



**GUS ENGELING WILDLIFE MANAGEMENT AREA
TENNESSEE COLONY, ANDERSON COUNTY, TEXAS**

**PROJECT NO. 1211534 – GATHERING LODGE AND BUNKHOUSES
REQUEST FOR COMPETITIVE SEALED PROPOSALS**

PRE-PROPOSAL CONFERENCE

10:00 AM, MAY 15, 2022

- I. INTRODUCTIONS:** Lydia Reynolds, Contract Manager

- II. PROJECT OVERVIEW:** Megan Weinzierl, MWM DesignGroup
 - Scope of Work
 - Review of Plans

- III. SOLICITATION MILESTONES:** Lydia Reynolds, Contract Manager
 - Site Visits
 - Deadline to Submit Questions
 - Issuance of Responses to Questions and Addendum
 - Proposal Due Date
 - Virtual Public Opening

- IV. COMMUNICATION:** Lydia Reynolds, Contract Manager
 - Single POC During Solicitation and Award
 - Exception ONLY for HUB Subcontracting Plan
 - Prohibited Communications Review
 - Submit Questions in eBuilder Q&A Portal

- V. SITE VISIT:** Lydia Reynolds, Contract Manager
Site Visits are By Appointment
Contact Information Provided
Prohibited Communications Review
- VI. E-BUILDER OVERVIEW:** Lydia Reynolds, Contract Manager
Cloud Based Project Management System to Manage Construction Projects
Facilitates Communication, Document Sharing, etc.
Construction Project Manager Responsible for Providing Training and Accesses for Awarded Contractor
- VII. SUBMISSION OF PROPOSAL:** Lydia Reynolds, Contract Manager
Cloud Based Project Management System to Manage Project Bids
Access to Project
Q&A Board
Package Invitation Contents: Bid Information, Invitation Documents, Addenda
Response Form Contents: Bid Form, Response Documents, Additional Information
- VIII. PROPOSAL SUBMITTALS AND CONDITIONS:** Lydia Reynolds, Contract Manager
- ✓ **HUB Subcontracting Plan**
 - HUB Subcontracting Plan (HSP) Required Submittal, Submit in eBuilder
 - Submit HSP to TPWD HUB Team for Review Prior to Proposal Submission Deadline
 - HSP Failure is Cause for Rejection of Proposal
 - TPWD HUB Team Contact Information, Webpage, Power Point Slides

 - ✓ **Bid Security**
 - 5% of Total Proposal Amount
 - Upload .pdf of Bid Security in eBuilder
 - Original Cashier's Check or Certified Check Must be Delivered to TPWD by Noon on 2nd Business Day following Bid Submittal Deadline

 - ✓ **Qualifications and Past Performance**
 - Section 1: Company Information
 - Section 2: Financial Capability
 - Section 3: Litigation History
 - Section 4: Related Project Experience (Three Projects within past 8 Years with References)
 - Section 5: Proposed Project Team Qualifications
 - Submit in eBuilder

- ✓ **Construction Schedule Response**
 - Construction Schedule Base Bid
 - Construction Schedule Base Bid + Alternate Proposal Item No 1
 - Construction Schedule Response Form
 - Submit in eBuilder

- ✓ **Price Proposal**
 - Complete Price Proposal Form and Upload in eBuilder
 - Enter Price Proposal Amounts in eBuilder Bid Portal

- ✓ **Addenda Acknowledgements**
 - Offeror Must Acknowledge Receipt of Addenda in eBuilder

- ✓ **Build America, Buy America Certification Form**
 - Offeror Must Complete and Upload in eBuilder

- ✓ **U.S. Department of the Interior Certifications Form**
 - Offeror Must Complete and Upload in eBuilder

- ✓ **OMB Assurances – Construction Programs Form**
 - Offeror Must Complete and Upload in eBuilder

- ✓ **OMB Disclosure of Lobbying Activities Form**
 - Offeror Must Complete and Upload in eBuilder

- ✓ **Uniform General Conditions & Supplementary General Conditions**
 - Governs Project and Contract

- ✓ **Certified Payroll Reporting**
 - Construction Project Manager will Provide Information to Selected Contractor

- ✓ **Prevailing Wage Rates**
 - Anderson County Wage Rates Provided
 - Article 2 – Uniform General Conditions (UGC)

- ✓ **eVerify Requirement**
 - Utilize eVerify to Confirm Eligibility of Employees and Subcontractors

- ✓ **Liquidated Damages**
 - Section 01000, Special Conditions, Paragraph 1.07 and Article 9, UGC
 - \$772.20 per Calendar Day Compensation to Owner if Contractor Does Not Complete Work by Completion Date
- ✓ **Certificates of Insurance**
 - RFP Section 2.15
 - UGC Article 5
 - Supplementary Conditions
 - Division 1 – General Requirements, Special Conditions Section 1.08
- ✓ **Performance Bond**
 - Article 5 - UGC
- ✓ **Payment Bond**
 - Article 5 – UGC

IX. QUESTIONS: Nicole Chupka, Contract Manager & Lydia Reynolds, Contract Manager
Submit Technical Questions in eBuilder Q&A Portal
Plan Holder List Not Available
Issues Accessing Project Contact Lydia Reynolds Immediately by Phone/Email

END