

**\*Please mute your device.**

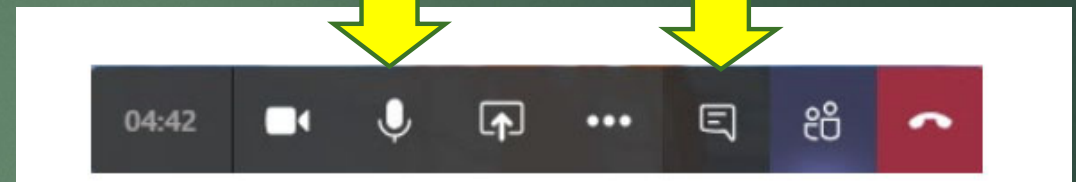


### Logistics



Everyone will be on mute.

Use the chat box for questions



## On-Line Pre-Bid Video Meeting June 10, 2024 at 2:00 PM

Invitation for Bids and Contract Documents

Project No. 1211291  
Bunkhouse and Generator Shed Roof Replacement  
Matagorda Island Wildlife Management Area  
Bay City, Calhoun County, Texas

# INVITATION FOR BIDS AND CONTRACT DOCUMENTS

**PROJECT NO. 1211291**  
**Bunkhouse and Generator Shed Roof Replacement**  
**Matagorda Island Wildlife Management Area**  
**Bay City, Calhoun County, Texas**

---

|   |                                      |
|---|--------------------------------------|
| <i>IFB Issue Date:</i>                          | <i>May 24, 2024</i>                  |
| <i><u>Non-Mandatory</u> Pre-Bid Meeting:</i>    | <i>2:00 PM, June 10, 2024</i>        |
| <i><u>Non-Mandatory</u> Site Visit Meeting:</i> | <i>10:00 AM, June 11, 2024</i>       |
| <i>Questions Due:</i>                           | <i>5:00 PM, June 13, 2024</i>        |
| <i>Addendum Posting:</i>                        | <i>Estimated, June 14, 2024</i>      |
| <i><b>Bid Due Date:</b></i>                     | <i><b>2:00 PM, June 25, 2024</b></i> |

---

On-line Pre-Bid Video Conference

**Project No. 1211291**  
**Bunkhouse and Generator Shed Roof Replacement**  
**Matagorda Island Wildlife Management Area**  
**Bay City, Calhoun County, Texas**

## SIGN IN AND INTRODUCTIONS

ALTHOUGH THIS IS NOT A MANDATORY MEETING, PLEASE ENSURE THAT A REPRESENTATIVE OF YOUR COMPANY COMPLETES THE PRE-REGISTRATION FORM SO THAT WE MAY HAVE A RECORD OF YOUR ATTENDANCE.

- ▶ Ashley Murray, TPWD Contract Manager
- ▶ Natalie Welch, TPWD Design Project Manager
- ▶ Quana Childs, TPWD Architect of Record
- ▶ Gary Holmes, TPWD Construction Project Manager
- ▶ Daniel Walker, TPWD Facility Manager

## Invitation for Bids and Contract Documents:

Project No. 1211291

Bunkhouse and Generator Shed Roof Replacement

Matagorda Island Wildlife Management Area

Bay City, Calhoun County, Texas



**Single Point of Contact** during the solicitation and award period: Ashley Murray, Contract Manager



Email: [Ashley.Murray@tpwd.texas.gov](mailto:Ashley.Murray@tpwd.texas.gov)



All **questions** should be submitted in writing.  
Email preferred by 5:00 PM (CT), June 13, 2024.

## Invitation for Bids and Contract Documents:

Project No. 1211291  
Bunkhouse and Generator Shed Roof Replacement  
Matagorda Island Wildlife Management Area  
Bay City, Calhoun County, Texas

### Site Visit Information:

A visit to the project site is not mandatory, however, TPWD strongly encourages potential bidders to view the project site and offers no guarantee the project site will be accessible to potential bidders at any time other than the time specified in this solicitation package. Therefore, failure to take advantage of the site visit time listed herein may result in potential bidders who are unable to visit the project site at all. Failure to give proper consideration to site conditions when preparing the bid will not constitute grounds for additional compensation.

