accordance with the goals specified by the State of Texas Disparity Study.

HUB REQUIREMENTS

In accordance with Texas Gov't Code §2161.252 and 34 Texas Administrative Code §20.285, Owner has determined that subcontracting opportunities <u>are probable</u> under this contract, and that the contract value may exceed \$100,000.

bidder must complete and upload the completed HUB Subcontracting Plan (HSP) with the proposal following the policy and utilizing the forms contained within the CSP and Contract Documents herein.

Section 2, Subsection 2.11 HUB Subcontracting Plan



HUB CONTACT INFORMATION

Questions regarding the HSP preparation should be emailed to the following:

HUB@TPWD.TEXAS.GOV

TPWD HUB Staff can be reached at the following phone numbers:

(512) 389-4784 or (903) 920-2185



EXHIBIT A: Infrastructure HUB Subcontracting Opportunities

HUB Subcontracting Goal: 11.2%

Potential Subcontracting opportunities associated with the contract:

- HUB lists have been provided for these trades/disciplines,
- these are not required areas of subcontracting,
- this is not a comprehensive list of subcontracting opportunities.

Additional resources are available on the Texas Comptroller's website.



Infrastructure HUB Subcontracting Opportunities

Date of HUB List:

June 26, 2025 Project/Contract Number:

nber: 1111391

Description: Austin HQ Fire Alarm and Security System Upgrades

In accordance with Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter D, Division 1, state agencies shall make a good faith effort to utilize Historically Underutilized Businesses (HUBs) in contracts for Construction, Services (including Professional and Consulting Services), and Commodity procurements. The State of Texas Policy is to contract directly with HUBs or indirectly through subcontracting opportunities. Each Contractor/Vendor shall also make a good faith effort to utilize HUBs in subcontracting opportunities.

TPWD estimates the value of this contract to be \$ <u>1,245,000.00</u> and further sets the HUB subcontracting goal at 11.2 % of the contract's value.

(Subcontractor - A person who contracts with a vendor to work, to supply commodities, or contribute toward completing work for a governmental entity as defined in Texas Government Code 2251.001.)

NOTE: The following list identifies potential subcontracting opportunities. You could have other opportunities or may self-perform some opportunities. You are not required to subcontract every potential subcontracting opportunity.

Class & It	em Code: Trades/Disciplines/Major Supplies:	Class & Item Code: Trades/Disciplines/Major Supplies:
910-67	Security Lock-Bar Installation, Maintenance and	
	Repair Services	
910-82	Wiring and Other Electrical Maintenance and	
	Repair	
936-37	Gates, Electric, Card Reader, etc. Maintenance	
	and Repair	
990-22	Card Access Security Services	
990-42	Fire Alarm and Safety Services, Including	
	Installation of Equipment	
990-50	Installation of Security and Alarm Equipment	

HUB LIST:

TPWD does not endorse, recommend or attest to the capabilities of any company or individual listed. The list is strictly provided as a convenience to respondents.

Respondents may also access a list of HUB subcontractors by referencing the above Class and Item codes in a Centralized Master Bidders List (CMBL) search at <u>https://mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp.</u>

Comptroller HSP information: https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php

A few minority and women trade organizations and development centers are listed below. For a more complete list, please visit https://www.comptroller.texas.gov/purchasing/vendor/hub/resources.php.

National Association of Minority	Texas Association of African American	Texas Association of Mexican American
Contractors, Inc. – Greater Houston	Chambers of Commerce	Chambers of Commerce
1337 W. 43 rd St., Ste. B165	807 Brazos St., Ste. 710	606 Main St.
Houston, TX 77018	Austin, TX 78701	Buda, TX 78610
(832) 797-1842 phone	(512) 535–5610 phone	(512) 444-5727 phone
executirm1@yahoo.com email	info@taaacc.org email	president@tamacc.org email
www.namclexas.org website	www.taaacc.org website	www.tamacc.org website
Asian Contractor Association 7600 Chevy Chase Dr., Ste. 300 Austin, TX 78752 (512) 926-5400 phone (512) 926-5410 fax asiancontractor@gmail.com email www.acta-austin.com website	Women's Business Council - Southwest 5605 N. MacArthur Blvd., Ste. 220 Irving, TX 75038 (866) 451-5997 office (toll free) (817) 299-0949 fax Info@wbcsouthwest.org email www.wbcsouthwest.org website	Women's Business Enterprise Alliance 9800 Northwest Freeway, Ste. 120 Houston, TX 77092 (713) 681-9232 office (713) 681-92342 fax bids@wbea-texas.org www.wbea-texas.org website

SOLICITATION METHOD

TGC Section 2269 Subchapter C. Competitive Bidding Method

Invitation for Bid (IFB)

The "competitive bidding" is a procurement method by which a governmental entity contracts with a contractor for the construction, alteration, rehabilitation, or repair of a facility by awarding the contract to a responsive and responsible bidder with the lowest bid.

Bidders submit written responses addressing qualifications, experience and other factors. *TPWD* will review and evaluate the bids based on the requirements identified in the IFB.

ACCESS BID PORTAL

Access the Solicitation Documents & Submit Proposal in Trimble Unity Construct Bid Portal Using the Link:

https://gateway.gov.ebuilder.net/app/bidders/landing?accountid =121b7321-f922-472a-a736-897455b50fee&projectid=9c59ec91-d309-46fc-bf64-6db1c6e23981&bidpackageid=8c1ff65ae4f6-446f-a0c2-c6dd0f5d9752



