I. SIGN IN
   Although this is not a mandatory meeting, please ensure that a representative of your company signs the list so that we may have a record of your attendance.

II. PROJECT TEAM/ INTRODUCTIONS

III. PRE-BID CONFERENCE OVERVIEW

   • Structure of the Bidding and Contract documents package.
     o Invitation for Bids and Contract Documents (spc)*
     o HUB Subcontracting Opportunities, Contacts, Forms (hso)*
     o Drawings- Package 1 (drg1)
     o Drawings- Package 2 (drg2)
     o Technical Specifications- Package 1 (spc1)
     o Technical Specifications- Package 2 (spc2)

VIII. PROJECT OVERVIEW/ PROJECT INFORMATION

   • Coordinating “Packages”- Technical Specifications- Package 2

   The work covered by these contract documents [Package 2- Water Treatment Plant] is included as a Bid Option to another project [Package 1- Well and Water Line]. Drawings and specifications are specific to the work included in each package. Some of the work identified as “existing” facility or as work “by others’ may be included as proposed work [in Package 1]. It is the Contractor’s responsibility to coordinate the work in both Package 1 and Package 2.

   • Scope of Work/Project Includes- Notice to Bidders, Bid Schedule, Technical Specifications

   **Base Bid Item, as showing in Drawings and Technical Specifications Package 1**
   Two-hundred and seventy (270) calendar days commencing on the date specified in Notice to Proceed
   - Construct the new Garner State Park Well No. 3
   - Install 6” well water conveyance line from new Well No. 3 to existing water treatment plant
   - Abandon existing Well No. 1
   - Rehabilitate existing Well No. 2

   **Bid Option 1, as showing in Drawings and Technical Specifications Package 2**
   Two-hundred (200) calendar days allowed for the completion of work
   - Construct a new sodium hypochlorite building
   - Construct the new hydro-pneumatic tank
   - Modify the water storage facilities
   - Construct a new gravel drive
- **understanding Bid Options** - *Bid Schedule*
  - Base Bid and Bid Options are evaluated for determination of low bidder.
  - Owner may exercise Option to direct additional work at the bid amount by November 30th.
  - Each Bid Option has an allowable performance period for that work.

- **understanding Unit Pricing** - *Bid Schedule, Instructions to Bidders*
  - UNIT PRICE as stated in the Bid Schedule is the price per unit of measure for materials and services to be added to the Contract Sum by appropriate change order in the event it is determined by Owner that the materials and services are necessary.

  Provide a price per linear foot to furnish all labor, equipment, materials, connections and incidentals for the **2” SDR-21 including excavation and replacing 2 foot minimum cover** as specified.

  Provide a price per unit furnish all labor, equipment, materials for the **Hose Bib** as shown on Detail F, Sheet C-23, Package 1.

  Provide a price per unit furnish all labor, equipment, materials for **2” Flush Valve** as shown on Detail E, Sheet C-24, Package 1.

  Provide a price per unit furnish all labor, equipment, materials for **2” Gate Valve Box** as shown on Detail A, Sheet C-24, Package 1.

  Provide a price per event to furnish all labor, equipment, materials, connections and incidentals to **reconnect Service Line** as shown on Detail C, Sheet C-23, Package 1.

  Provide a price per linear foot to furnish all labor, equipment, materials, connections and incidentals for the **Open Cut and Pavement Repair** as shown on Detail B, Sheet C-23, Package 1.

- **Work Sequence** - *Notice to Bidders, Drawings, Technical Specifications*

  The Contractor may schedule concurrent construction work where reasonable. However, the Owner requires the Base Bid Item be placed in first scheduling priority, followed by Bid Option 1.

  Further, concerning Bid Options 2 through 5, the Owner requires that only one camp loop be out of service at any one time. Before the contractor can commence work on a next camp loop, work on the previous camp loop must be substantially complete.
**Performance Period - Notice to Bidders, Bid Schedule**

Work of all bid items and bid options shall be completed within a not-to-exceed period of four hundred and twenty (420) calendar days. However, bidder shall note performance period of each bid item and bid option. If bid options are accepted to the contract as additional work, the contractor shall be required to indicate dates for starting and completing the additional work in project’s Work Progress Schedule. In scheduling additional work, the Contractor shall pursue reasonable concurrence of work items and understand that the Work Progress Schedule and any Schedule Updates are subject to the Owner’s acceptance. With reasonably concurrent construction, not all additional bid items will necessitate adding time to the contract.

