

**TEXAS  
PARKS &  
WILDLIFE**

**Pre-Proposal Conference**  
**May 15, 2024, 10:00 AM**

**Project No. 1211534**  
**Gathering Lodge and Bunkhouses**  
**Gus Engeling WMA, Tennessee Colony, Texas**  
**Request for Competitive Sealed Proposals**

Everyone will be on mute. Use the chat box for questions

04:42

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# Project Team

- ▶ Megan Weinzierl, MWM Design Group
- ▶ Christy Seals, TPWD Infrastructure Design Project Manager
- ▶ Mitchell Gibson, TPWD Infrastructure Construction Project Manager
- ▶ Dennis Gissell, TPWD Wildlife Management Area Facilities Coord.
- ▶ Jeff Gunnels, TPWD Gus Engeling WMA Site Manager
- ▶ Nicole Chupka, TPWD Contract Manager
- ▶ Lydia Reynolds, TPWD Contract Developer

This is not a mandatory meeting, attendance at this meeting will not be published.

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**Project Overview**

Megan Weinzierl  
of  
MWM DesignGroup

Scope of Work  
Review of Plans  
Review of Specifications

**PROJECT MANUAL  
FOR  
TEXAS PARKS AND WILDLIFE  
INFRASTRUCTURE DIVISION  
GUS ENGELING WMA  
GATHERING LODGE & BUNKHOUSES  
TENNESSEE COLONY, TEXAS  
ANDERSON COUNTY  
TPWD#: 1211534**

**OWNER/CONSTRUCTION MANAGER:** TEXAS PARKS & WILDLIFE DEPARTMENT  
INFRASTRUCTURE DIVISION  
4200 Smith School Road  
Austin, Texas 78744-3292

**ARCHITECT:** MWM DesignGroup  
5001 N. IH-35 | Suite 102  
Austin, Texas 78753  
512-453-0767 voice  
Project Manager: Megan Weinzierl AIA, PMP, LEED AP  
Project Architect: Owen Harrod PhD, AIA LEED AP; owen.harrod@mwmkg.com

**MEP ENGINEER:** SW ASSOCIATES CONSULTING ENGINEERS, INC.  
5409 Lyndon B. Johnson Fwy, Suite 300 - LB 129  
Dallas, Texas 75240  
Contact: Mark Stringer; mark.stringer@swaengineers.com

**CIVIL ENGINEER:** CLICK ENGINEERING, INC.  
2218 Bryan Street, Suite 150  
Dallas, Texas 75201  
214.871.2302 voice  
Contact: Matt Cain; mcain@clickeng.com

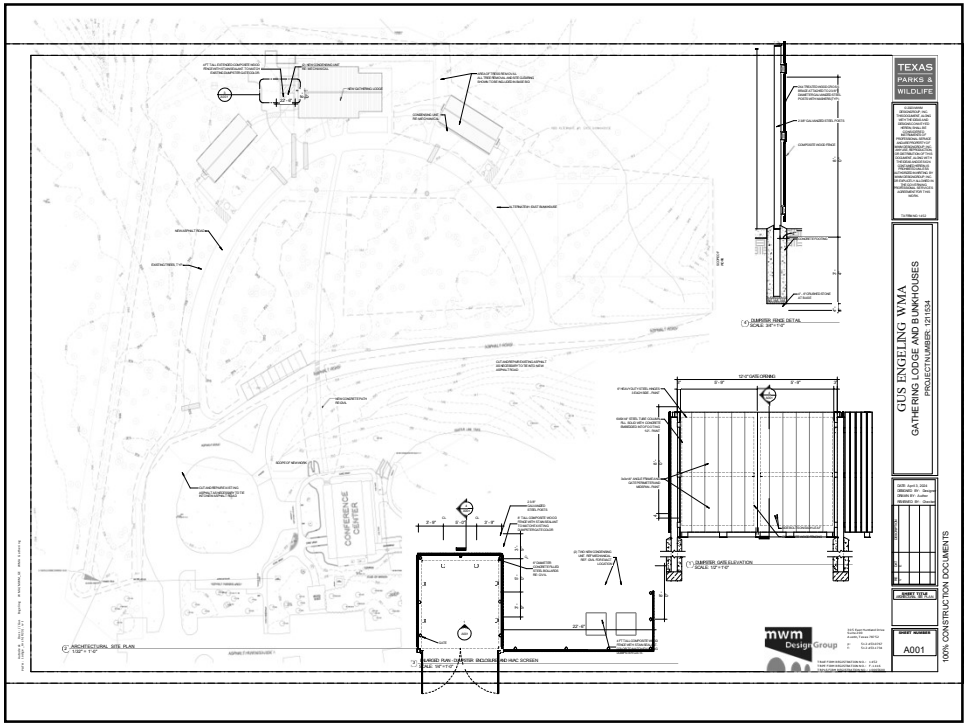
**STRUCTURAL ENGINEER:** CLICK ENGINEERING, INC.  
2218 Bryan Street, Suite 150  
Dallas, Texas 75201  
214.871.2302 voice  
Contact: Jacob Click; jclick@clickeng.com

**DATE:** 3 April 2024

Christy Seals 4/16/2024 4:56:29 PM

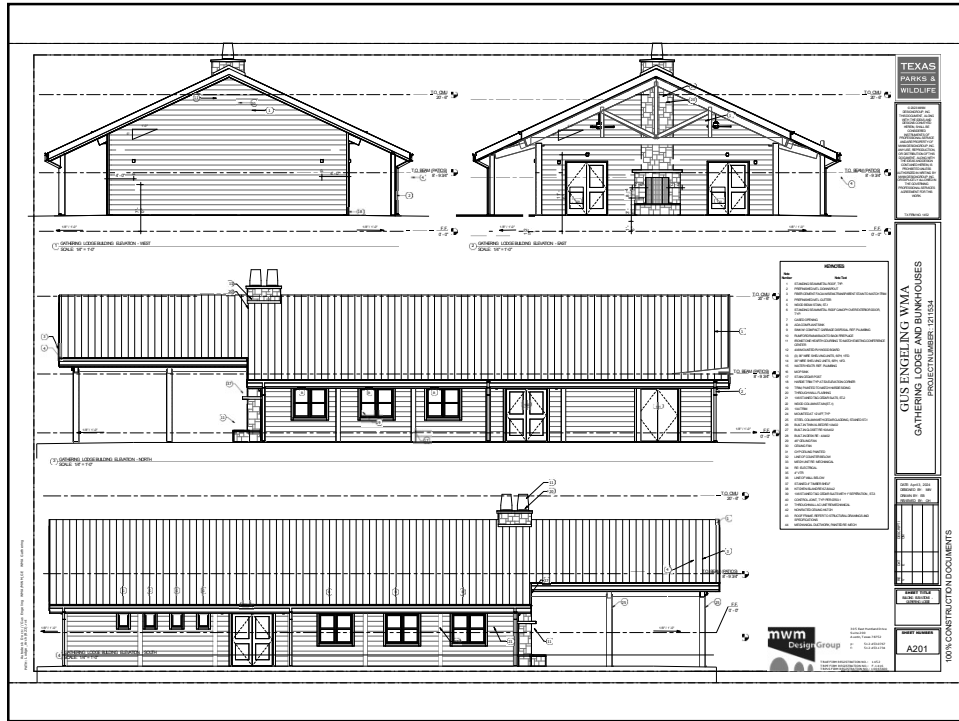
**TEXAS PARKS & WILDLIFE** RELEASED FOR SOLICITATION  
INFRASTRUCTURE DIVISION

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## SOLICITATION MILESTONES

**Site Visits by Appointment**  
Week of May 13-17, 2024

**Deadline to Submit Questions**  
5 PM, Wednesday, May 22, 2024


**Issuance of Q & A Addendum**  
On or Before, Wednesday, May 29, 2024

**Proposals Due**  
2 PM, Tuesday, June 18, 2024

**Virtual Public Opening**  
3 PM, Tuesday, June 18, 2024

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## COMMUNICATION



**Single Point of Contact** during the solicitation and award period:

Lydia Reynolds, Contract Manager  
lydia.reynolds@tpwd.texas.gov

**PROHIBITED COMMUNICATIONS:** Attendees are reminded that questions will not be answered during this meeting. TPWD representatives will not answer questions or discuss contents of the solicitation with any potential bidder or their representative. Failure to observe this restriction may disqualify bidder. Attempts to ask questions by phone or in person will not be allowed or recognized as valid.