A Site Visit has been scheduled for potential bidders to occur Tuesday, June 11, 2024. All attendees should meet at the boat docks, no later than 10:00 AM. Boat docks are located at the Coastal Fisheries Office at 418 South 16th Street, Port O'Connor, Texas, 77982.

June 11, 2024  
Coastal Fisheries Office, Boat Docks  
418 South 16<sup>th</sup> Street, Port O'Connor, Texas 77982  
No later than 10:00 AM

# General Information

## Instructions to Bidders – Prohibited Communications

8. **PROHIBITED COMMUNICATIONS:** Upon issuance of this solicitation, TPWD, its representative(s), or partners will not answer questions or otherwise discuss the contents of this Solicitation with any potential Bidder or their representatives(s), except for the written inquiries described in the foregoing paragraph. Attempts to ask questions by phone or in person will not be allowed or recognized as valid.

**Failure to observe this restriction may disqualify Bidder.** Bidder shall rely only on written statements issued through or by TPWD's contracting staff. This restriction does not preclude discussions between affected parties for the purposes of conducting business unrelated to this solicitation.

**ALL Questions submitted in writing to:  
Contract Manager, Ashley Murray  
by 5:00 PM, June 13, 2024.**

# Matagorda Island WMA

## Texas Parks & Wildlife Department: Matagorda Island WMA: Bunkhouse and Generator Shed Roof Replacements

Scope: Contractor shall furnish all labor, equipment, tools, materials, transportation, and incidentals necessary to remove the existing asphalt shingle roof on two (2) buildings and install new metal panel roofs. Work shall include demolition, carpentry, painting, and metal panel roofing. Contractor is responsible for verifying all dimensions and existing conditions.

Location: Matagorda Island Wildlife Management Area (WMA), on Matagorda Island, not far from Port O'Connor, TX. Island is not accessible by car or truck. No bridge exists. The marina area on the island is approximately 150'x200', and a 100' long barge has been routinely used for work on the Island. Contractor is responsible for providing their own transport to the Island, for personnel, equipment, and materials.

# Bid Submission

## Complete and Submit: Contractor's Bid Form

(SUBMITTED THROUGH EBUILDER)

### Bid Package Details

Bidding Details **Bid Scope** Potential Bidders Invited Bidders Bid Documents Questions/Responses Bid Tabulation Bid History

Import Bid Scope ApplyTemplate Manage Codes Close Send Message Message History

Project: Bunkhouse and Generator Shed Roof Replacements  
 Bid Package: 1211291-Matagorda Island WMA-Bunkhouse and Generator Shed Roof Replacement

Project Number: 1211291  
 Status: Open

Scope Additional Information (0) Addenda (0)

#### Base Bid Edit

Create Section Add Item

| ▲ ▼                       |               | Number | Description  | Spec Reference | Part Number | Budget Line Item | Quantity | UoM | Unit Cost | Total Cost  |
|---------------------------|---------------|--------|--|----------------|-------------|------------------|----------|-----|-----------|-------------|
| <input type="checkbox"/>  | Edit   Delete | 001    | Furnish all labor, equipment, materials, and incidentals necessary to remove the existing roofs on two (2) buildings and install new metal panel roofs |                |             |                  |          |     |           |             |
| <b>Base Bid Sub-Total</b> |               |        |  |                |             |                  |          |     |           | <b>0.00</b> |

#### Unit Pricing Edit | Delete

Add Item

| ▲ ▼                           |               | Number | Description          | Spec Reference | Part Number | Budget Line Item | Quantity | UoM | Unit Cost | Total Cost  |
|-------------------------------|---------------|--------|----------------------|----------------|-------------|------------------|----------|-----|-----------|-------------|
| <input type="checkbox"/>      | Edit   Delete | UP1    | Roof Demolition      |                |             |                  | 1.00     | SF  |           |             |
| <input type="checkbox"/>      | Edit   Delete | UP2    | Metal Roofing        |                |             |                  | 1.00     | SF  |           |             |
| <input type="checkbox"/>      | Edit   Delete | UP3    | Roofing Substructure |                |             |                  | 1.00     | SF  |           |             |
| <input type="checkbox"/>      | Edit   Delete | UP4    | Painting             |                |             |                  | 1.00     | SF  |           |             |
| <b>Unit Pricing Sub-Total</b> |               |        |                      |                |             |                  |          |     |           | <b>0.00</b> |

