On-Line Pre-Bid Video Meeting
July 21, 2021 at 10:00 AM

Invitation for Bids and Contract Documents

Project No. 1211045 – Restroom Replacements – Nails Creek at Lake Somerville State Park, Fayette County, Texas

*Please mute your device.

Logistics

Everyone will be on mute.

Use the chat box for questions
INTRODUCTIONS AND SIGN IN

ALTHOUGH THIS IS NOT A MANDATORY MEETING, PLEASE ENSURE THAT A REPRESENTATIVE OF YOUR COMPANY COMPLETES THE PRE-REGISTRATION FORM SO THAT WE MAY HAVE A RECORD OF YOUR ATTENDANCE.
BID DUE DATE:

Bids are due prior to 2:00 PM (CT) on August 10, 2021

Information for delivery are found in Instructions to Bidders 1.6 – DELIVERY OF BIDS

Bids may be delivered by U. S. Postal Service or by Overnight/Express Mail.
## Delivery of Bids

<table>
<thead>
<tr>
<th>U. S. Postal Services</th>
<th>Overnight/Express Mail</th>
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</table>
| Texas Parks & Wildlife Dept.  
ATTN: Infrastructure Division  
4200 Smith School Road  
Austin, Texas 78744  
Hours – 8:00 AM to 5:00 PM (CT) | Texas Parks & Wildlife Dept.  
Mail Room  
ATTN: Infrastructure Division  
4200 Smith School Road  
Austin, Texas 78744  
Hours – 8:00 AM to 5:00 PM (CT) |
General Information

- **Single Point of Contact** during the solicitation and award period: Lyndsi Sandoval, Contract Manager, TPWD

- **Email**: lyndsi.sandoval@tpwd.texas.gov

- All **questions** should be submitted in writing (Email preferred) by 5:00 PM (CT), July 30, 2021.
General Information

- **Addenda:**
  - Clarifications or interpretation of the Solicitation that materially affect or change the requirements
  - Posted on the TPWD website and Electronic State Business Daily.

- Bidder shall acknowledge receipt of all addenda in the space provided in the Contractor’s Bid form.

- It is the responsibility of the Bidder to obtain information regarding addenda in a timely manner.
**General Information**

Lake Somerville State Park  
Restroom Replacement Nails Creek  

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**RECEIPT IS HEREBY ACKNOWLEDGED OF THE FOLLOWING ADDENDA TO THIS IFB**  
**INITIAL IF APPLICABLE**

No. 01  
No. 02  
No. 03  
No. 04  
No. 05  
No. 06  

**WARNING:** BIDDER’S FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN REJECTION OF BID.

**BIDDER’S AFFIRMATION:** SIGNING THIS BID WITH A FALSE STATEMENT OR MATERIAL MISREPRESENTATIONS MADE DURING THE PERFORMANCE OF A CONTRACT IS A MATERIAL BREACH OF CONTRACT AND SHALL VOID THE SUBMITTED BID OR ANY RESULTING CONTRACTS.

The undersigned certifies that I am duly authorized to submit this bid and execute a contract on my own behalf or on behalf of the bidder listed below.

<table>
<thead>
<tr>
<th>Name of Contracting Firm</th>
<th>By</th>
<th>Authorized Signature</th>
<th>Date</th>
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<th>Address</th>
<th>Printed Name</th>
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<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Title</th>
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General Information

► Addenda:


**Bid Submission Instructions to Bidders (5 pages):**

- Carefully read and comply with requirements of this section.
Complete and Submit: Contractor’s Bid Form

- Include ALL six (6) pages

- Base Bid

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**Contractor’s Bid Form**

Texas Parks and Wildlife Department  
4200 Smith School Road  
Austin, Texas 78744

Having carefully examined the Invitation for Bids and Contract Documents, Project Number 1211045 at Lake Somerville State Park, Ledbetter, Texas, Fayette County for the Texas Parks and Wildlife Department, as well as the premises and conditions affecting this work, and all other contract documents, the undersigned proposes to furnish all labor, equipment and materials necessary to complete the work for the sum of:

**PROJECT BID SCHEDULE**

<table>
<thead>
<tr>
<th>BASE BID ITEMS</th>
<th>LUMP SUM PRICE</th>
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<tbody>
<tr>
<td>BB1 Furnish all labor, equipment, materials, and incidentals necessary to provide demolition and new precast restroom building and associated improvements in accordance with the Invitation for Bids and Contract Documents.</td>
<td>$</td>
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</table>

| Total Lump Sum Base Bid Item | $ |

(Total Lump Sum Base Bid Item written in words)

**SUMMATION OF ALL BID ITEMS**

<table>
<thead>
<tr>
<th>Bid Item Description</th>
<th>Total</th>
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<tbody>
<tr>
<td>Base Bid Item 1</td>
<td>$</td>
</tr>
<tr>
<td>Total Bid</td>
<td>$</td>
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</tbody>
</table>

Total Bid written in words
Total Lump Sum Base Bid

Submit: Bid Security
Submit a bid bond, certified check or cashier’s check drawn to the order of the Texas Parks and Wildlife Department for not less than five percent (5%) of the total amount of your bid.

Certified checks and cashier checks must be originals.

No other form of bid security will be accepted.
Make sure to include all pages of Contractor’s Bid.
Bid Submission

- Do NOT leave anything blank.
- If it doesn’t apply, please put NA

Lake Somerville State Park
Restroom Replacement Nails Creek

Under Section 231.006(d) of the Texas Family Code, regarding child support, the Bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that the contract may be terminated, and payment may be withheld if this certification is inaccurate. Furthermore, any Bidder subject to Section 231.006 of the Texas Family Code, must include, in the spaces(s) below, the names and Social Security numbers of each person with at least 25% ownership of the business entity submitting the bid.

<table>
<thead>
<tr>
<th>Name</th>
<th>SSN</th>
<th>%</th>
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**FEDERAL PRIVACY ACT NOTICE:** This notice is given pursuant to the Federal Privacy Act. Disclosure of your Social Security Number (SSN) is required under Section 231.006(c) and Section 231.302(c)(2) of the Texas Family Code. The SSN will be used to identify persons that may owe child support. The SSN will be kept confidential to the fullest extent allowed under Section 231.302(e), Texas Family Code.

Under Section 659.003 of the Texas Government Code, Bidder certifies that it does not employ, or has disclosed its employment of, any former executive head of the agency. Bidder must provide the following information in the bid.

Name of former executive: ______________________
Name of State agency: ______________________
Date of separation from State agency: _________
Position with Bidder: ______________________
Date of employment with Bidder: ______________
Bid Submission

- Acknowledge all addenda
- Complete all blanks.
- **Sign and Date the Bid**
- Include all pages of the Contractor’s Bid form.

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Lake Somerville State Park
Restroom Replacement Nails Creek

**RECEIPT IS HEREBY ACKNOWLEDGED OF THE FOLLOWING ADDENDA TO THIS IFB (INITIAL IF APPLICABLE)**

No. 01 _____ No. 02 _____ No. 03 _____ No. 04 _____ No. 05 _____
No. 06 _____

**WARNING: BIDDER’S FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN REJECTION OF BID.**

**BIDDER’S AFFIRMATION:** SIGNING THIS BID WITH A FALSE STATEMENT OR MATERIAL MISREPRESENTATIONS MADE DURING THE PERFORMANCE OF A CONTRACT IS A MATERIAL BREACH OF CONTRACT AND SHALL VOID THE SUBMITTED BID OR ANY RESULTING CONTRACTS.

The undersigned certifies that I am duly authorized to submit this bid and execute a contract on my own behalf or on behalf of the bidder listed below.