**Questions** should be submitted in the eBuilder Q&A Portal by **5:00 PM (CT), May 22<sup>nd</sup>**.

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## SITE VISITS BY APPOINTMENT

**Gus Engeling WMA**  
16149 North US Hwy 287  
Tennessee Colony, Texas


**Hosted by:**  
Jeff Gunnels, Project Leader

**Office Phone: 903-928-2251**



**PROHIBITED COMMUNICATIONS:** Attendees are reminded that questions will not be answered during this meeting. TPWD representatives will not answer questions or discuss contents of the solicitation with any potential bidder or their representative. Failure to observe this restriction may disqualify bidder. Attempts to ask questions by phone or in person will not be allowed or recognized as valid.

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**Project Management Information System to manage construction projects.**  
Cloud-based system, accessible anywhere with web connection.  
Used by TPWD, Outside Architect/Engineer, Testing Firms, and Contractor for tasks including, but not limited to the following:

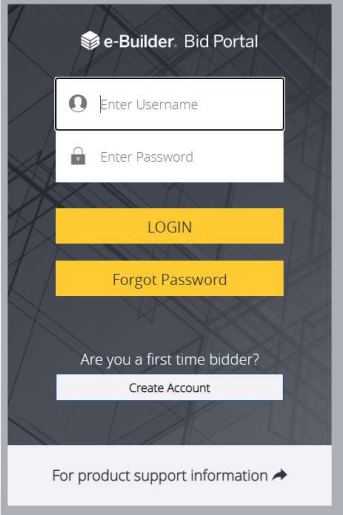
- Contractor Application for Payment request(s)
- Submittals
- Request for Information (RFI)
- Construction Reports (daily/monthly)
- Architect Supplemental Information (ASI)
- Change Order Documentation and Approval
- Progress Meeting Minutes
- Site Observation Reports
- Inspection Reports
- Outsourced (3<sup>rd</sup> party) Testing Reports
- General Correspondence
- Any other Contractor or Owner requested tasks and/or documents

For more information visit the eBuilder® website is: (<https://gov.e-builder.net>)

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# Submission of Proposal

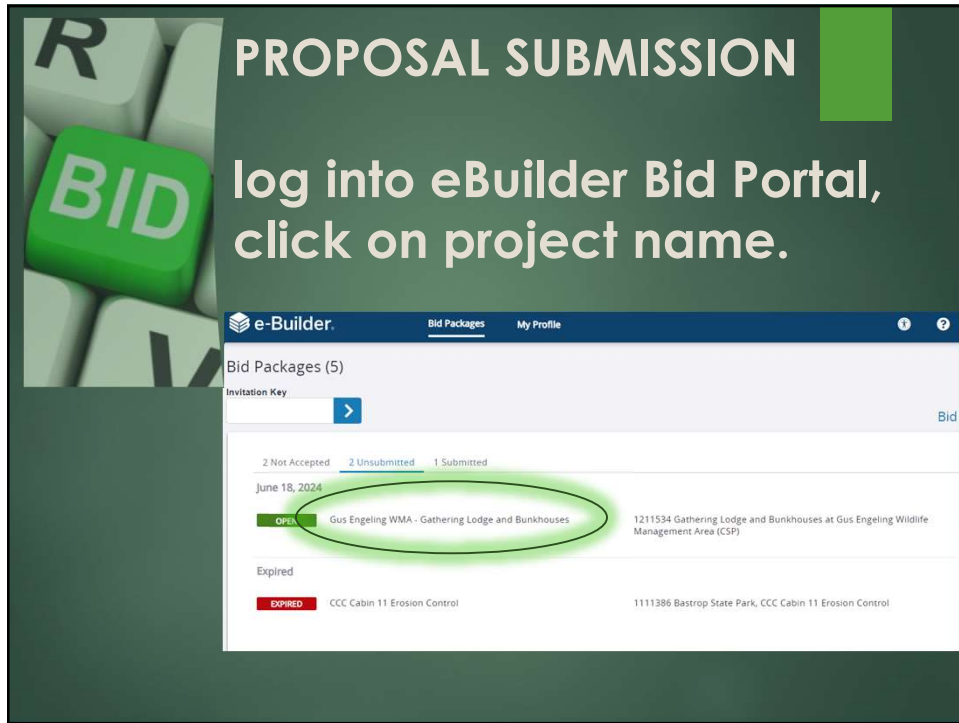
Access the Solicitation & Submit Proposal  
Using the Link: <https://gateway.gov.e-builder.net/app/bidders/landing?accountid=121b7321-f922-472a-a736-897455b50fee&projectid=d5acfef8-a2e4-4b80-bac6-f8f98ef39710&bidpackageid=567c6379-9402-4b97-bade-e8e3ef164eaa>



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# PROPOSAL SUBMISSION

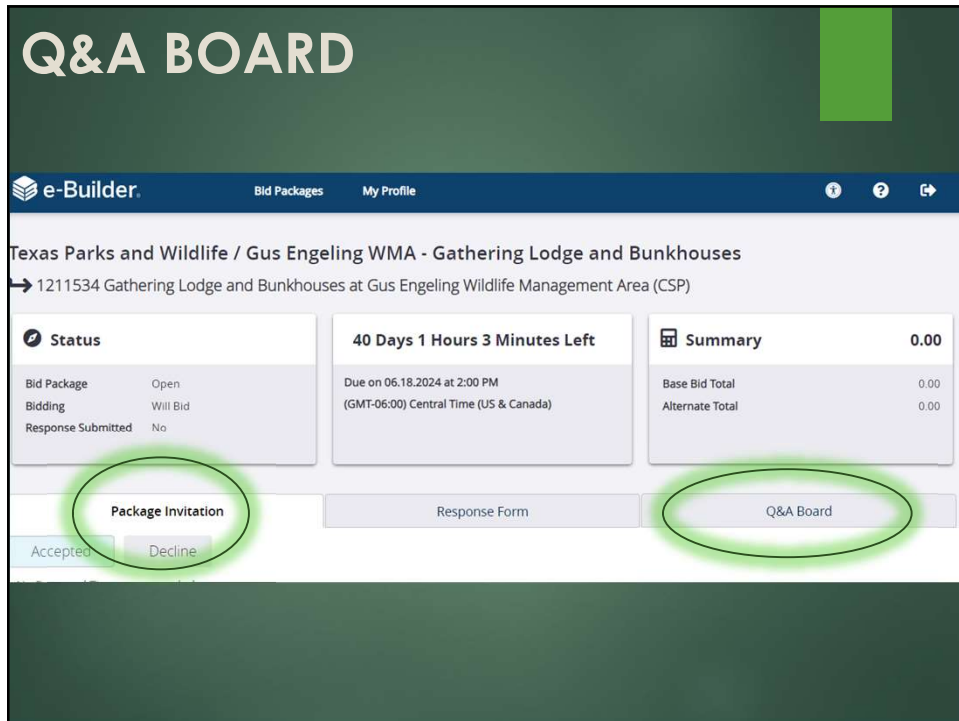
log into eBuilder Bid Portal,  
click on project name.