#### Bid Summary

Add Formula

| Name           | Total Cost |
|----------------|------------|
| Base Bid Total | 0.00       |



# DELIVERY OF BID BONDS

Project No. 1211291  
Bunkhouse and Generator Shed Roof Replacement  
Matagorda Island Wildlife Management Area  
Bay City, Calhoun County, Texas

Each bidder must provide:

- **One (1) electronic version of ALL bid documents**
- **One (1) bid security within 24 hours of bid date and time:**
  - Bids exceeding \$25,000.00 must be accompanied by a bid bond, certified check or cashier's check drawn to the order of the Texas Parks and Wildlife Department for not less than five percent (5%) of the total amount of the bid.
  - A photocopy of the bid bond or certified check must be uploaded through the EBuilder Bidding Portal.
  - A physical copy of the bid bond or certified check must be received by TPWD at its headquarters location by 12:00 pm (noon) of the second business day, following the bid submittal deadline.
  - Certified checks and cashier checks must be originals. No other forms of bid security or checks will be accepted.
  - Bids will be rejected if the appropriate security is not furnished in the form specified above and the original is not received by noon of the second business day following the bid submittal deadline.

# General Information

## Addenda:

- Clarifications or interpretation of the Solicitation that materially affect or change the requirements
- Posted on the TPWD website and Electronic State Business Daily:

TPWD Website: [https://tpwd.texas.gov/business/bidops/current\\_bid\\_opportunities/construction/](https://tpwd.texas.gov/business/bidops/current_bid_opportunities/construction/)

Electronic State Business Daily: [https://www.txsmartbuy.com/app/my\\_account.ssp#/esbd/1211291](https://www.txsmartbuy.com/app/my_account.ssp#/esbd/1211291)

- ▶ It is the responsibility of the Bidder to obtain information regarding addenda in a timely manner.

# Bidder Affirmations

(5 Pages)

TEXAS PARKS AND WILDLIFE

## **BIDDER AFFIRMATIONS**

**A FULLY EXECUTED COPY OF THIS FORM IN ITS ENTIRETY MUST BE UPLOADED WITH YOUR BID INTO TPWD'S BIDDING PORTAL**

**BASE BID will be evaluated, and determination of the low bidder will be based on responsiveness and responsibility of the bidder and on the BASE BID. HOWEVER, THE OWNER RESERVES THE RIGHT TO AWARD TO THE LOW BIDDER ANY COMBINATION OF BID ITEMS OR TO REJECT ALL BIDS.**

**BIDDER UNDERSTANDS AND ACKNOWLEDGES THAT BIDDER MUST MEET THE MINIMUM QUALIFICATION AND/OR EXPERIENCE REQUIREMENTS SET FORTH IN PARAGRAPH 11 OF INSTRUCTIONS TO BIDDERS TO BE ELIGIBLE FOR AWARD OF THIS CONTRACT. BIDDER, BY SIGNING THIS BID, AFFIRMS THAT BIDDER MEETS SUCH MINIMUM REQUIREMENTS. FAILURE TO MEET ANY OF THE MINIMUM QUALIFICATIONS SHALL RESULT IN REJECTION OF THE BID.**

**BIDDER UNDERSTANDS AND ACKNOWLEDGES THAT BIDDER'S ATTENDANCE AT THE MANDATORY PRE-BID CONFERENCE IS REQUIRED IN ORDER TO BE ELIGIBLE FOR CONTRACT AWARD.**

The undersigned further agrees that, if awarded the Contract, the work will be completed within **seventy-five (75) calendar days** commencing on the date specified in the Notice to Proceed. This performance period includes completing the various aspects required to complete the Work, including submittal of all required Submittals, mobilization, procurement, installation, testing, inspection and delivery of documents described in the Uniform General Conditions, Article 12, 12.1.1.1.

The undersigned agrees that when written notice of bid acceptance is furnished by the Owner within **sixty (60)** calendar days after the bid opening date, the undersigned will, within the stipulated time, execute and deliver the contract and all required bonds, certificates of insurance, submittals to the Owner. Failure to timely provide the insurance certificate, bonds, and submittals shall be grounds for disqualification of bid and forfeiture of bid security. In such circumstances, TPWD shall be authorized to proceed with award to the next lowest, responsive and responsible bidder.