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**IV. GENERAL INFORMATION IN SOLICITATION**

- **Bids due:**

  BIDS ARE DUE NO LATER THAN 2:00 PM, THURSDAY, AUGUST 15, 2019 AT TPWD HEADQUARTERS –
  4200 Smith School Road, Austin, TX 78744

- **All questions** to be submitted in writing to nicole.chupka@tpwd.texas.gov by Wednesday, July 24, 2019 at 5:00pm. Oral instructions, clarifications or answers are NOT binding.

- **If there are any changes to the solicitation or contract documents, an addendum will be issued.** Oral instructions, clarifications or answers are NOT binding.

- **Addenda will be posted at TPWD’s website and on the Electronic State Business Daily (ESBD). If addenda are issued, Offeror must acknowledge receipt of every addenda in the Contractor’s Bid Schedule document. Failure to do so may cause rejection of proposal.**
V. BID SUBMITTALS

(1) Bid Schedule
  - Submit the signed Bid Schedule
  - Pricing for Base Bid Item, all Bid Option items, all Unit Price items
  - Acknowledge witnessing all addenda on the Bid Schedule.

Bidder acknowledges receipt of the following addenda to this IFB (initial if applicable):

No. 1 ___ No. 2 ___ No. 3 ___ No. 4 ___ No. 5 ___ No. 6 ___ No. 7 ___

WARNING: BIDDER’S FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN REJECTION OF BID.

(2) Contractor’s Qualification Statement
  - All information must be completed in full, legible; and the form must be signed.
  - Projects judged similar are comparable in type, size and scope to the work required by this Contract.
  - Additionally, AT LEAST ONE OF THE CONSTRUCTION PROJECTS SHOWN AS EVIDENCE MUST BE CONSTRUCTION ON A PUBLIC WATER SYSTEM.

(3) Bid Security - 5%
  - Provide as a bond, certified check or cashier’s check - Instructions to Bidders, Item 4

(4) Historically Underutilized Business Subcontracting Plan (HSP)
  - Submit one original and one copy of your HSP.
  - More details on the HSP will follow in next segment of the conference.

Pre-Bid Conference Agenda – Project #117504R – Garner State Park – Water System Upgrades
Page 4 of 6
VI. CONDITIONS OF THE CONTRACT (Overview/Selections)

- **Prevailing Wages** - *Article 2, Uniform General Conditions (UGC)*
  - Note levels of coverage required.
  - Note all Endorsements required.
  - No Special Form insurance requirements.

- **Certificate of Insurance and Endorsements** - *UGC 5.2, Special Conditions, Instructions to Bidders*
  - Note levels of coverage required.

- **Performance Bond** - *Article 5, UGC*

- **Payment Bond** - *Article 5, UGC*

- **U.S. Department of Homeland Security’s E-Verify** - *Special Conditions, Paragraph 1.32*
  - The E-Verify website is located at: [http://www.uscis.gov/e-verify](http://www.uscis.gov/e-verify).

- **Liquidated Damages** - *Special Conditions, Paragraph 1.12 and Article 9, UGC*
  - The sum of $339.22 per calendar day has been set as a reasonable estimate of just compensation to the Owner if Contractor does not finish by the completion date.

VII. HUB REQUIREMENTS

- **Subcontracting opportunities are probable**
  - Texas Parks and Wildlife Department has determined that subcontracting opportunities are probable in connection with this procurement solicitation. Therefore, a HUB Subcontracting Plan (HSP) is required as a part of the bid submittals. The Bidder shall develop and administer an HSP as a part of its bid submittals in accordance with TPWD policy.

- **Subcontracting discipline opportunities identified:**
  - Multiple potential sub-disciplines identified; see listing with Class-Item Code in solicitation.

- **Responsive bid and HSP**
  - If your firm’s submittal does not pass the HSP / Good Faith Effort requirements set forth in the contract documents, your bid submittal will not be reviewed nor considered.

- **All bids must include an HSP**
  - Even if the bidder itself is a Texas Certified HUB.
  - Even if all work will be self-performed.

- **HUB Subcontracting Goal for this project is 21.1%**.

- **HUB/HSP Resources:**
  - For questions and assistance, contact TPWD HUB Staff at 512-389-4784 or [hub@tpwd.texas.gov](mailto:hub@tpwd.texas.gov).

IX. TOUR OF THE SITE

Please let us know anything in the encountered in reading the Drawings or Specifications that you wish to be sure to see when touring the site.