I. INTRODUCTIONS:

II. SIGN IN:

Although this is not a mandatory meeting, please ensure that a representative of your company signs the list, legibly, so that we may have a record of your attendance, which will be posted on our website. We ask that you please place your business card in the small box next to the sign-in sheets.

III. GENERAL INFORMATION:

- **Single Point of Contact** during the solicitation and award period: Gisela Alanis, Contract Manager.
- **All questions** should be submitted in writing to gisela.alanis@tpwd.texas.gov by 12:00 P.M. (Noon) on Monday, March 25, 2019.
- **Changes to the solicitation or contract documents**, if any, will be addressed through the issuing of an addendum.
  *Note: Oral instructions, clarifications or answers are NOT binding.
- **Addenda** will be posted on the TPWD website and on the Electronic State Business Daily (ESBD). If addenda are issued, the Offeror must acknowledge receipt of addenda in the *Contractor’s Bid Form*. Failure to do so may cause rejection of proposal. It is the responsibility of the Offeror to obtain information regarding addenda in a timely manner.
- **Prohibited Communications**: Upon issuance of this solicitation, TPWD, its representative(s), or partners will not answer questions or otherwise discuss the contents of this Solicitation with any potential Offeror or their representative(s), except for the written inquiries described in Division 1 – General Requirements Section 01000 – Special Conditions 1.03 Inquiries. Attempts to ask questions by phone or in person will not be allowed or recognized as valid. **Failure to observe this restriction may disqualify offeror.** Offeror shall rely only on written statements issued through or by
TPWD’s contracting staff. This restriction does not preclude discussions between affected parties for the purposes of conducting business unrelated to this solicitation.

IV. BID SUBMITTALS AND CONDITIONS:

BID SUBMITTAL:

- Contractor’s Bid Form – Unit Price Item Bid (*Includes Temporary Power Supply for freezers, in accordance with the Invitation for Bids and Contract Documents*).
- Contractor’s Qualification Statement – all requested information to be fully completed and legible
- Bid Bond/Bid Security – 5% bid bond or cashier’s check. Certified checks and cashier checks must be originals. **Bids will be rejected if the appropriate security is not furnished.**

CONDITIONS OF BIDDING:

- List Minimum Of Three (3) Projects (Attach Additional Sheets If Necessary) That Are At Least 50% Completed (50% Completed Projects Will Be Counted Towards Successful Projects) Or Have Been Completed Within The Last (5) Years, Of Which, Two (2) Projects Are Within The Last Two (2) Years, And That Demonstrate Similar Experience. Refer To Division One – General Requirements, Section 01000 - Special Conditions, Paragraph 1.32. Contractor or Subcontractor is required to have current Mechanical, Electrical and Plumbing Licenses.
- Pre-Bid Attendance (Notice to Bidders) Again, reiterating that: Although the pre-bid conference is not mandatory, Bidders are strongly encouraged to attend as important information regarding Bidding requirements and the Project will be discussed. Failure to give proper consideration to site conditions when preparing the bid will not constitute grounds for additional compensation

CONDITIONS OF THE CONTRACT OVERVIEW:

- Prevailing Wages
- Performance Bond (over $100,000)
- Payment Bond (over $25,000)
- Certificate of Insurance

IV. HSP REQUIREMENTS – Hub Coordinator:

HUB Handouts

V. COORDINATION OF WORK/PROJECT SEQUENCING-A/E:

VI. CURRENT SITE PLAN- Park Representative:

VII. GENERAL OVERVIEW – Design Manager:

VIII. QUESTIONS/CLARIFICATIONS:
Please make sure you present any/all questions in written form so that TPWD may answer them in writing through addenda (this includes questions about the site during this visit).

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