If the above bid amount exceeds \$25,000.00, the undersigned shall include herewith security in the form of a bid bond, certified check, or cashier's check for an amount not less than five percent (5%) of the total amount of the bid to be awarded by Owner, unless otherwise stipulated under Instructions to Bidders. To ensure adequate bid security, bidders should calculate bid security based on the total amount of all base bids plus all additive alternate bids (if any). The bid security will be returned to or forfeited by the undersigned in accordance with the Bid Security provision in the Instructions to Bidders. The undersigned further agrees that this bid security is the appropriate measure of liquidated damages which the Owner will sustain by the failure of the undersigned to execute and deliver said contract and required documents.

# Bidder Affirmations

## Page 4

Bidder represents and warrants that the provision of goods and services or other performance under the contract will not constitute an actual or potential conflict of interest or reasonably create an appearance of impropriety.

Under Section 231.006(d) of the Texas Family Code, regarding child support, the Bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that the contract may be terminated, and payment may be withheld if this certification is inaccurate.

Under Section 669.003 of the *Texas Government Code*, Bidder certifies that it does not employ, or has disclosed its employment of, any former executive head of the agency. Bidder must provide the following information in the bid.

Name of former executive: \_\_\_\_\_

Name of State agency: \_\_\_\_\_

Date of separation from State agency: \_\_\_\_\_

Position with Bidder: \_\_\_\_\_

Date of employment with Bidder: \_\_\_\_\_

# Bidder Affirmations

Page 5

Bidder should acknowledge all addendum(s) with their bid submission via the Bid Portal. Oral changes in the work made during the bidding period are not binding. **BIDDER'S FAILURE TO ACKNOWLEDGE EACH ADDENDUM WITH THEIR BID MAY RESULT IN REJECTION OF BID.**

**BIDDER'S AFFIRMATION:** SIGNING THIS BID WITH A FALSE STATEMENT OR MATERIAL MISREPRESENTATIONS MADE DURING THE PERFORMANCE OF A CONTRACT IS A MATERIAL BREACH OF CONTRACT AND SHALL VOID THE SUBMITTED BID OR ANY RESULTING CONTRACTS.

The undersigned certifies that I am duly authorized to submit this bid and execute a contract on behalf of the bidder listed below.

\_\_\_\_\_  
Name of Contracting Firm

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
(Area Code) Phone Number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Texas Identification Number/Vendor ID

By \_\_\_\_\_  
Authorized Signature Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
(Area Code) Phone Number

\_\_\_\_\_  
(Area Code) Cell Phone Number

\_\_\_\_\_  
Federal Employers Identification  
Number (EIN)

**A FULLY EXECUTED COPY OF THIS FORM IN ITS ENTIRETY MUST BE UPLOADED WITH YOUR BID INTO TPWD'S BIDDING PORTAL**

# TPWD HUB Program

**For questions, contact TPWD HUB staff at:  
(512) 389-4784  
[hub@tpwd.texas.gov](mailto:hub@tpwd.texas.gov)**

## **Complete and Submit: HUB Subcontracting Plan (HSP)**

Failure to complete and submit an HSP that complies with Good Faith Efforts with the bid will be cause for rejection of the bid.

Submit one (1) original of your HSP through the Ebuilder Bidding Portal.

# Contractor Qualification Statement

10 Pages

Matagorda Island Wildlife Management Area  
Bunkhouse and Generator Shed Roof Replacement

Project Number 1211291

TEXAS PARKS AND WILDLIFE

## CONTRACTOR'S QUALIFICATION STATEMENT

Bidder shall use this form to clearly demonstrate how they meet the requirements set forth in this solicitation. **Failure to complete and submit this form in its entirety through the Bid Portal may result in the response submission being considered non-responsive.**