ACCESS BID PORTAL

R

LOG INTO TRIMBLE UNITY CONSTRUCT BID PORTAL, CLICK ON PROJECT NAME

10 Not Accepted	1 Unsubmitted 0 Submitted	
July 30, 2025		
OPEN	Replacement of the Fire, Security and PA Systems	1111391 Fire Alarm and Security System Upgrades at Austin HQ
Expired		
EXPIRED	1210236 - Roof Replacements - Ray Roberts Lake SP	1210236-Roof Replacements and Repairs-Ray Roberts Lake State Park
EXPIRED	Elevator Replacement	1110102 Elevator Replacement at Texas Parks and Wildlife Department - Austin Headquarters
EXPIRED	Estero Llano Grande: HVAC Repair	Replace 4 HVAC Units at the Chapel at the Thicket at Estero Llano Grande State Park
EXPIRED	Gene Howe WMA and Matador WMA - Equipment Fueling Stations	1112296-Gene Howe WMA & Matador WMA-Equipment Fueling Stations
EXPIRED	Honey Creek SNA Ranch Unit - Trailhead Development and Master Plan	1110000 Honey Creek State Natural Area (SNA) Trailhead Development
EXPIRED	Lake Mineral Wells: Trailway Bridge Inspections	Demolish & Replace Trail Bridge
EXPIRED	Replace AHQ Air Handlers Design Package A, B, C	1112113 Texas Parks and Wildlife Austin HQ Air Handling Unit (AHU) Replacement - Building B
EXPIRED	Wastewater Treatment Plant Upgrade	1110586 Dinosaur Valley State Park Wastewater Improvements
EXPIRED	z Training - Texas Parks and Wildlife	MR12345 - TRAINING POSTING - Anthony's State Park

PACKAGE INVITATION

Recommend bidders select 'Accept' to receive important updates for the solicitation via email.

Texas Parks and Wildlife / Replacement of the Fire, Security and PA Systems

→ 1111391 Fire Alarm and Security System Upgrades at Austin HQ

🖉 Status	19 Days 23 Hours	8 Minutes Left	🖬 Summary	0.00	
Bid PackageOpenBiddingPendingResponse SubmittedNo	Due on 07.30.2025 at 2:00 PM (GMT-06:00) Central Time (US		Base Bid Total Alternate Bid Items Total	0.00	
Package Invitation	Respons	e Form	Q&A Board		
Pre-Bid meeting locationVPre-Bid meeting date/time0	x (6) Addenda 7.02.2025 5:00 PM Vill be held via Teams 7.11.2025 10:00 AM (No	Fire Alarm and		en ne	

PACKAGE INVITATION

Package Invitation	Response Form	Q&A Board	
Accept Decline			
Bid Info Invitation Documents	s (6) Addenda		
Show All			
Click this icon 🛃	to download files. Clicking the icon next to a folder will download all files ar	nd subfolders within it.	
File / Folder Name		Uploaded on	File Size
🗁 🛃 2 Bid Documents (6)		05.16.2022 11:28 AM	
Version 1		07.02.2025 2:15 PM	1.92 MB
Specs.pdf Version 1		07.02.2025 12:36 PM	25.43 MB
ECACR.pdf Version 1		07.02.2025 12:34 PM	350.77 KB
Version 1		07.02.2025 12:34 PM	47.64 MB
HUB Subcontracting Plan.pdf Version 1		07.02.2025 12:32 PM	1.85 MB
Qualifications and Past Performance.pdf Version 1		07.02.2025 12:31 PM	305.30 KB

INVITATION DOCUMENTS

File / Folder N	File / Folder Name					
D 2 Bi	d Documents (6)					
Vers	pdf sion 1					
Vers	cs.pdf sion 1					
LECA Vers	CR.pdf sion 1					
L Dra	wings.pdf sion 1					
L HUE	3 Subcontracting Plan.pdf sion 1					
	alifications and Past Performance.pdf sion 1					

1111391_IFB.pdf This file contains the entire solicitation.

Specifications

Drawings Released for Solicitation

Submittal Forms These three .pdf files are for completion and submission via the bid portal.

- Qualifications & Past Performance
- Essential Clauses Affirmations & Contract Requirements
- HUB Subcontracting Plan

QUESTION & ANSWER BOARD

Texas Parks and Wildlife / Replacement of the Fire, Security and PA Systems

→ 1111391 Fire Alarm and Security System Upgrades at Austin HQ

Ø Status	19 Days 23 Hours 8 Minutes Left	Summary 0.00
Bid PackageOpenBiddingPendingResponse SubmittedNo	Due on 07.30.2025 at 2:00 PM (GMT-06:00) Central Time (US & Canada)	Base Bid Total 0.00 Alternate Bid Items Total 0.00
Package Invitation	Response Form	Q&A Board
Submit Question Export View List View All		Note: The date and time are shown in the bid time zone.
View Subject Questionee	Date & Time	

ADDENDA

Texas Parks and Wildlife / Replacement of the Fire, Security and PA Systems

→ 1111391 Fire Alarm and Security System Upgrades at Austin HQ

Status			19 Days	23 Hours 8 Minutes Left		🖬 Summary	0.00		
Bid Package Bidding Response Submitte	ng Pending		Due on 07.30.2025 at 2:00 PM (GMT-06:00) Central Time (US & Canada)			Base Bid Total Alternate Bid Items Total			
Ρ	Package Invitation		Response Form			Q&A Board			
Accept	Decline								
Bid Info		Invitation Documents	s (6)	Addenda					
	There are no addenda items for this bid package.								

Clarifications or interpretation of the Solicitation that materially affect or change the requirements. bidder shall acknowledge receipt of all addenda in Trimble Unity Construct Bid Portal.

SUBMISSION OF BID

FORM RESPONSE Alternate Bid Items

Ø Sta	atus		19 Days 2	23 Hours 8 Mi	nutes Left	Summary		0.00	
Bid PackageOpenBiddingPendingResponse SubmittedNo				Due on 07.30.2025 at 2:00 PM (GMT-06:00) Central Time (US & Canada)			Base Bid Total Alternate Bid Items Total	0.00	
Package Invitation				Response Form			Q&A Board		
	Submit Image: Constraint of the second sec								
Base Bid									
#	Description		Spec Reference	Part Number	Quantity	UoM	Unit Cost	Total Cost	
BB1	Update Security	System			1.0000	LS			
BB2	Update Fire Alar	rm System			1.0000	LS -			
BB3	8 Replace Door Hardware				1.0000	LS -			
🛙 BB4	BB4 Electrical Updates				1.0000	LS -			
Base Bid	se Bid Subtotal 0.00								