---

Name of Contracting Firm

By__________________________
Authorized Signature

Date

Address

Printed Name

City   State   Zip

Title

(Area Code) Phone Number

(Area Code) Phone Number

Email address

(Area Code) FAX Number

Texas Identification Number

(Area Code) Cell Number
Bid Submission

Complete and Submit: Contractor’s Qualification Statement (All Pages)

Section One – Company Profile

| Legal Name of the Company: |
| Company Description: |
| Principal place of business (Corporate Headquarters): |
| Address: |
| City, State, Zip: |
| Facility responsible for servicing the contract: |
| Address: |
| City, State, Zip: |
| Contact Person regarding company’s submission to the solicitation, authorized to render binding decisions on contract matters: |
| Name & Title: |
| Phone & Email: |
| Personnel who will be responsible for management and day-to-day operation of services described in this solicitation. |
| Name & Title: |
| Phone & Email: |

Indicate if your company or any of its subsidiaries filed or met criteria for bankruptcy within the last five years. __ Yes ____ No  If yes, explain.

Identify if your firm is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? If so, specify date(s), details, circumstances and prospects for resolution.
## Section Two: Contractor’s Financial Information

**Bonding Information:** Indicate agency/surety through which bonding will be obtained.

<table>
<thead>
<tr>
<th>Agency:</th>
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<td>Agent’s Name:</td>
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<td>Address:</td>
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<tr>
<td>Address:</td>
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<tr>
<td>Email Address:</td>
<td></td>
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<tr>
<td>Agent’s Phone No.:</td>
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</tbody>
</table>

**Bonding Company (Underwriter):**

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<tr>
<th>Bonding Company Name:</th>
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<tr>
<td>Bonding Agent’s Address:</td>
<td></td>
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<tr>
<td>Bonding Agent’s Email:</td>
<td></td>
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<tr>
<td>Bonding Agent’s Phone:</td>
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</tbody>
</table>
Section Three – Company Experience Record

In the Instruction to Bidders, Section 12, Contractor Qualifications:

List minimum of three (3) projects that are at least 50% completed (50% completed projects will be counted towards successful projects) or have been completed within the last (5) years and that demonstrate similar experience. Refer to Instructions to Bidders – Article 12.
Section Four – HUB Information

Is your firm a Texas Certified Historically Underutilized Business? (HUB): YES ☐, NO ☐

If yes, please indicate gender and ethnicity:

Gender: Male ☐, Female ☐

Ethnicity: Asian Pacific Islander ☐, Black American ☐, Hispanic American ☐, Native American ☐

Service-Disabled Veteran: Yes, ☐ No ☐

Section Five – TPWD Contracting Experience

Has firm ever done business with TPWD? If yes, list the most recent project information:

TPWD Project No.:

Project Title and Location:

Offeror’s key personnel, including Project Superintendent & major subcontractors, including address, telephone and email address:

Brief Description of the Work:

Section Six – Certifications and Signature

I hereby certify that all information provided above and attached is true and correct. Furthermore, I hereby authorize Texas Parks and Wildlife Department to contact the references listed above and authorize release of information from such references to Texas Parks and Wildlife Department. I certify that my firm is not debarred or suspended from performing work for the U.S.A. or the State of Texas.

Name of Firm

Signature of Owner or Officer

Title of Person Signing

Date

COMPLETE ALL SECTIONS OF THIS FORM AND SUBMIT WITH BID.
Complete and Submit: HUB Subcontracting Plan (HSP)

For questions, contract TPWD Hub staff at 512-389-4784 or hub@tpwd.texas.gov

Failure to complete and submit an HSP that complies with Good Faith Efforts with the proposal will be cause for rejection of the proposal.