The screenshot shows the e-Builder Bid Packages page. The page title is 'e-Builder Bid Packages My Profile'. Below the title, there is a section for 'Bid Packages (5)'. The page shows a list of bid packages. One package, 'Gus Engeling WMA - Gathering Lodge and Bunkhouses', is highlighted with a green circle. The page also shows a date of June 18, 2024, and a status of 'OPEN'.

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# Q&A BOARD



The screenshot shows the e-Builder Q&A Board page. The page title is 'e-Builder Bid Packages My Profile'. Below the title, there is a section for 'Texas Parks and Wildlife / Gus Engeling WMA - Gathering Lodge and Bunkhouses'. The page shows a detailed view of a bid package. The 'Status' section shows 'Open', 'Will Bid', and 'Response Submitted: No'. The 'Summary' section shows 'Base Bid Total: 0.00' and 'Alternate Total: 0.00'. The 'Q&A Board' link is highlighted with a green circle.

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# Package Invitation

Bid Packages My Profile

Texas Parks and Wildlife / Gus Engeling WMA - Gathering Lodge and Bunkhouses  
↳ 1211534 Gathering Lodge and Bunkhouses at Gus Engeling Wildlife Management Area (CSP)

<b>Status</b> Bid Package: Open Bidding: Will Bid Response Submitted: No	<b>40 Days 1 Hours 3 Minutes Left</b> Due on 06.18.2024 at 2:00 PM (GMT-06:00) Central Time (US & Canada)	<b>Summary</b> Base Bid Total: 0.00 Alternate Total: 0.00
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Package Invitation Response Form Q&A Board

Accepted Decline

No Date and Time was recorded.

**Bid Info** Invitation Documents (13) Addenda

<b>Dates &amp; Times</b> Bid Start: 04.30.2024 9:00 AM	<b>Details</b> Bid Lydia Reynolds
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# Package Invitation

Texas Parks and Wildlife / Gus Engeling WMA - Gathering Lodge and Bunkhouses  
↳ 1211534 Gathering Lodge and Bunkhouses at Gus Engeling Wildlife Management Area (CSP)

<b>Status</b> Bid Package: Open Bidding: Will Bid Response Submitted: No	<b>40 Days 0 Hours 55 Minutes Left</b> Due on 06.18.2024 at 2:00 PM (GMT-06:00) Central Time (US & Canada)	<b>Summary</b> Base Bid Total: 0.00 Alternate Total: 0.00
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Package Invitation Response Form Q&A Board

Accepted Decline

05.09.2024 1:04 PM (GMT-05:00) Central Time (US & Canada)

**Bid Info** Invitation Documents (13) Addenda

<b>Dates &amp; Times</b> Bid Start: 04.30.2024 9:00 AM The conference will be conducted using Microsoft® Teams. Offerors may use an internet browser	<b>Details</b> Bid Contact: Lydia Reynolds
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**ADDENDA** Clarifications or interpretation of the Solicitation that materially affect or change the requirements. Bidder shall acknowledge receipt of all addenda in eBuilder Bid Portal.

Texas Parks and Wildlife / Gus Engeling WMA - Gathering Lodge and Bunkhouses  
↳ 1211534 Gathering Lodge and Bunkhouses at Gus Engeling Wildlife Management Area (CSP)

<b>Status</b>	<b>40 Days 0 Hours 55 Minutes Left</b>	<b>Summary</b> <b>0.00</b>
Bid Package: Open	Due on 06.18.2024 at 2:00 PM (GMT-06:00) Central Time (US & Canada)	Base Bid Total: 0.00
Bidding: Will Bid		Alternate Total: 0.00
Response Submitted: No		

Package Invitation:

05.09.2024 1:04 PM (GMT-06:00) Central Time (US & Canada)

Bid Info: Invitation Documents (13) **Addenda**

⚠ There are no addenda items for this bid package.

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**INVITATION DOCUMENTS**



<b>Status</b>	<b>40 Days 0 Hours 55 Minutes Left</b>	<b>Summary</b> <b>0.00</b>
Bid Package: Open	Due on 06.18.2024 at 2:00 PM (GMT-06:00) Central Time (US & Canada)	Base Bid Total: 0.00
Bidding: Will Bid		Alternate Total: 0.00
Response Submitted: No		

Package Invitation:

05.09.2024 1:04 PM (GMT-06:00) Central Time (US & Canada)

Bid Info: **Invitation Documents (13)** Addenda

Click this icon  to download files. Clicking the icon next to a folder will download all files and subfolders within it.

File / Folder Name	Uploaded on	File Size
 2 Bid Documents (13)	10.12.2022 8:19 AM	
 Submittal_HUB Subcontracting Plan - All Forms (Rev. 02-01-17) L.pdf	05.02.2024 8:44:11	1.18 MB

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# RESPONSE FORM

**Texas Parks and Wildlife / Gus Engeling WMA - Gathering Lodge and Bunkhouses**  
 ↳ 1211534 Gathering Lodge and Bunkhouses at Gus Engeling Wildlife Management Area (CSF)

<b>Status</b>	Bid Package: Open Bidding: Will Bid Response Submitted: No	<b>40 Days 0 Hours 55 Minutes left</b> Due on 06.18.2024 at 2:00 PM (GMT-06:00) Central Time (US & Canada)	<b>Summary 3,700,000.00</b> Base Bid Total: 2,750,000.00 Alternate Total: 950,000.00
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Package Invitation | **Response Form** | Q&A Board

[Submit](#) | [Print](#) | [Download](#) | [Upload](#)

Last Saved 05.01.2024 11:15 AM (GMT-06:00) Central Time (US & Canada)

**STEP 1: Bid Form** | STEP 2: Response Documents | STEP 3: Additional Info

#	Description	Spec Reference	Part Number	Quantity	UoM	Unit Cost	Total Cost
Base 1	Base Proposal Item 1: Construct Gathering Lodge and West Bunkhouse			1.0000	LS-	2,700,000.00	2,700,000.00
<b>Base Bid Subtotal</b>							<b>2,700,000.00</b>

#	Description	Spec Reference	Part Number	Quantity	UoM	Unit Cost	Total Cost
Alt.1	Addive Alternate Item: Construct East Bunkhouse			1.0000	LS	950,000.00	950,000.00
<b>Alternate Subtotal</b>							<b>950,000.00</b>

#	Description	Spec Reference	Part Number	Quantity	UoM	Unit Cost	Total Cost
Allowance 1	Owner Contingency Allowance for Furniture: 50,000			1.0000	LS-	50,000.00	50,000.00
<b>Owner Allowance Subtotal</b>							<b>50,000.00</b>

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# RESPONSE DOCUMENTS

STEP 1: Bid Form | **STEP 2: Response Documents** | STEP 3: Additional Info

Please provide response documents

**Bid Security \***  
 Time Only.docx (version 1) Browse

**HUB Subcontracting Plan (HSP) \***  
 Drag a file to attach Browse

**Federal Form: Assurances - Construction Programs \***  
 Drag a file to attach Browse

**Federal Form: Disclosure of Lobbying Activities \***  
 Drag a file to attach Browse

**Federal Form: USDOI Certifications \***  
 Drag a file to attach Browse

**Price Proposal \***  
 Drag a file to attach Browse

**Qualifications & Past Performance \***  
 Drag a file to attach Browse

**Construction Schedule \***  
 Drag a file to attach Browse

**BABA Certification of Compliance \***  
 Drag a file to attach Browse

Upload Additional Files

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## HUB Subcontracting Plan (HSP)

Uniform General Conditions, Article 4

All Offerors must prepare and submit an HSP. Even if your organization is a HUB, you must prepare an HSP. Upload the completed HUB Subcontracting Plan to the eBuilder Bid Portal.