#	Description	Spec Reference	Part Number	Quantity	UoM	Unit Cost	Total Cost
2 A1	UPS for backup power to the NVR and peripheral equipment			1.0000	LS -		
? A2	UPS backup power to the workstation, monitors, and peripheral equipment			1.0000	LS -		
🕜 A3	Replace all existing readers with AMAG 929/939 series multi-technology readers			1.0000	LS -		
? A4	Work at Promontory Point site			1.0000	LS -		
2 A5	Work at Airport Commerce Park			1.0000	LS -		
2 A6	Hanwha Wavenet VMS and network video recording in lieu of AMAG COMPLETEVIEW			1.0000	LS -		
2 A7	Relocate splice box. Reference Note #3 on sheet SCB-1			1.0000	LS -		

RESPONSE DOCUMENTS

Package Invi	tation		Response Form	
🕨 Submit	1			
STEP 1: Bid Form	STEP 2: Response Doc	cuments	STEP 3: Additional Info	
	Т	here are no sup	porting documents attached to th	s
Please provide response doo	cuments			
Bid Security *				
1 Drag a file to attach		Browse		
HUB Subcontracting Plan (HSP) *	,			
1 Drag a file to attach		Browse		
Qualifications & Past Performance	ce *			
1 Drag a file to attach		Browse		
ECACR *				
1 Drag a file to attach		Browse		
Upload Additional Files				
Drag and drop files h	ere to upload, or browse.	1		

CONTRACTOR'S QUALIFICATION STATEMENT

Include all information and supporting documents for this required submittal. If any pages are missing that WILL disqualify the bid submission.

Section 1: Company Information

	QUALIFICATIONS AND PAST PERFORM	ANCE								
CONTENTS & INSTRUCTIONS	FOR COMPLETING THIS FORM									
Complete all fields. Mark "N/A" if not applicable. A fully executed copy of this form in its entrety along with the requested documer 3.08, must be uploaded into bid portal.		Does any relationship exist by relative, business associate, capital funding agreement, or any other such kinship between your firm and any Owner employee, officer or member of the Texas Parks and Wildlife Commission? If so, belase evaluin.								
Contents of Qualifications and Past Performance include the following: Section 1 Company Information Section 2 Financial Capability Section 3 Lifigation History Section 4 Related Project Experience										
Potential Offeror Attachments: Certificate of Authority for Out of State Contractors doing business in Tex										
SECTION 1. COMPANY INFORMATION										
Legal Name of the Company		Firm Hi	story: List firm h	istor	y below includ	ling a	iny other busin	ess n	ames used.	
Principal Place of Business (Corporate Headquarters)	From:		To:		Firm Nar				
Address:		From:		To:			Firm Name:			
City, State, Zip:		From:		10:		-	Firm Name:			
Physical Address of Office Providing Services (if different from above)		From:		To:		6	Firm Name:			
Address:		Total N	umber of Years i	n Bu	siness:					
City, State, Zip:		Entity C	lassification							
Mailing Address (if different fro	om above)			-1 ¹			Complexity and	<i>ic</i>	uch as sales tax or franchise tax?	
Address:		1	YES NO	•	any rexastax o	to the	Comptroller's o	nice s	uch as sales tax or franchise tax?	
City, State, Zip:		Select t	he Appropriate ()wne	rship Type for	vou	business.			
	and telephone number of the person in your ding decisions on contractual matters.		ndividual Recipier			-			Texas Corporation	
Name & Title:		□ s	ole Ownership (I	ndivid	ual owning a bu	usine	ss)		Professional Association	
Address:			artnership						Professional Corporation	
City, State, Zip:			'exas Limited Par)ther*:	inersi	hip				Out of State Corporation*	
Email:			r is an out of state e	ntity, l	bidder shall provi	ide a c	copy of the Certific	ate of	Authority to do business in Texas with the bid.	
Phone:		Owner re	serves the right to	reque	st documentation	of Bio	dder's legal name	and e	ntity status signed by an authorized representative	of the
r none.				-				-	of the person signing on behalf of Bidder. Documer ganization, articles of organization and regulation:	
								ip and documentation for partner.	-, junit	

END SECTION 1 - COMPANY INFORMATION



Agent Address: Agent Email: Agent Phone No.

Section 2: Financial Capability

All information within all sections must be completed, if not, the response will be disqualified.

Bonding Company	Name.						
Bonding Agent Nar	ne:						
Bonding Agent Add	ress:						
Bonding Agent Em	ail:						
Bonding Agent Pho	ne:						
DISCLOSURE O performance und			RCES: Identify	outside financial	resources avail:	able to firm to	o enable
CONSTRUCTION		5					
CONSTRUCTION		_					
CONSTRUCTION Firms Average A		_	\$				
		_	\$	Hwy/Roads	%	Other	%
Firms Average Ar	nnual Constructio	on Volume	•		96	Other Other	96

END SECTION 2 - FINANCIAL CAPABILITY

Section 3: Litigation History

All prompts within each sections must be completed, if not, the response will be disqualified.

If not applicable, write N/A.



Section 4: Related Project Experience

SECTION 4. RELATED PROJECT EXPERIENCE

Bidder must provide history of successful completion of projects with similar size, scope, and complexity.

MINIMUM EXPERIENCE REQUIREMENTS

Bidder must have five (5) or more years' experience in projects of a similar scope as set forth in <u>Section</u> <u>3.03 Minimum Qualifications</u>.

PROJECT EXPERIENCE INFORMATION

Provide information for at least three (3) completed projects using one Project Experience Form for each project that demonstrates experience meeting the following criteria. Projects must have been completed within the last five (5) years. The documentation shall be presented in sufficient detail to demonstrate that the Bidder is qualified to manage and construct the type of project being solicited.

Provide examples of past projects that indicate your firm's experience with the type of projects similar in size and scope to the project of this solicitation. Project examples should demonstrate your firm's experience with the following:

- · Upgrading and expanding outdated security and fire alarm systems.
- Experience with key card access reader systems and upgrading outdated key card access software.
- · Integration of security elements into a single system that is viewable locally and remotely.

REFERENCES FOR EACH INCLUDED PROJECT

Provide current contact information on the Project Experience forms for each project owner. References will be contacted by the designated TPWD Contract Manager via email to substantiate the Project Experience provided. Negative responses or no responses from project reference owners and/or A/E firms that are familiar with Bidder's performance, depending on problems encountered, may be ground for disqualification.