Submit one (1) original and one (1) identical copy of your HSP.
HUB Subcontracting Plan (HSP) Information

1. If your HSP does not meet good faith effort requirements, your response will be disqualified.
2. HUBs must be Texas-certified through the Comptroller's office to comply with the HSP. Not every HUB Zone-certified, City/County HUB, MBE/WBE/DBE, etc., is Texas-certified. If you are searching for HUBs on the Centralized Master Bidders List (CMBL) or HUB Directory, please be sure that their HUB status is active. HUBs may be active or inactive on the CMBL.
3. If you are a HUB prime contractor, you must complete the HSP.
4. HUBs are not required to respond. You are only required to give them an opportunity to respond.
5. The HUB Program and the HSP are designed to give HUB vendors an opportunity to compete for state contract dollars as a prime contractor or subcontractor. You are not required to subcontract to HUBs.
6. Once a decision has been made to submit a response, the vendor's staff responsible for processing the HSP should contact TPWD HUB Administration for assistance.
7. When writing your response, please determine the work you will subcontract along with the approximate dollar amount(s) expected percentage(s) of the contract. Divide the contract work into reasonable lots or portions to the extent consistent with prudent industry practices. You are not required to subcontract every opportunity that TPWD has identified as a probable subcontracting opportunity. If after reviewing the specifications of the contract work, identify portions in which your company is unable to complete in its entirety, you will then list the items you have identified as probable subcontracting opportunities in section 2b.
8. We are available throughout the HSP process to ensure it meets the good faith effort requirements. If necessary, we will provide step-by-step, page-by-page guidance before you start the HSP.
9. HSPs can be reviewed prior to the response due date. We recommend utilizing this opportunity for a preliminary review of the HSP, but please allow time for you to correct any issues that may be found.
10. Our goal is to see all responses pass the HSP review, the more competition, the better value to the state.

HUB Subcontracting Plan (HSP) Tips:

1. The HSP is not evaluated on a points system. Instead, it is reviewed for compliance with good faith effort requirements. Therefore, there are no points awarded for subcontracting to HUBs nor are there penalties for not subcontracting to HUBs. Additionally, there are no penalties for self-performance.
2. Please read the entire HSP and utilize the attached HSP Quick Checklist. There are four ways to complete the HSB based on the checklist: BASED ON YOUR RESPONSES IN SECTION 2, YOU WILL EITHER COMPLETE SECTION 3 (SELF-PERFORMING JUSTIFICATION), THE METHOD A ATTACHMENT OR THE METHOD B ATTACHMENT, BUT NEVER ALL THREE FOR ONE CONTRACT/WORK OR PROJECT.
3. Section 2 Contracting intentions is where you will determine if you are self-performing the contract or if you will need to demonstrate a good faith effort by utilizing Method A or Method B.
4. The HUB subcontracting goal is a percentage to help you determine if Method A or Method B should be used to demonstrate a good faith effort. You are not required to subcontract the amount of this percentage. The goal is not applicable if you are self-performing the entire contract.
5. “Self-performance” is fulfilling the entire contract with your own resources (equipment, supplies, materials, and/or employees). To claim self-performance, you must provide detailed justification explaining your ability to self-perform.
6. If you are self-performing only a portion of the contract, you are only required to provide information related to the subcontracting opportunities.
7. If you are self-performing the entire contract, you will not complete Method A or Method B.

HUB Subcontracting Plan (HSP) Tips (continued):