**ALL FORM FIELDS REQUIRED. MARK N/A IF NOT APPLICABLE**

### Section One: Company Profile

|  |  |
|--|--|
| Legal Name of the Company:   |  |
| Company Description:   |  |
| Principal place of business ( <i>Corporate Headquarters</i> ):   |  |
| Address:   |  |
| City, State, Zip:  |  |
| Facility responsible for servicing the contract:   |  |
| Address:   |  |
| City, State, Zip:  |  |
| Contact Person regarding company's submission to the solicitation, authorized to render binding decisions on contract matters:   |  |
| Name & Title:  |  |
| Phone & Email:   |  |
| Personnel who will be responsible for management and day-to-day operation of services described in this solicitation.  |  |
| Name & Title:  |  |
| Phone & Email:   |  |
| Indicate if your company or any of its subsidiaries filed or met criteria for bankruptcy within the last five years.<br>___ Yes ___ No If yes, explain.  |  |
| Identify if your firm is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? If so, specify date(s), details, circumstances and prospects for resolution. |  |
|  |  |
|  |  |
|  |  |

# Contractor Qualification Statement

10 Pages

Matagorda Island Wildlife Management Area  
Bunkhouse and Generator Shed Roof Replacement

Project Number 1211291

## Additional TPWD Projects, if any

| Project No./<br>Contract No. | Project Location | Project Title |
|------------------------------|------------------|---------------|
|                              |                  |               |
|                              |                  |               |
|                              |                  |               |
|                              |                  |               |

## Section Six: Certifications and Signature

I hereby certify that all information provided above and attached is true and correct. Furthermore, I hereby authorize Texas Parks and Wildlife Department to contact the references listed above and authorize release of information from such references to Texas Parks and Wildlife Department. I also certify that my firm is not debarred or suspended from performing work for the U.S.A. or the State of Texas.

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature of Owner or Officer

\_\_\_\_\_  
Title of Person Signing

\_\_\_\_\_  
Date

**COMPLETE ALL SECTIONS OF THIS FORM AND SUBMIT WITH BID IN THE BID PORTAL.**



# DELIVERY OF BID BONDS

## Label on the outside of envelope:

**Project No. 1211291  
Bunkhouse and Generator Shed Roof Replacement  
Matagorda Island Wildlife Management Area  
Bay City, Calhoun County, Texas**

| U. S. Postal Services   | Overnight/Express Mail   | Hand-Delivery  |
|---|--|--|
| Texas Parks & Wildlife Dept.<br>Attn: Ashley Murray *4920<br>Infrastructure Division<br>4200 Smith School Road<br>Austin, Texas 78744<br><br>Hours: 8:00 AM to 5:00 PM (CT) | Texas Parks & Wildlife Dept.<br>Mail Room<br>Attn: Ashley Murray *4920<br>Infrastructure Division<br>4200 Smith School Road<br>Austin, Texas 78744<br><br>Hours: 8:00 AM to 5:00 PM (CT) | Texas Parks & Wildlife Dept.<br>Security Desk<br>Attn: Ashley Murray *4920<br>Infrastructure Division<br>4200 Smith School Road<br>Austin, Texas 78744<br><br>Hours: 8:00 AM to 5:00 PM (CT) |

# Invitation for Bids and Contract Documents:

## DELIVERY OF BIDS

**Bids will be received by:  
TPWD's EBuilder Software**

**Infrastructure Division, Contracting Branch  
Texas Parks and Wildlife Department**

**Bid Due Date: June 25, 2024, at 2:00 PM (CT)**

**Project Information: Project No. 1211291  
Bunkhouse and Generator Shed Roof Replacement  
Matagorda Island Wildlife Management Area  
Bay City, Calhoun County, Texas**

**Construction Estimate: \$ 220,940.00 to \$ 232,569.00**

# Conditions of the Contract

- ▶ Insurance Requirements: UGC Article 5, Division 1 – General Requirements, Section 01000, Special Conditions, 1.07
- ▶ Liquidated Damages: The sum of \$969.20 per calendar day has been set as a reasonable estimate of just compensation to the Owner if Contractor does not complete the work by the contract end date.
- ▶ Performance Bond – UGC Article 5
- ▶ Payment Bond – UGC Article 5