Information requested may include any combination of the following:

- Owner Name
- Project Title & Location
- Initial Contract Amount
- Final Contract Amount
- Start Date
- Completion Date
- Statement on Quality of Work
- Statement on Job Coordination/Supervision
- Statement on Timeliness
- Statement on Change Order Pricing
- Additional Information (if any)

Minimum experience required is five years.

Complete three (3) project experience forms for projects similar in size and scope to the project of this solicitation.

Projects must have been completed within the previous five (5) years, from the date of solicitation.

Section 4. Project Experience Forms

Project Name:		
Project Location:		
Project Owner Company Name:		
Project Owner's Address:		
Owner's Representative for this Project:		
Owner's Representative Phone:		
Owner's Representative Email Address:		
Project A/E Company Name:		
Project A/E Contact Name:		
Project A/E Phone & Email Address:		
Original Contract Amount:	\$	
Final Contract Amount: \$		
Describe Change Orders or other an	nendr	nents that modified the contract amount.

Project Start Date:					
Project Completion Date:		Bidder's Major Subcontractors for th	in Desired		
Original Construction Duration:		-		YEARS W/	
Final Construction Duration:		NAME	COMPANY NAME	BIDDER	TOTAL YEARS EXPERIENCE
Provide a brief explanation for va	ariances and time extension				
		Brief Description of the Work			
Bidder's Key Personnel for this p	roject, including Project Su				
NAME	TITLE				
		Describe how this Project is compar	able to the Work required for this Project		

OPTIONAL - Insert Project Photo(s)

Project experience forms are two pages each.

Please provide a detailed response to the section "describe how this Project is comparable to the Work required for this Project."

Essential Clauses Affirmations & Additional Contract Requirements

ESSENTIAL CLAUSES. AFFIRMATIONS & ADDITIONAL CONTRACT REQUIREMENTS

SIGN AND SUBMIT WITH BID

ANTIQUITIES

Offeror shall take precaution to avoid disturbing primitive records and antiquities of archaeological, paleontological, or historical significance. No objects of this nature shall be disturbed without written permission of Owner and the Texas

Historical Commission. When such object proceedings. Offeror certifies that it has no officers who have served as officers of other entities who have been the proximity and notify the ODR and the Texas subject of allegations of Deceptive Trade Practices violations or allegations of any unfair business practices in an written permission and permit to do so is gra administrative hearing or court suit and that such officers have not been found to be liable for such practices in such Natural Resource Code, discovered on the proceedings.

Historical Commission. It is determined by O or excavation of primitive records or antiqui

salvage work attendant to preservation.

CYBERSECURITY TRAINING

BIDDER'S CERTIFICATION: I hereby certify that all information provided with the bid, above and attached is true and correct Furthermore, I hereby authorize Texas Parks and Wildlife Department to contact the references listed and authorize release of Offeror shall ensure that any Offeror employ. Information from such references to Texas Parks and Wildlife Department. I certify that my firm is not debarred or suspended from or database shall complete a cybersecurity tr performing work for the U.S.A. or the State of Texas.

Code. Such training is required to occur dur with verification of the completion of the requ BIDDER'S AFFIRMATION: SIGNING THIS BID WITH A FALSE STATEMENT OR MATERIAL MISREPRESENTATIONS MADE

DURING THE PERFORMANCE OF A CONTRACT IS A MATERIAL BREACH OF CONTRACT AND SHALL VOID THE DAMAGE TO GOVERNMENT PROPERTY

In the event of loss, destruction or damage SUBMITTED BID OR ANY RESULTING CONTRACTS

property and equipment by Offeror or Offero cartage company, in connection with any per State of Texas the full cost of repair, reconstr shall notify the Owner in writing of any such i of all debris resulting from work performed u such property damage within ten (10) calend				Authorized Signature Date
ENERGY POLICY AND CONSERVATION A Offeror acknowledges and agrees to compl which are contained in the state energy const	Street Address		7.0.1	Printed Name
Act (Pub. L. 94-163, 89 Stat.871).	City	State	Zip Code	litte
MANUFACTURED IRON OR STEEL PRODI Offeror acknowledges that TGC, Title 10, St produced through a manufacturing process I proposal, Offeror certifies that its proposal p TGC, Title 10, Subchapter F. §§ 2252.201-2.	Office Phone Number			Direct Phone Number
NAME CHANGES AND SALES If the Offeror changes its name or is sold to	Email Address			Cell Phone Number
its notice, shall describe the circumstances Identification Number, and describe how the personnel changes for personnel performing the new personnel and provide resumes to (request other information about the change information within five (5) working days of re change to the Offeror that materially alters the discretion to determine if termination is appri	Texas Identification Number (TIN) THIS FORM IN ITS ENTIRETY,	ALONG WITH		Federal Employers Identification Number (FEIN) CUMENTS AS LISTED IN IFB SECTION 3.00 – REQUIRED DED INTO BID PORTAL
NON-DISCRIMINATION Offeror acknowledges it is subject to Title VI Title II of the Americans with Disabilities A Amendments of 1972, and offers all persons				

Construction Essential Clauses, Affirmations & Contra

Final page of the document includes the certification, affirmation & signature section.

Construction Essential Clauses, Affirmations & Contract Requirements 2025_04_22

Page 11 of 11

BID SECURITY

Proposals must include a bid security for not less than five percent (5%) of the total amount of the base bid items and alternate item 1. This shall be in the form of a bond.

No other forms of bid security will be accepted.

Upload a .pdf of the bid bond document with Power of Attorney to the bid portal.



HUB Subcontracting Plan (HSP)

Uniform General Conditions, Article 4

All bidders must prepare and submit an HSP. Even if your organization is a HUB, you must prepare an HSP. Upload the completed HSP to the Bid Portal.

The HUB Program Specialist is the only department which will review and evaluate the HSP. Failure to complete and submit an HSP that complies with "Good Faith Efforts" will be cause for rejection of the proposal.

Contract Managers and Evaluators shall not review the contents of the HSP, and the contents are not scored.

HIGHLY ENCOURAGE HSP REVIEW BY HUB PRIOR TO SUBMITTAL DUE DATE.

Call & e-mail draft HSP to HUB Team.