Failure to complete and submit an HSP that complies with "Good Faith Efforts" will be cause for rejection of the proposal.

HIGHLY ENCOURAGE HSP REVIEW BY HUB PRIOR TO SUBMITTAL DUE DATE. Call & e-mail draft HSP to HUB Team.

PAY SPECIAL ATTENTION TO THE REQUIRED HUB SUBCONTRACTOR NOTIFICATION SOLICITATION PERIOD TO AVOID NON-COMPLIANCE!

## HUB Subcontracting Plan (HSP)

In accordance with Texas Gov't Code §2161.252, the contracting agency has determined that subcontracting opportunities are probable under this contract. Therefore, all respondents, including State of Texas certified Historically Underutilized Businesses (HUBs) must complete and submit this State of Texas HUB Subcontracting Plan (HSP) with their response to the bid invitation (bid notice).

NOTE: Responses that do not include a completed HSP shall be rejected pursuant to Texas Gov't Code §2161.252(b). The HUB Program promotes equal business opportunities for economically disadvantaged persons to contract with the State of Texas in accordance with the goals specified in the 2009 State of Texas Diversity Study. The statewide HUB goals defined in 34 Texas Administrative Code (TAC) §20.284 are:

- 11.2 percent for heavy construction other than building contracts,
- 21.1 percent for all building construction, including general contractors and operative builders' contracts,
- 32.9 percent for all special trade construction contracts,
- 23.7 percent for professional services contracts,
- 26.0 percent for all other services contracts, and
- 21.1 percent for commodities contracts.

-- Agency Special Instructions/Additional Requirements --

In accordance with 34 TAC §20.285(d)(1)(D)(ii), a respondent (prime contractor) may demonstrate good faith effort to utilize Texas certified HUBs for its subcontracting opportunities if the total value of the respondent's subcontracts with Texas certified HUBs meets or exceeds the statewide HUB goal of the agency specific HUB goal, whichever is higher. When a respondent uses this method to demonstrate good faith effort, the respondent must identify the HUBs with which it will subcontract. If using existing contracts with Texas certified HUBs to satisfy this requirement, only the aggregate percentage of the contracts expected to be subcontracted to HUBs with which the respondent does not have a continuous contract in place for more than five (5) years shall qualify for meeting the HUB goal. This limitation is designed to encourage vendor rotation as recommended by the 2009 Texas Diversity Study.

If you are completing Method B (Attachment B) of the HSP, please provide all supporting documentation pertaining to the notifications of a minimum of three (3) Texas-certified HUBs and two (2) minority, women, or service-disabled veteran trade organizations or development centers for each subcontracting opportunity listed in Section 2, Item b. Such supporting documentation would include all e-mails, faxes, delivery receipts, confirmation receipts/pages, attachments, etc.

For questions regarding the HSP, please contact TPWD HUB Administration at 512-389-4784 or hub@tpwd.texas.gov.

Rev. 2/17

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SECTION 3 RESPONDENT AND REGISTRATION INFORMATION

a. Respondent (Company) Name: \_\_\_\_\_ State of Texas VID #: \_\_\_\_\_  
 Point of Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Fax #: \_\_\_\_\_

b. Is your company a State of Texas certified HUB?  Yes  No

c. Registration #: \_\_\_\_\_ Bid Open Date: \_\_\_\_\_

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## Infrastructure HUB Subcontracting Opportunities

Bid Document: 1211534\_ Exhibit A HUB Subcontracting.pdf

HUB Subcontracting Goal: 21.1%

Potential Subcontracting opportunities associated with the contract:

- HUB lists have been provided for these trades/disciplines,
- these are not required areas of subcontracting,
- this is not a comprehensive list of subcontracting opportunities.

Additional resources are available on the Texas Comptroller's website.

Reach out to TPWD HUB Program for assistance with the HUB Subcontracting Plan!

## Infrastructure HUB Subcontracting Opportunities

Date of HUB List: 4/23/2024 Project/Contract Number: 1211534

Description: Gus Engaging WMA Gathering Lodge and Bunkhouses

In accordance with Texas Administrative Code, Title 31, Part 1, Chapter 20, Subchapter D, Division 1, state agencies shall make a good faith effort to utilize Historically Underutilized Businesses (HUBs) in contracts for Construction, Services (including Professional and Consulting Services), and Commodity procurements. The State of Texas Policy is to contract directly with HUBs or indirectly through subcontracting opportunities. Each Contractor/vendor shall also make a good faith effort to utilize HUBs in subcontracting opportunities.

TPWD estimates the value of this contract to be \$ 3,700,000.00 and further sets the HUB subcontracting goal at 21.1 % of the contract's value.

(Subcontractor - A person who contracts with a vendor to work, to supply commodities, or contribute toward completing work for a governmental entity as defined in Texas Government Code 2251.001.)

NOTE: The following list identifies potential subcontracting opportunities. You are not required to subcontract every potential subcontracting opportunity.

Class & Item Code: Trades/Disciplines/Major Supplies:	Class & Item Code: Trades/Disciplines/Major Supplies:
909-22 Building Construction	909-37 Doors and Windows
24-30	
909-45 Finishers, Flooring, Wall and Ceiling	909-79 Specialties: Fireplace, Storage, etc.
914-27 Carpentry	914-30 Concrete
914-38 Electrical	914-50 Heating, Ventilating and Air Conditioning
914-53 Insulation	914-55 Masonry
914-61 Painting and Wallpapering	914-68 Plumbing
914-73 Roofing and Siding	910-66 Septic Tank Services & Leach Field Construction

HUB LIST:  
TPWD does not endorse, recommend or attest to the capabilities of any company or individual listed. The list is strictly provided as a convenience to respondents.

Respondents may also access a list of HUB subcontractors by referencing the above Class and Item codes in a Centralized Master Bidders List (CMBL) search at <https://mycpa.cpa.state.tx.us/passcomblsearch/index.jsp>.

Comptroller HSP information: <https://www.comptroller.texas.gov/purchasing/vendorhubforms.php>.

A few minority and women trade organizations and development centers are listed below. For a more complete list, please visit <https://www.comptroller.texas.gov/purchasing/vendorhubresources.php>.

National Association of Minority Contractors, Inc. - Greater Houston 1337 W. 43rd St., Ste. B165 Houston, TX 77018 (832) 797-1942 phone <a href="mailto:nacmfrhouston@gmail.com">nacmfrhouston@gmail.com</a> email <a href="http://www.nacmfrhouston.org">www.nacmfrhouston.org</a> website	Texas Association of African American Chambers of Commerce 807 Brazos St., Ste. 710 Austin, TX 78701 (512) 535-5610 phone <a href="mailto:info@taaac.org">info@taaac.org</a> email <a href="http://www.taaac.org">www.taaac.org</a> website	Texas Association of Mexican American Chambers of Commerce 606 Mann St. Buda, TX 78610 (512) 444-5727 phone <a href="mailto:members@tamacc.org">members@tamacc.org</a> email <a href="http://www.tamacc.org">www.tamacc.org</a> website
Asian Contractor Association 7600 Chevy Chase Dr., Ste. 300 Austin, TX 78752 (512) 826-5400 phone (512) 926-5410 fax <a href="mailto:asiancontractor@gmail.com">asiancontractor@gmail.com</a> email <a href="http://www.asia-austin.com">www.asia-austin.com</a> website	Women's Business Council - Southwest 5605 N. MacArthur Blvd., Ste. 220 Irving, TX 75038 (866) 451-5997 office (toll free) (817) 299-0949 fax <a href="mailto:info@wbc-southwest.org">info@wbc-southwest.org</a> email <a href="http://www.wbc-southwest.org">www.wbc-southwest.org</a> website	Women's Business Enterprise Alliance 9800 Northwest Freeway, Ste. 120 Houston, TX 77092 (713) 681-9232 office (713) 681-9242 fax <a href="mailto:info@wbea-texas.org">info@wbea-texas.org</a> email <a href="http://www.wbea-texas.org">www.wbea-texas.org</a> website

For information on the TPWD HUB program, assistance with completing forms, or to obtain HUB lists if web access is not possible, please contact the TPWD HUB staff at (512) 389-4784 or [hub@tpwd.texas.gov](mailto:hub@tpwd.texas.gov).