6. If you are a HUB prime contractor and you will be self-performing some of the subcontracting opportunities, the percentage of the contract you will be self-performing does not count towards the HUB subcontracting goal because you are not subcontracting.
7. Who qualifies as a subcontractor?
   - Any person or entity, contracting with the contractor, either directly or indirectly, to perform all or part of contractor's obligations under the contract including, but not limited to, performing all or part of the work, supplying labor and/or providing, selling or leasing supplies, material or equipment for the work.
   - Anyone that is not on your payroll (think payment vs. paycheck).
   - Please note that small dollar purchases from a vendor do not qualify (ex. box of nails).
8. The HUB Subcontracting Opportunities form (PWD-991 or PWD-991a) provided in the solicitation packet identifies potential subcontracting opportunities. You could have other opportunities or may self-perform some opportunities.
9. If you have a subcontracting opportunity not previously identified in the HUB Subcontracting Opportunities form and need assistance finding HUBs to notify, please contact us. We can create a list of HUBs for you. Please note that HUB lists which correspond to the HUB Subcontracting Opportunities form (PWD-991 or PWD-991a) can be found in the solicitation.
10. If using Method A, Attachment A of the HSP, you may split a subcontracting opportunity in Section 2 between a HUB and a non-HUB and then list both subcontractors on the same Method A page. This tip also applies to Method B, Attachment B of the HSP.
11. For Method B, Attachment B of the HSP, you must allow HUBs at least seven (7) working days to respond to your notification prior to submitting your response. In addition, you must provide notification to minority, women, or service-disabled veteran trade organizations or development centers at least seven (7) working days prior to submitting your response. The initial day of notification is considered “day zero” and does not count as one of the seven (7) working days. Holidays and weekends also do not count (see Section B-3 Notification of Subcontracting Opportunity).
   - Keep in mind the amount of time needed to receive a reply and prepare your response.
   - Be aware of the date and time when your response must be received by our agency.
   - Keep all e-mails, delivery receipts, read receipts, faxes, confirmation receipts/pages, attachments, phone logs, etc., as supporting documentation and submit them with your HSP.
   - Your notification must provide project specifications. Options include providing a link to the TPWD or Electronic State Business Daily (ESBD) websites for solicitations, attaching the specifications to your notification, or including the specifications in the body of your notification.
   - Although the form is optional, it is recommended that you utilize the HUB Subcontracting Opportunity Notification Form as your notification or in addition to your notification to ensure all the required information is provided.
   - You can contact more than a minimum of three (3) HUBs and two (2) minority, women, or service-disabled veteran trade organizations or development centers in case you make an error in an e-mail address.

For additional HSP information, please visit the following webpage located on our TPWD website:

If you have any questions concerning the HSP, please contact HUB Administration at (512)389-4764 or hub@tpwd.texas.gov.
Conditions of the Contract

- Insurance Requirements

  - Refer to the Uniform General Conditions, Article 5 and Division 1 – General Requirements, Section 01000, Special Conditions, 1.33
Conditions of the Contract

- **Prevailing Wages:** (Article 2 – Uniform General Conditions (UGC))

- **Liquidated Damages:** The sum of $339.22 per calendar day has been set as a reasonable estimate of just compensation to the Owner if Contractor does not complete the work by the completion date. (Section 01000, Special Conditions, Paragraph 1.06 and Article 9, UGC)

- **Performance Bond** (Article 5 - UGC)

- **Payment Bond** (Article 5 - UGC)

TPWD utilizes a Project Management Information System called eBuilder® to manage its construction projects. eBuilder is a cloud-based system that is accessible anywhere there is a web connection. eBuilder® will be used by the Owner, Architect/Engineer and the Contractor for tasks including, but not limited to the following:

- Contractor Application for Payment request(s)
- Submittals
- Request for Information (RFI)
- Construction Reports
- Architect Supplemental Information (ASI)
- Change Order documentation
- Progress Meeting Minutes
- Site Observation Reports
- Inspection Reports
- Outsourced (3rd party) Testing Reports
- general correspondence
- any other Owner requested tasks and/or documents

The eBuilder® website is: [https://gov.e-builder.net](https://gov.e-builder.net)
Project Overview:
Bill McDonald, TPWD
**Site Visit:** A one-time site visit will be held on **July 22, 2021 at 11:00 AM.** Meet at park Headquarters.

- Construction Manager, Roger Padon will conduct the site visit.

- Attendees are reminded that questions will not be answered during this meeting.

- All questions must be put in writing and submitted to Lyndsi Sandoval, Contract Manager by 5:00 PM on July 30, 2021.

**Directions:** Nails Creek Unit  
6280 FM 180  
Ledbetter, TX 78946-7036
QUESTIONS?

REMINDER: Questions submitted in writing by July 30, 2021 will be answered by Addendum.

Lyndsi Sandoval – Contract Manager
lyndsi.sandoval@tpwd.texas.gov
512-389-8777