In accordance with Texas GoVI Code §2161 322, the contracting agency has determined that subcontracting opportunities are probable under this contract. Therefore, all respondents, including State of Texas certified Historically Undervillized Businesses (HUBs) must complete and submit this State of Texas HUB Subcontracting Plion (HSP) with their response to the bid resultation (policitation).

NOTE: Responses that do not include a completed HSP shall be rejected pursuant to Texas Gov't Code §2161.252(b).

The HUB Program promotes equal business opportunities for economically disadurataged persons to contract with the State of Texas in accordance with the goals specified in the 2009 State of Texas Dispartly Study. The statewide HUB goals defined in 34 Texas Administrative Code (TAC) §20.284 are:

- · 11.2 percent for heavy construction other than building contracts,
- · 21.1 percent for all building construction, including general contractors and operative builders' contracts,
- 32.9 percent for all special trade construction contracts,
- 23.7 percent for professional services contracts,
- 26.0 percent for all other services contracts, and
- 21.1 percent for commodities contracts.

-- Agency Special Instructions/Additional Requirements --

In accordance with 34 TAC §20.255((1)(0)(ii), a respondent (prime contractor) may demonstrate good faith effort to utilize Tesas certified HUBs for its subcontrading opportunities if the train value of the respondent subcontracts with Tesas certified HUBs metro or excercit the tatawale HUB good or the support specific HUB or universe in tables. When a respondent superiminent the method to demonstrate good faith effort the utilize Tesas certified HUBs to which it will subcontract. If using existing contracts with Tesas certified HUBs to statify this requirement, only the aggregate personage effort the HUBs with the bar will subcontract to HUBs with which the respondent uses certified HUBs to statify this requirement, only the aggregate personage of the contracts supertied to be subcontracted to HUBs with which the respondent dates and thave a continuous contract. If place for more than fire (2) years half qualify for mediating the HUB goal. This timingon is designed to executive effort that can be executively the subcontract.

If you are completing Method B (Attachment B) of the HSP, please provide all supporting documentation pertaining to the notifications of a minimum of three (3) Texas-certified HUBs and two (2) minority, women, or service-disabled veteran trade organizations or development centers for each subcontracting opportunity listed in Section 2, Item b. Such supporting documentation would include all e-mails, faxes, delivery receipts, confirmation receipts/pages, attachments, etc.

For questions regarding the HSP, please contact TPWD HUB Administration at 512-389-4784 or hub@tpwd.texas.gov.

CTION 1: RESPONDENT AND REQUISITION INFORMATION	
a. Respondent (Company) Name:	State of Texas VID #:
Point of Contact.	Phone #:
E-mail Address:	Fax #:
D. Is your company a State of Texas certified HUB? . Yes . No	
C. Requisition #:	Bid Open Date:
	immiddiww/

Required Submittals: Section III, 3.08

3.08 Required Submittals

Bidders shall upload the required submittals by the Bid due date and time stated herein. Bidders must submit all documents required by this solicitation. Failure to submit all required documents with acceptable bids and information meeting the applicable requirements of those documents may cause Bidder to be deemed "non-responsive" and disqualified.

- Qualifications and Past Performance: Submit the Qualifications and Past Performance Form completed in its entirety as one .pdf file
- Essential Clauses, Affirmations & Additional Contract Requirements (ECACR): Submit the completed and signed ECACR document in accordance with Section <u>2.09 Essential Clauses</u>, <u>Affirmations & Additional Contract Requirements</u>
 - Bid Security: Submit the bid security documentation provided by Bidder in accordance with <u>Section 2.10</u> <u>– Bid Security</u>
 - HUB Subcontracting Plan (HSP): Submit the required HSP documentation as one .pdf file in accordance with <u>Section 2.11 HUB Subcontracting Plan</u> of this IFB. See Required Submittal Forms section for HUB Subcontracting Plan forms and instructions and Exhibit A Historically Underutilized Business (HUB) Subcontracting Opportunities (Form PWD 0991) & lists of HUB certified vendors by State Class & Item Code

END SECTION 3

CONDITIONS OF THE CONTRACT

Project No. 111139

Contract No. TBD

Purchase Order No. TBD



AGREEMENT BETWEEN OWNER AND CONTRACTOR

STATE OF TEXAS COUNTY OF TRAVIS

and complete certain public works d

necessary, but not limited to comr

Wildlife Austin Headquarters, Aus described in the Invitation for Bids a

DEPARTMENT, Contract Document

or state law or regulations are autom

and CONTRACTOR's Bid.

essence with this contract.

THIS AGREEMENT is effective upon final execution by Texas Parks and Wildlife Department and between the STATE OF TEXAS, acting through the TEXAS PARKS AND WILDLIFE DEPARTMENT, hereinafter called the OWNER, and CONTRACTOR COMPANY NAME, hereinafter called the CONTRACTOR.

WITNESSETH: That for and i ESSENTIAL CLAUSES, AFFIRMATIONS & ADDITIONAL CONTRACT REQUIREMENTS be made and performed by the OWN

INCORPORATED HEREIN BY REFERENCE TO THE CONTRACT

OWNER CONTRACT CLAUSES

Drawings, Specifications, Scope of ANTIQUITIES Uniform General Conditions, for Proj. Offeror shall take precaution to avoid disturbing primitive records and antiquities of archaeological, paleontological, or by reference into this Contract Numt historical significance. No objects of this nature shall be disturbed without written permission of Owner and the Texas Historical Commission. When such objects are uncovered unexpectedly, the Offeror shall stop all Work in close In the event that there is a cont proximity and notify the ODR and the Texas Historical Commission of their presence and shall not disturb them until Following the contract in order of priori written permission and permit to do so is granted. All primitive rights and antiquities, as defined in Chapter 191, Texas General Conditions, Essential Clause Natural Resource Code, discovered on the Owner's property shall remain property of State of Texas, the Texas Historical Commission. It is determined by Owner, in consultation with the Texas Historical Commission that exploration or excavation of primitive records or antiquities on Project Site is necessary to avoid loss, Offeror shall cooperate in Any alterations, additions, or d salvage work attendant to preservation.

and shall become effective on the dat CYBERSECURITY TRAINING

Offeror shall ensure that any Offeror employee or subcontractor employee who has access to a state computer system The consideration to be paid or database shall complete a cybersecurity training program certified under Section 2054.519 of the Texas Government supplies, machinery, equipment, tool: Code. Such training is required to occur during the contract term and the renewal period. Offeror shall provide Owner necessary to complete the said Projec with verification of the completion of the requisite training. of INSERT AMOUNT Dollars and No.