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<https://tpwd.texas.gov/business/bidops/hub/HSP/>

## HUB Subcontracting Plan (HSP)

In accordance with Texas Government Code §2161.252 and 34 TAC §20.285, each state agency (including institutions of higher education) as defined by Texas Government Code §2151.002 that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract.

If subcontracting opportunities are probable, each state agency's invitation for bids or other purchase solicitation documents for construction, professional services, other services, and commodities with an expected value of \$100,000 or more shall state that probability and require a Historically Underutilized Business (HUB) Subcontracting Plan (HSP).

Specifically, an HSP is written documentation regarding the use of subcontractors, which is required to be submitted with all responses to state agency contracts with an expected value of \$100,000 or more where subcontracting opportunities have been determined by the state agency to be probable. The HSP subsequently becomes a provision of the awarded contract, and shall be monitored for compliance by the state agency during the term of the contract.

- [HSP Pre-Submittal Presentation for Information Regarding Compliance with HSP Requirements](#) (video and audio)
- [HSP Pre-Submittal Presentation for Information Regarding Compliance with HSP Requirements](#) (PowerPoint version - no audio)
- [HSP Pre-Submittal Presentation for Information Regarding Compliance with HSP Requirements](#) (Word version - no audio)

For HSP forms, please visit the [HUB Subcontracting Plan](#) page or the [HUB Forms Library](#) on the Comptroller's website.

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## HUB CONTACT INFORMATION

Questions regarding the HSP preparation should be emailed to the following:

**HUB@TPWD.TEXAS.GOV**

TPWD HUB Staff can be reached at the following phone numbers:

**(512) 389-4784 or  
(903) 920-2185**



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# **HUB Administration HUB Subcontracting Plan (HSP)**

**Pre-Submittal Presentation  
for  
Information Regarding Compliance  
with  
HSP Requirements\***

\*The information contained in this presentation is based on the Comptroller of Public Accounts' Statewide HUB Program HUB Subcontracting Plan.

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## **NOTE:**

**Failure to meet good faith effort requirements of the HSP will result in the disqualification of your response.**

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## Three Things to Remember:

1. The HSP is part of the solicitation and must be submitted with your response.
2. If the HSP is incorrect and/or incomplete, it may cause your response to be disqualified.
3. If the HSP is not submitted with your response or fails to meet good faith effort requirements, your response will be disqualified.

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## NOTE:

The HUB Program and the HSP are designed to give HUB vendors an opportunity to compete for state contract dollars as a prime contractor or subcontractor.

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**NOTE:**

The HSP is a cause and effect document.

“If you are going to perform this action, then you must complete this section.”

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## **HSP Quick Checklist**

- Please use the checklist to help you determine how to complete the HSP.
- The checklist is your road map for completing the HSP.

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## HSP Quick Checklist

- Please use the checklist to help you determine how to complete the HSP.
- The checklist is your road map for completing the HSP.

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## HUB Subcontracting Goal

- The HUB subcontracting goal is a percentage to help you determine if Method A or Method B should be used to demonstrate a good faith effort.
- You are not required to subcontract the amount of this percentage.

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## HUB Subcontracting Goal

- The subcontracting goal is not applicable if you are self-performing the entire contract with your own resources, such as equipment, supplies, materials, and/or employees.

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## HUB Subcontracting Goal

- Please be aware of the subcontracting goal for the solicitation.
- Please keep this goal in mind when reviewing the checklist and completing Section 2 of the HSP.

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## HUB Subcontracting Goal

- If you are a HUB prime contractor and you will be self-performing some of the subcontracting opportunities, the percentage of the contract you will be self-performing does not count towards the subcontracting goal because you are not subcontracting.

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## HSP Information

- Reminder: Failure to meet good faith effort requirements of the HSP will result in the disqualification of your response.
- Even if you are a HUB prime contractor, you must still complete the HSP.

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## HSP Information

- Once a decision has been made to submit a response, whoever will complete the HSP should contact us for assistance.
- We are available throughout the HSP process to provide step-by-step guidance.

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## HSP Information

- A draft of the HSP can be reviewed prior to the response due date.
- We recommend utilizing this opportunity for a preliminary review of the HSP, but please allow time for you to correct any issues that may be found.

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## HSP Information

- Please note that an official review of the HSP occurs after it has been submitted with the response.
- Our goal is to see all responses pass the HSP review. The more competition, the better value to the state.

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## HSP Tips

- The HSP is not evaluated on a points system. Instead, it is reviewed for compliance with good faith effort requirements.
- There are no points awarded for subcontracting to HUBs nor penalties for not subcontracting to HUBs.

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## HSP Tips

- There are no penalties for self-performance.
- Please read the entire HSP and use the HSP Quick Checklist.

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## HSP Tips

- The HUB Subcontracting Opportunities form (PWD-991 or PWD-991a) provided in the solicitation packet identifies potential subcontracting opportunities. You could have other opportunities or may self-perform some of these opportunities.

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## HSP Tips

- If you have a subcontracting opportunity not previously identified in the HUB Subcontracting Opportunities form and need assistance finding HUBs to notify, please contact us. We can create a HUB list for you.

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## HSP Tips: Method A

- If you split a subcontracting opportunity in Section 2 between a HUB and a non-HUB, you may list both subcontractors on the same Method A page.
- If using Method B, the same tip applies.

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## **HSP Tips: Method A**

- You must complete one (1) Method A for each of the subcontracting opportunities you listed in Section 2.
- If using Method B, the same tip applies.

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## **HSP Tips: Method B**

- You must allow HUBs at least seven (7) working days to respond to your notification prior to submitting your response to the solicitation.

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## HSP Tips: Method B

- You must allow minority, women, or disabled veteran trade organizations or development centers at least seven (7) working days to respond to your notification prior to submitting your response to the solicitation.

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## HSP Tips: Method B

- Be sure to read all of the information in Method B, especially Section B-3 Notification of Subcontracting Opportunity.

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## HSP Tips: Method B

- The initial day of notification is considered “day zero” and does not count as one of the seven (7) working days.
- Holidays and weekends also do not count.

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## HSP Tips: Method B

- Note the last possible day notifications can be sent in order to comply with the seven (7) working day requirement.
- Keep in mind the amount of time needed to receive replies to your notifications and to prepare your response to the solicitation.

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## **HSP Tips: Method B**

- Keep all e-mails, delivery receipts, read receipts, faxes, confirmation receipts/pages, attachments, phone logs, etc. as supporting documentation and submit them with your HSP.

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## **HSP Tips: Method B**

- Your notification must provide project or RFP specifications. Options include providing a link to the TPWD or Electronic State Business Daily (ESBD) websites for solicitations, attaching the specifications to your notification, or including the specifications in the body of your notification.