# Project Overview:

❖ Quana Childs, TPWD Architect/Design Manager

# Matagorda Island

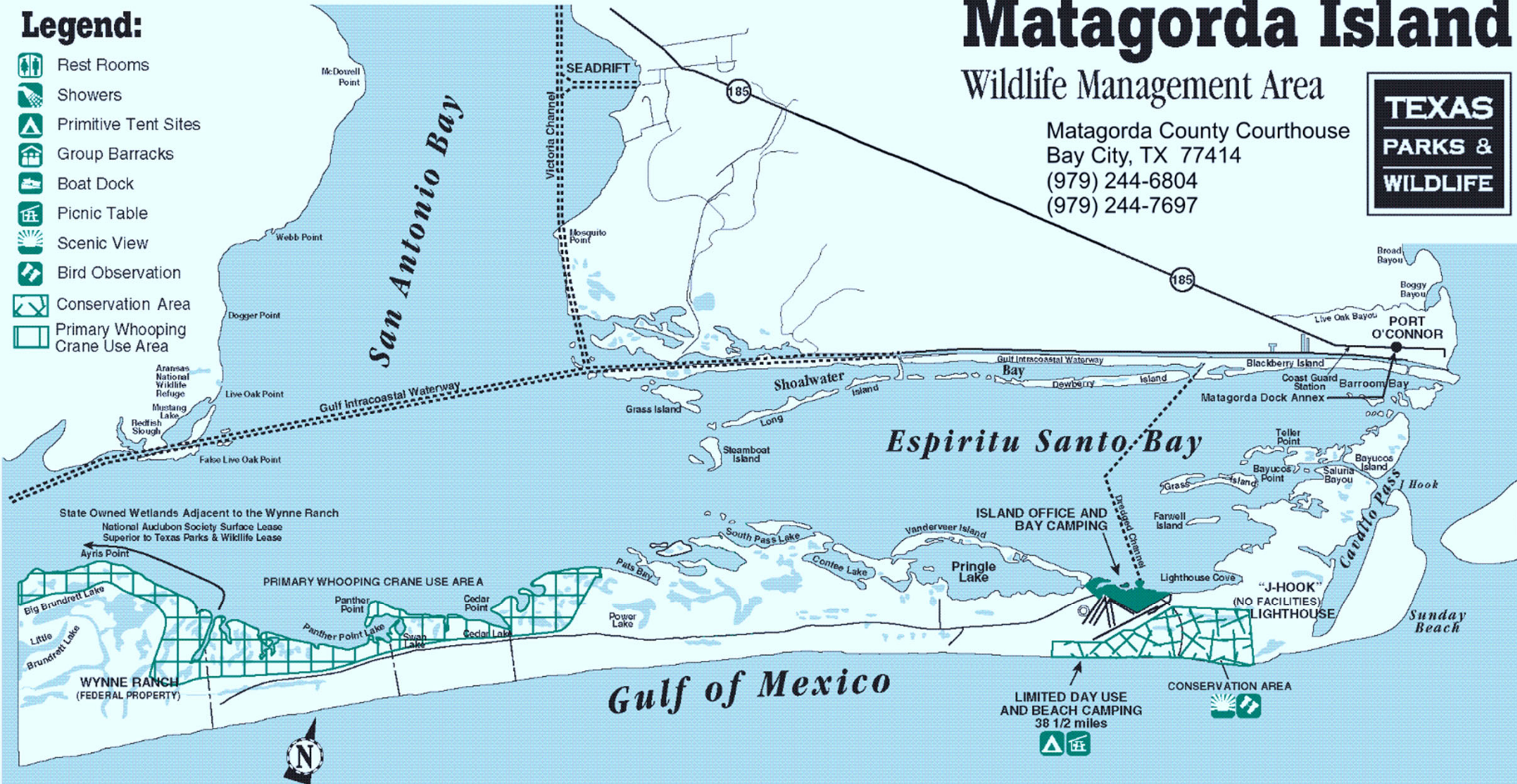
Wildlife Management Area

Matagorda County Courthouse  
 Bay City, TX 77414  
 (979) 244-6804  
 (979) 244-7697



## Legend:

- Rest Rooms
- Showers
- Primitive Tent Sites
- Group Barracks
- Boat Dock
- Picnic Table
- Scenic View
- Bird Observation
- Conservation Area
- Primary Whooping Crane Use Area



LIMITED DAY USE  
 AND BEACH CAMPING  
 38 1/2 miles

CONSERVATION AREA



# QUESTIONS?

Ashley Murray – Contract Manager

[Ashley.Murray@tpwd.texas.gov](mailto:Ashley.Murray@tpwd.texas.gov)

(512) 389-4920

Information provided by anyone other than published point of contact (Ashley Murray) is non-binding.