DAMAGE TO GOVERNMENT PROPERTY

The CONTRACTOR hereby In the event of loss, destruction or damage to any Owner or State of Texas government-owned, leased, or occupied CALENDAR DAYS commencing on property and equipment by Offeror or Offeror's employees, agents, subcontractors, suppliers, including any delivery or cartage company, in connection with any performance pursuant to the contract, Offeror shall be liable to Owner and the State of Texas the full cost of repair, reconstruction, or replacement of the lost, destroyed or damaged property. Offeror Payments by OWNER shall t shall notify the Owner in writing of any such damage within one (1) calendar day. Offeror is responsible for the removal appropriated to the Texas Parks and of all debris resulting from work performed under the contract. Offeror will reimburse Owner and the State of Texas for acceptance of all portions of work as | such property damage within ten (10) calendar days after Offeror's receipt of Agency's notice of amount due.

Notices. Notices of claims or disput ENERGY POLICY AND CONSERVATION ACT

following persons at the indicated loci Offeror acknowledges and agrees to comply with the mandatory standards and policies related to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation JoAnn Hernanc Act (Pub. L. 94-163, 89 Stat.871).

Texas Parks an 4200 Smith Sci MANUFACTURED IRON OR STEEL PRODUCTS

Austin Texas, 7 Offeror acknowledges that TGC, Title 10, Subchapter F, §§ 2252.201-2252.205 requires that all iron or steel products produced through a manufacturing process used in this project must be produced in the United States. By signing this proposal, Offeror certifies that its proposal price represents full compensation for compliance with the requirements of TGC, Title 10. Subchapter F. §§ 2252.201-2252.205.

Agreement OF 052 2025 05

If to Owner:

NAME CHANGES AND SALES

If the Offeror changes its name or is sold to another entity, it must provide written notification to Owner. The Offeror, in its notice, shall describe the circumstances of the name change or sale, state its new name, provide the new Tax Identification Number, and describe how the change will impact its ability to perform the Contract. If the change entails personnel changes for personnel performing the responsibilities of the Contract for the Offeror, the Offeror shall identify the new personnel and provide resumes to Owner, if resumes were originally required by the Solicitation. Owner may request other information about the change and its impact on the Contract and the Offeror shall supply the requested information within five (5) working days of receipt of the request. Owner may terminate the Contract due to a sale of or change to the Offeror that materially alters the Offeror's ability to perform under the Contract. The Owner has the sole discretion to determine if termination is appropriate.

Offers should review all conditions of the contract including the Agreement Between Owner and bidder and the Essential Clauses, Affirmations and all parts of this Request for Proposal including but not limited to, Drawings, Specifications, Scope of Work, Special Conditions, Supplementary General Conditions, and the **Uniform Conditions.**

UNIFORM GENERAL CONDITIONS

Uniform General Conditions for State of Texas Construction Contracts

Including

Supplementary General Conditions for Projects Administered by the Texas Parks and Wildlife Department



Uniform General Conditions & Supplementary General Conditions

aka The UGC

Page 128 of 258

PREVAILING WAGE RATE DETERMINATION INFORMATION

Chapter 2258, Texas Government Code, Title 10 requires that state agencies, (including universities), cities, counties, independent school districts, and all other political subdivisions that engage in public works construction projects produce and include prevailing wage rate determinations in the project bidding and contract documents.

Chapter 2258 requires that the contractor who is awarded a contract by a public body and a contractor's subcontractor shall pay not less than the rates determined by such state agencies to workers employed for the execution of such work. Pursuant to Chapter 2256, Texas Parks and Wildlife has assortained the following wages to be paid for the various classifications of workers, in the locality of this project. In determining these wages, TPWD has utilized the Prevailing Wage Rates as determined by the U.S. DOL in accordance with the Davis-Bacon Act.

Construct	ion Type: Building
Jeffe	rson County
	Texas

Prevailing Wage Rates

Article 2 – Uniform General Conditions (UGC) Prevailing wage rates are included in the solicitation for this project.

U. S. Department of Homeland Security's E-Verify

The E-Verify website is located at: http://www.uscis.gov/e-verify

Webinars for Employers: https://www.e-verify.gov/about-e-verify/e-verify-webinars/

DIVISION 1 - GENERAL REQUIREMENTS

SECTION 01000 - SPECIAL CONDITIONS

PART 1 - GENERAL

1.01 RELATED DOCUMENTS:

Drawings and general provisions of Contract, including Uniform General and Supplementary General Conditions and other Division 1 specification sections, apply to work of this section.

1.02 DESCRIPTION OF WORK:

Furnish all labor, materials, tools, equipment, and incidentals necessary for performance of all work associated with Project information below, such work being as more particularly described in these Special Conditions, the drawings, and elsewhere in the Request For Proposal and Contract Documents.

Project No.	1111391
Project Location	Austin HQ
Project Title	Fire Alarm and Security System Upgrades

1.03 INTENT OF THE CONTRACT DOCUMENTS: (See also UGC, Article 6)

- The intent of the Contract Documents is to include all of the work for the contract price and within the contract time. Contract Documents are to be considered as cooperative. All work not specified and/or not shown on the drawings, but which is necessary for the completion and/or functioning and operation of the pricet, shall be understood and implied as part of the contract to be performed by the Contractor for the contract price. Such work shall be executed by the Contractor in the same manner and with the same character of material as other portions of the contract who the year.
- B. It is the intention of the Contract Documents to call for finished work, tested, and ready for operation
 - Any apparatus, material or work described in the Contract Documents and any incidental accessories necessary to make the work complete in all respects and ready for operation (even though not particularly specified) shall be furnished, delivered, and installed by the Contractor without additional expense to the Owner.
 - Minor details not usually shown or specified but necessary for proper installation and operation are included in the work just as if herein specified or shown.
- All work shall be performed and furnished by the Contractor in accordance with accepted construction industry practices.
- D. A duplication of work is not intended by the Contract Documents and any duplication shall not become a basis for extra cost to the Owner.
- E. Explanatory notes on the drawings shall take precedence over conflicting drawn-out indications. Figured dimensions on drawings shall take precedence over scale measurements. Where figures are lacking, scale measurements may be followed, but in all cases the measurements are to be checked from the work in place and those measured dimensions taken at the site shall take precedence over scale dimensions in drawings.