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## HSP Tips: Method B

- Although the form is optional, it is recommended that you utilize the HUB Subcontracting Opportunity Notification Form as your notification or in addition to your notification to ensure all the required information is provided.

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## HSP Tips: Method B

- HUBs are not required to respond to your notifications. You are only required to give them an opportunity to respond.
- You are not required to subcontract to HUBs.

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If you have any questions concerning the HSP, please contact HUB Administration at (512) 389-4784 or email at [hub@tpwd.texas.gov](mailto:hub@tpwd.texas.gov).

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## Bid Security

### Section 2.13

Bids must be accompanied with bid security for not less than five percent (5%) of the total amount of the bid (including total of all separate bids for one or more projects bid and multiple base bids and/or alternate bids and/or optional bids and/or allowances). Therefore, to ensure adequate bid security, bidders should calculate based on the highest possible monetary award.

This may be in the form of a bid bond, certified check or cashier's check drawn to the order of Texas Parks and Wildlife Department.

No other forms of bid security will be accepted. Upload a .pdf of the bid bond document or check to the bid portal.

If using certified or cashier's check, the original must be received by TPWD at its headquarters location by 12:00 pm (noon) of the second business day following the bid submittal deadline.

Bid will be rejected if the appropriate bid security is not furnished in the form specified above and the original is not received by noon of the second business day following the bid submittal deadline.



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## Section 3 Litigation History

Gus Engeling Wildlife Management Area  
Gathering Lodge and Bunkhouses

Project 1211534

### SECTION 3. LITIGATION HISTORY

PASS/FAIL

Offerors involved in litigation, depending upon the circumstances, may be disqualified.

ALL FORM FIELDS REQUIRED, MARK N/A IF NOT APPLICABLE

All information within all sections must be completed,  
if not, the response will be disqualified.

## Section 4 Related Project Experience

### SECTION 4: RELATED PROJECT EXPERIENCE

SCORED, WEIGHT 40%

Offeror must provide history of successful completion of projects with similar size, scope, and complexity.

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## Section 4 Related Project Experience

Complete the project experience forms for THREE projects similar in size and scope to the project of this solicitation. Projects must have been completed within the previous 8 years, from the date of solicitation.

Letters of Reference are required... please review this information carefully to ensure this requirement is met.

#### PROJECT EXPERIENCE FORMS

Provide exactly three (3) completed projects that demonstrate experience meeting the following criteria that were successfully completed within the last eight (8) years. Additional consideration will be given to projects combining multiple criteria. List the projects in order of priority, with the most relevant project first. The documentation shall be presented in sufficient detail to demonstrate that the Offeror is qualified to manage and construct the type of project being solicited.

Provide examples of past projects that indicate your firm's experience with the type of projects similar in size and scope to the project of this solicitation. Project examples should demonstrate your firm's experience with the following:

- Performing construction activities in rural or remote areas.
- Construction of similar building types, including concrete foundation system, wood frame and masonry construction, wood and cementitious siding, steel fabrication, metal roofing, and MEP systems.
- Installation of site utilities, including water, wastewater, electrical and data.

#### LETTERS OF REFERENCES FROM EACH INCLUDED PROJECT EXPERIENCE FORM OWNER

Submit letters of reference from each owner for each project experience form, letters should specifically address the following to substantiate the project experience forms. Letters of reference should be on owner letterhead and include the signer's name, title, and contact information.

- Owner Name
- Project Title & Location
- Initial Contract Amount
- Final Contract Amount
- Start Date
- Completion Date
- Statement on Quality of Work
- Statement on Job Coordination/Supervision
- Statement on Timeliness
- Statement on Change Order Pricing
- Additional Information (if any)

Owner may make such investigations as necessary to determine the ability of the Offeror to perform the work and reserves the right to reject any proposal if the evidence submitted and/or obtained through investigation fails to satisfy Owner that the Offeror is properly qualified to carry out the obligations of the Agreement. Negative responses or no response from project reference owners and A/E firms that are familiar with contractor's performance, depending on problems encountered, may be grounds for disqualification.

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## Section 5 Project Team Qualifications

Complete this section and do not forget to attach resume for each person.

Gus Engeling Wildlife Management Area  
Gathering Lodge and Bunkhouses

Project 1211534

**SECTION 5: PROPOSED PROJECT TEAM QUALIFICATIONS** **SCORED, WEIGHT 10%**

Provide project specific proposed top management and key employees for the project in this solicitation. Attach resume for each person, include current and past positions and description of experience for these employees. Omit personal contact information on resumes.

ALL FORM FIELDS REQUIRED, MARK N/A IF NOT APPLICABLE

Names	Position/Duties	Years with Company	Total Years Experience

Proposed Personnel Responsible for Management and Day-to-Day Operation of the project in this solicitation. Person should be included in above table and resume should be included.

Name & Title	Years with Company
Office Location	

Describe Proposed Team's Qualifications as Pertains to this Project

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## Qualifications and Past Performance

Review all checklists provided to ensure the response is complete.

Gus Engeling Wildlife Management Area  
Gathering Lodge and Bunkhouses

Project 1211534

**REQUIRED SUBMITTALS:** Submittal shall be one .pdf file, named Qualifications and Past Performance and uploaded to the appropriate field within the bid portal. Include the following:

- Qualifications and Past Performance Response, completed Sections 1 – 5 and Signature Page
- Certificate of Authority for Out of State Contractor, Section 1 (if applicable)
- Surety Letter of Intent, Section 2
- Balance Sheets, Section 2
- Letters of Reference, Section 4
- Resumes of Proposed Project Team, Section 5

**OFFEROR'S CERTIFICATION:** I hereby certify that all information provided with the proposal, above and attached is true and correct. Furthermore, I hereby authorize Texas Parks and Wildlife Department to contact the references listed and authorize release of information from such references to Texas Parks and Wildlife Department. I certify that my firm is not debarred or suspended from performing work for the U.S.A. or the State of Texas.

**OFFEROR'S AFFIRMATION: SIGNING THIS PROPOSAL WITH A FALSE STATEMENT OR MATERIAL MISREPRESENTATIONS MADE DURING THE PERFORMANCE OF A CONTRACT IS A MATERIAL BREACH OF CONTRACT AND SHALL VOID THE SUBMITTED PROPSAL OR ANY RESULTING CONTRACTS.**

Name of Contracting Firm	Authorized Signature	Date
Street Address	Printed Name	
City	State	Zip Code
Office Phone Number	Direct Phone Number	
Email Address	Cell Phone Number	
Texas Identification Number (TIN)	Federal Employers Identification Number (FEIN)	

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# Required Submittal: Construction Schedules & Response Form

Gus Engeling Wildlife Management Area  
Gathering Lodge and Bunkhouses Project 1211534

**INSTRUCTIONS FOR CONSTRUCTION SCHEDULE RESPONSE**

ALL FORM FIELDS REQUIRED, MARK N/A IF NOT APPLICABLE.  
FAILURE TO COMPLETE AND SUBMIT WITH PROPOSAL MAY BE CAUSE FOR REJECTION OF PROPOSAL.

The purpose of the proposed schedule submission is to demonstrate the Offeror's ability to meet the established project performance period.

**REQUIRED SUBMITTALS:** Submittals for this attachment shall be combined in to 1 (one) .pdf file named Construction Schedule and uploaded to the appropriate field within the bid portal in original document size (i.e. letter, legal or ledger). Schedules should be in color, clear and legible reflecting sequencing of work and critical path.

Construction Schedule Response  
 Base Proposal Schedule  
 Base Proposal + Alternate Proposal Item No. 1 Schedule

Using computerized critical path method software, prepare two construction project schedules for the project work listed below. The critical path method must be clearly indicated in the export submitted.

**Base Proposal Schedule:** Provide construction project schedule using the critical path method to furnish all labor, equipment, materials, and incidentals necessary for construction of the Base Proposal: Gathering Lodge and West Bunkhouse facility, including sitework and site utilities in accordance with the Request for Competitive Sealed Proposal and Contract Documents.

**Base Proposal + Alternate Proposal Item No. 1 Schedule:** Provide construction project schedule using the critical path method to furnish all labor, equipment, materials, and incidentals necessary for construction of the Base Proposal and Alternate Proposal Item No. 1: Gathering Lodge and West Bunkhouse facility, including sitework and site utilities and East Bunkhouse facility, including utilities from exterior building connection points in accordance with the Request for Competitive Sealed Proposals and Contract Documents.

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# Construction Schedule Response Form

Gus Engeling Wildlife Management Area  
Gathering Lodge and Bunkhouses Project 1211534

**CONSTRUCTION SCHEDULE RESPONSE**  
Scored, Weight 20%

ALL FORM FIELDS REQUIRED  
FAILURE TO COMPLETE AND SUBMIT MAY BE CAUSE FOR REJECTION OF PROPOSAL.

Company Name: \_\_\_\_\_

Is TPWD's performance period of 365 calendar days reasonable for completion of the Base Bid and Alternate No. 1? \_\_\_\_\_

What opportunities do you see to shorten the performance period?  
 \_\_\_\_\_  
 \_\_\_\_\_

How will you protect the schedule throughout the performance period?  
 \_\_\_\_\_  
 \_\_\_\_\_

**REQUIRED SUBMITTALS:** Submittal shall be one .pdf file, named Construction Schedule and uploaded to the appropriate field within the bid portal.

Construction Schedule Response (fully completed and signed)  
 Two Construction Schedules

Construction Schedule Page 2 of 2

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# Required Submittal: Price Proposal

PRICE PROPOSAL	
Scored, Weight 30%	
ALL FORM FIELDS REQUIRED	
FAILURE TO COMPLETE, SIGN AND SUBMIT WITH PROPOSAL SHALL BE CAUSE FOR REJECTION OF PROPOSAL.	
Company Name: _____	
Having carefully examined the Request for Competitive Sealed Proposals and Contract Documents, Project 1211534, Gus Engeling Wildlife Management Area, Tennessee Colony, Anderson County for the Texas Parks and Wildlife Department, as well as the premises and conditions affecting this work, and all other specification and contract documents, the undersigned proposes to furnish all labor, equipment and materials necessary to complete the work for the sum of:	
<b>BASE PROPOSAL</b>	<b>LUMP SUM PRICE</b>
B1 Furnish all labor, equipment, materials, and incidentals necessary for construction of Gathering Lodge and three Bunkhouse facility, including site work and site utilities in accordance with the Request for Competitive Sealed Proposals and Contract Documents.	\$ _____
(Total Lump Sum Base Proposal, written in words)	
<b>ALTERNATE PROPOSAL ITEM NO. 1</b>	<b>LUMP SUM PRICE</b>
A1 Furnish all labor, equipment, materials, and incidentals necessary for construction of Bunkhouse facility, including utilities from exterior building connection points in accordance with the Request for Competitive Sealed Proposals and Contract Documents.	\$ _____
(Total of Alternate Price Item No. 1, written in words)	
<b>OWNER'S CONTINGENCY ALLOWANCE</b>	
Owner has established an Allowance in the amount of \$50,000.00 which represents the furniture, fixtures, and equipment. After contract is awarded, and at the sole option instructed to purchase and install furniture, fixtures, and equipment as selected by Owner. Order for the actual documented invoice cost of the furniture plus overhead is documents.	
<b>SUMMATION OF ALL PRICED ITEMS</b>	
Proposal Item Description	
Base Proposal Item 1	
Alternate Proposal Item 1	
Owner's Contingency Allowance	
Total Price	
(TOTAL Price written in words)	
EACH price ITEM includes any and all appurtenant work and items necessary for fully fund AND IN PLACE, IN ACCORDANCE WITH THE REQUEST FOR COMPETITIVE SEALED PROPOSALS.	
<b>DISCREPANCIES:</b> IN THE EVENT OF A DISCREPANCY BETWEEN THIS DOCUMENT AND THE AMOUNTS ENTERED INTO THE BID PORTAL, AMOUNTS LISTED ON SIGNED PRICE PROPOSAL WILL PREVAIL.	
<b>RESERVATION OF RIGHTS:</b> TPWD RESERVES THE RIGHT TO REQUEST A BID CALCULATION WORKSHEET DURING EVALUATION OF PROPOSALS.	
<b>BID PORTAL PRICE PROPOSAL ENTRY:</b> THE PROPOSAL AMOUNTS ABOVE SHALL BE KEYED IN THE CORRESPONDING BID PORTAL FIELDS; BID SUBMISSION CANNOT OCCUR WITHOUT ENTRY IN THE REQUIRED FIELDS.	
<b>REQUIRED SUBMITTALS:</b> Submittal shall be one .pdf file, named Price Proposal and uploaded to the appropriate field within the bid portal.	
<input type="checkbox"/> Price Proposal (fully completed and signed) <input type="checkbox"/> Enter Bid Amounts in Bid Portal	
<b>CERTIFICATION:</b> The undersigned certifies that I am duly authorized to submit this proposal and execute a contract on my own behalf or on behalf of the offeror listed below. SIGNING THIS PROPOSAL WITH A FALSE STATEMENT OR MATERIAL MISREPRESENTATIONS MADE DURING THE PERFORMANCE OF A CONTRACT IS A MATERIAL BREACH OF CONTRACT AND SHALL VOID THE SUBMITTED PROPOSAL OR ANY RESULTING CONTRACTS.	
Company Name	Authorized Signature
_____	_____
Signers Printed Name	Title
_____	_____
_____	Date

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# Required Submittals for Federally Funded Projects:

**TPWD BABA Certification Form** Compliance with the BABA Act is a requirement for this project. Construction materials, manufactured products, etc. are required to be produced in the United States. Review the information provided on the White House website for more information.

TEXAS PARKS & WILDLIFE		Build America, Buy America Certification Form	
Project Number:	1211534	_____	
Project Name:	Gathering Lodge and Bunkhouses	_____	
Project Location:	Gus Engeling WMA, 16149 North US Hwy 287, Tennessee Colony, Anderson County, Texas 75561	_____	
<p>The Texas Parks and Wildlife Department requires Contractors to use iron, steel, manufactured products, and construction materials that are produced in the United States in a manner that complies with the Build America, Buy America (BABA) requirement for federally funded projects that involve construction, alteration, maintenance, or repairs (Per the Infrastructure Investment and Jobs Act passed November 15, 2021). For more information about BABA requirements and authorization, visit the White House website: <a href="https://www.whitehouse.gov/build-america-buy-america/">Build America, Buy America Act - Federal Financial Assistance - OMB</a>, The White House</p> <p>As a bidder for the project listed above, I certify that I have read, understood, and will comply with the Build America, Buy America provisions as required by federal law. Furthermore, I understand that BABA provisions apply to any and all portions of this project, including subcontracted portions, and I certify to the best of my knowledge and belief that I will identify domestic sources of BABA-covered products, provide verification documentation for BABA compliance, and when needed provide waiver documentation per current federal guidelines.</p> <p>I understand that a false statement on this certification may be grounds for rejection or termination of any award and/or contract.</p>			
Signature	_____	Date	_____
Printed Name and Title	_____		
Name of Company	_____		
Company Address	_____		
Email Address	_____	Phone Number	_____