SpecialConditions_2025_0519

Special Conditions

Review Division 1 – General Requirements which include the Special Conditions for this contract.

Liquidated Damages

Page 1 of 6

The sum of \$969.20 per calendar day has been set

as a reasonable estimate of just compensation to

the Owner if Contractor does not complete the

work by the completion date.

(Section 01000, Special Conditions, Paragraph 1.07 and Article 9, UGC)



Insurance Requirements

- Request for Proposal, Section 2.12
- Uniform General Conditions, Article 5
- 2018 Supplementary General Conditions to the UGC for Construction Contracts
- Division 1 General Requirements, Special Conditions, 1.08



Performance Bond & Payment Bond

Bonds are due within 10 days of receipt of fully executed contract. TPWD bond forms are included in solicitation.

Article 5 - UGC


PROJECT MANAGEMENT



Cloud-based Project Management Information System to manage construction projects, accessible anywhere with a web connection.

Users include TPWD, Outside Architect/Engineer, Testing Firms, and Contractor.

Used for but not limited to the following:

- Contractor Application for Payment request(s)
- Submittals
- Request for Information (RFI)
- Construction Reports (daily/monthly)
- Architect Supplemental Information (ASI)
- Change Order Documentation and Approval

- Progress Meeting Minutes
- Site Observation Reports
- Inspection Reports
- Outsourced (3rd party) Testing Reports
- General Correspondence
- Any other Contractor or Owner requested tasks and/or documents

For more information visit the Trimble Unity Construct® website is: (<u>https://gov.e-builder.net</u>)

Opening of Bids

Proposals will be opened virtually at 3:00 PM CST, July 30, 2025 using Microsoft® Teams. Bidders as well as the public may join the meeting to observe the bid opening. Registration is required to attend, use the following link to register:

https://events.gcc.teams.microsoft.com/event/73a19 259-23f2-4121-850c-d12239ee4236@7864fda7-62ad-47ec-81ec-323266e3a35f

Questions? Submit ALL questions in Trimble Unity Construct before 5:00 PM, July 21, 2025

All questions submitted to the Bid Portal Q&A section will be answered by addenda.

Point of Contact: JoAnn Hernandez, joann.hernandez@tpwd.texas.gov

Phone: 512-389-4347, call <u>only</u> if you do not receive an emailed acknowledgement.

FINAL REMINDER: fill in every blank, sign all required documents, include every submittal with required attachment, double check everything prior to sending! Avoid disqualification due to missing information or missing pages in the response.

Thank

You



HSP – HUB Subcontracting Plan

IMPORTANT NOTES

- If your HSP does not meet good faith effort (GFE) requirements, your response will be disqualified.
- HUBs must be Texas certified through the Comptroller's office to comply with the HSP. Not every HUB Zone-certified, City/County HUB, MBE/WBE/DEBE, etc. is Texas certified.
- HUB status on Centralized Master Bidders List (CMBL)/HUB Directory must be active.
- ► HUB prime contractors must still complete the HSP.

IMPORTANT NOTES

- HUB notifications: HUBS are not required to respond. You are only required to give them an opportunity to respond.
- Make sure you allow at least seven working days for a response. The day the notice is sent is "day zero" and does not count towards the seven days.
 - Holidays and weekends do not count toward the seven days.
 - You must include PROOF of your notifications (emails, read receipts, etc.) with your HSP.
- The HUB Program and the HSP are designed to give HUB vendors an opportunity to compete for state contract dollars as a prime contractor or subcontractor. You are not required to subcontract to HUBs.

PRELIMINARY REVIEWS

- Once a decision has been made to submit a response, the vendor's staff responsible for processing the HSP should contact TPWD HUB Administration <u>as soon as possible</u> for assistance.
- TPWD HUB Administration is available throughout the HSP process to ensure your HSP meets good faith effort requirements. If necessary, we will provide step-by-step, page-bypage guidance before you start the HSP.
- HSPs can be reviewed prior to the response date. We recommend using this opportunity for a preliminary review of the HSP, but *please allow time for you to correct any issues that may be found.*

PRELIMINARY REVIEWS continued

- To request a preliminary review, please submit your draft of the HSP via email to TPWD HUB Administration at <u>hub@tpwd.texas.gov</u>
- ▶ The official review of the HSP occurs after it has been submitted with the response.
- **TPWD HUB Administration's goal is to see all responses pass the HSP review.**

Additional Information

- Additional more detailed pre-submittal information on the HSP process can be found at <u>https://tpwd.texas.gov/business/bidops/hub/HSP/</u>
 - TPWD has audio and video, a PowerPoint, and a Word Document at the link above with more indepth information.

Questions?

Call or email HUB Administration Phone: 512-389-4784 Email: <u>hub@tpwd.texas.gov</u>

IMPORTANT NOTES ON THE HSP PROCESS

- 1. If your HSP does not meet good faith effort requirements, your Bid/Proposal will be disqualified and not included in the evaluation process.
- 2. HUBs must be Texas-certified through the Comptroller's office to comply with the HSP. Not every HUB Zonecertified, City/County HUB, MBE/WBE/DBE, etc. is Texas-certified. If you are searching for HUBs on the <u>Centralized Master Bidders List (CMBL)/HUB Directory</u>, please be sure that their HUB status is active. HUBs may be active or inactive on the CMBL.
- 3. If you are a HUB prime contractor, you must still complete the HSP.
- 4. HUBs are not required to respond. You are only required to give them an <u>opportunity</u> to respond within at least seven (7) working days of your notification prior to the submission of your bid response to TPWD.
- 5. The HUB Program and the HSP are designed to give HUB vendors an opportunity to compete for state contract dollars as a prime contractor or subcontractor. You are not required to subcontract to HUBs.
- 6. Once a decision has been made to submit a response, the vendor's staff responsible for processing the HSP should contact TPWD HUB Administration for assistance.
- 7. When writing your Bid/Proposal, determine the work you will subcontract, if any, along with the approximate dollar amount(s) and expected percentage(s) of the contract.
 - If after reviewing the scope of work you identify portions in which your company is unable to complete in its entirety, you will then list the items you have identified as potential subcontracting opportunities in Section 2, Item b.
 - Think of the whole project as 100% and your subcontracting opportunities as a percentage of the whole project.
 - You are not required to subcontract every opportunity that TPWD has identified as a potential subcontracting opportunity in the HUB Subcontracting Opportunities form (PWD-991 or PWD-991a).