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# Required Submittals for Federally Funded Projects:

**U.S. Department of the Interior**  
**Certifications Regarding**  
**Debarment, Suspension and**  
**Other Responsibility Matters,**  
**Drug-Free Workplace**  
**Requirements and Lobbying.**

(three-page document)

U.S. Department of the Interior  
**Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying**

Persons signing this form should refer to the regulations referenced below for complete instructions:

**Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," revised by the department of Agency extending into this covered transaction, without modification, in all lower tier covered transactions and in all subcontracts for lower tier covered transactions. (See book for template to be used for this form certification and sign. (See Appendix A of Subpart 4 of 43 CFR Part 12.)**

**Certification Regarding Drug-Free Workplace Requirements - Applicant is (circle one) Other than individuals and Applicant is (circle one) an individual. (See Appendix C of Subpart 4 of 43 CFR Part 12.)**

**Signature on this form certifies compliance with certification requirements under 43 CFR Parts 12 and 16. The certification(s) will be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.**

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**PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions**

**ONE... OF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.**

- The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
  - Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
  - Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a crime (felony or misdemeanor) in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, bribery, infraction or obstruction of records, making false statements, or receiving stolen property;
  - Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(B) of this certification; and
  - Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause in default.
- When the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

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**PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions**

**ONE... OF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.**

- The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- When the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

This form is made available through the Federal Forms Inc.

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# Required Submittals for Federally Funded Projects:

**Office of Management and Budget**  
**Assurances - Construction Programs**

(two-page document)

OMB Number: 4240-009  
 Expiration Date: 02/28/2025

**ASSURANCES - CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 18 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will not dispose of, modify the use of, or change the terms of the real property site or other interests in the site and facilities without permission and restrictions from the awarding agency. Will record the Federal awarding agency covenants and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the spending, review and approval of construction plans and specifications.
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required to the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. (5472-7473) relating to prescribed standards of merit system for programs funded under one of the 18 titles or regulations specified in Appendix A of OMB's Standards for a Merit System of Personnel Administration (5 C.F.R. 300, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §2401 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683), and 1689-1686, which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794a), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-253), as amended relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) §§223 and 527 of the Public Health Service Act of 1942 (42 U.S.C. §2202(d) and 2302(e) 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to non-discrimination in the sale, lease or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.

Previous Edition Usable Authorized for Local Reproduction Standard Form 4240 (Rev. 7-87) Provided by OMB Circular A-102

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# Required Submittals for Federally Funded Projects:

Office of Management and Budget  
Disclosure of Lobbying Activities

(two-page document plus  
instruction pages)

The image shows a sample of the 'DISCLOSURE OF LOBBYING ACTIVITIES' form. The form is titled 'DISCLOSURE OF LOBBYING ACTIVITIES' and includes the OMB Number 4040-0110 and Expiration Date 12/31/2011. It is divided into several sections: 1. Type of Federal Action (with checkboxes for various categories), 2. Status of Federal Action (with checkboxes for various categories), 3. Report Type (with checkboxes for various categories), 4. Name and Address of Reporting Entity (with fields for Name, Title, and Address), 5. Federal Department/Agency and Federal Program Name/Description, 6. Federal Action Number, if known, and 7. Award Amount, if known, 8. Name and Address of Lobbying Registrant (with fields for Name, Title, and Address), 9. Individual Performing Services (with fields for Name, Title, and Address), and 10. Signature (with fields for Name, Title, and Address). The form is filled out with yellowed-out text, indicating that the information is redacted.

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# CONDITIONS OF THE CONTRACT

Uniform General Conditions  
& Supplementary General  
Conditions

aka *The UGC*

(seventy-page document)

Uniform General Conditions  
for  
State of Texas Construction  
Contracts

Including

Supplementary General  
Conditions for  
Projects Administered by the  
Texas Parks and Wildlife  
Department



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**CONDITIONS  
OF THE  
CONTRACT**



**CERTIFIED PAYROLL  
REPORTING**

requirement for this project

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**CONDITIONS  
OF THE  
CONTRACT**

**Prevailing Wage Rates:**

Article 2 – Uniform General Conditions (UGC) Prevailing wage rates were included in the solicitation for this project.

**U. S. Department of Homeland Security's E-Verify**

The E-Verify website is located at:  
<http://www.uscis.gov/e-verify>



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## CONDITIONS OF THE CONTRACT



### Liquidated Damages

The sum of **\$772.20** per calendar day has been set as a reasonable estimate of just compensation to the Owner if Contractor does not complete the work by the completion date. (Section 01000, Special Conditions, Paragraph 1.07 and Article 9, UGC)

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## CONDITIONS OF THE CONTRACT



### Insurance Requirements

- Request for Proposal, Section 2.15
- Uniform General Conditions, Article 5
- 2018 Supplementary General Conditions to the UGC for Construction Contracts
- Division 1 – General Requirements, Special Conditions, 1.08

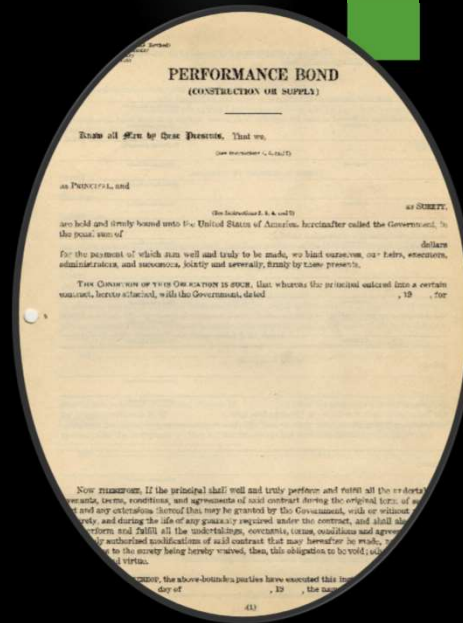
74

# CONDITIONS OF THE CONTRACT

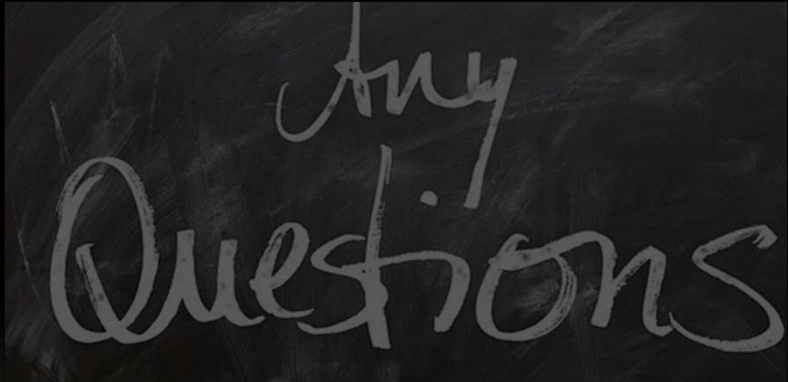
## Performance Bond & Payment Bond

Bonds are due within 10 days of receipt of fully executed contract. TPWD bond forms are included in solicitation.

Article 5 - UGC



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**Submit ALL questions in eBuilder before 5:00 PM, May 22, 2024**

All questions will be answered in the Q&A section.  
Point of Contact: Lydia Reynolds, [lydia.reynolds@tpwd.texas.gov](mailto:lydia.reynolds@tpwd.texas.gov)  
Phone: 512-389-4507, call only if you do not receive an emailed acknowledgement.

**FINAL REMINDER:** fill in every blank, sign all required documents, include every submittal with required attachment, double check everything prior to sending! Avoid disqualification due to missing information or missing pages in the response.

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