The TPWD HUB team is available throughout the HSP process to assist Respondents with the HSP and to meet the State defined good faith effort requirements.

- 8. HSPs can be reviewed prior to the response due date. We recommend utilizing this opportunity for a preliminary review of the HSP, but please allow time for you to correct any issues that may be found.
 - To request a preliminary review, please submit your draft of the HSP via e-mail to HUB Administration at <u>hub@tpwd.texas.gov</u>.
 - Please note that the official review of the HSP occurs after it has been submitted with the response.
- 9. Our goal is to see all responses pass the HSP review the more competition, the better value to the state. If necessary, we will provide step-by-step, page-by-page guidance before you start the HSP.

HUB Subcontracting Plan (HSP) Tips:

- 1. The HSP is not evaluated on a point system. Instead, it is reviewed for compliance with the State defined good faith effort requirements. Therefore, there are no points awarded for subcontracting to HUBs nor are there penalties for not subcontracting to HUBs. Additionally, there are no penalties for self-performance.
- 2. Please read the entire HSP and utilize the attached HSP Quick Checklist. There are four ways to complete the HSP based on the checklist.
- 3. Section 2 Subcontracting Intentions is where you will determine if you are self-performing the contract or if you will need to demonstrate a good faith effort by utilizing Method A or Method B.

- 4. The HUB subcontracting goal is a percentage to help you determine if Method A or Method B should be used to demonstrate a good faith effort. You are not required to subcontract the amount of this percentage. The goal is not applicable if you are self-performing the entire contract.
- 5. "Self-performance" is fulfilling the entire contract with your own resources (equipment, supplies, materials, and/or employees). To claim self-performance, you must provide detailed justification explaining your ability to self-perform. *IMPORTANT NOTE: If you are purchasing materials or supplies to complete the work, you are not self-performing. The purchase of materials or supplies is a subcontracting opportunity; therefore, you must use either Method A or Method B for your HSP.*
 - If you are self-performing only a portion of the contract, you are only required to provide information related to the subcontracting opportunities.
 - If you are self-performing the entire contract, you will not complete Method A or Method B.
- 6. If you are a HUB prime contractor and you will be self-performing some of the subcontracting opportunities, the percentage of the contract you will be self-performing does <u>not</u> count towards the HUB subcontracting goal because you are not subcontracting. **Do not identify subcontracting opportunities that you will be self-**<u>performing on the HSP.</u>
- 7. Who qualifies as a subcontractor?
 - Any person or entity, contracting with the contractor, either directly or indirectly, to perform all or part of contractor's obligations under the contract including, but not limited to, performing all or part of the work, supplying labor and/or providing, selling, or leasing supplies, material or equipment for the work.
 - Anyone that is not on your payroll (think payment vs. paycheck).
 - Please note that small dollar purchases from a vendor do not qualify (ex. box of nails).
- 8. The HUB Subcontracting Opportunities form (PWD-991 or PWD-991a) provided in the solicitation packet identifies potential subcontracting opportunities. These are just potential opportunities; you could have other opportunities or may self-perform some opportunities.
- 9. If you have a subcontracting opportunity not previously identified in the HUB Subcontracting Opportunities form and need assistance finding HUBs to notify, please contact the TPWD HUB team. We can create a list of HUBs for you. Please note that HUB lists which correspond to the HUB Subcontracting Opportunities form (PWD-991 or PWD-991a) can be found within the solicitation bid notice or as an attachment on the solicitation bid notice email.
- 10. If using Method A, Attachment A of the HSP, you may split a subcontracting opportunity in Section 2 between a HUB and a non-HUB and then list both subcontractors on the same Method A page. This tip also applies to Method B, Attachment B of the HSP.
- 11. If using Method B, Attachment B of the HSP, you must allow HUBs at least seven (7) working days to respond to your notification prior to submitting your response. In addition, you must provide notification to minority, women, or service-disabled veteran trade organizations or development centers at least seven (7) working days prior to submitting your response. The initial day of notification is considered "day zero" and does not count as one of the seven (7) working days. Holidays and weekends also do not count (see Section B-3 Notification of Subcontracting Opportunity). Texas State Auditor's Office Holiday Schedule
 - It is best practice to add a couple of days to the minimum seven (7) day notice to ensure sufficient time is provided.
 - Keep in mind the amount of time needed to receive a reply and to prepare your response.
 - Be aware of the date and time when your response must be received by our agency.
 - Note the last possible day notifications can be sent.
 - Keep all e-mails, delivery receipts, read receipts, faxes, confirmation receipts/pages, attachments, phone logs, etc. as supporting documentation and submit them with your HSP.
 - Your notification must provide project specifications. Options include providing a link to the TPWD or TxSmartBuy/Electronic State Business Daily (ESBD) websites for solicitations, attaching the specifications to your notification, or including the specifications in the body of your notification.

- Although the form is optional, it is recommended that you utilize the HUB Subcontracting Opportunity Notification Form as your notification or in addition to your notification to ensure all the required information is provided.
- You may want to contact more than a minimum of three (3) HUBs and two (2) minority, women, or service-disabled veteran trade organizations or development centers in case you make an error in an e-mail address.

For additional HSP information, please visit the following webpage located on our TPWD website: http://www.tpwd.texas.gov/business/bidops/hub/HSP/index.phtml.

If you have any questions concerning the HSP, please contact HUB Administration at (512)389-4784 or <u>hub@tpwd.texas.gov</u>.