April 5, 2019

ADDENDUM NO. ONE

REQUEST FOR QUALIFICATIONS FOR BLANKET CONTRACTS FOR PROFESSIONAL ENGINEERING SERVICES SURVEY AND MAPPING SERVICES

Reference No. 2019RFQ_SURVEYANDMAPPING

NOTICE TO ALL RESPONDENTS:

This addendum shall be considered part of the Solicitation and Contract Documents and is issued to change, amplify, or delete from or otherwise explain the documents where provisions of this addendum differ from those of the original contract documents. This addendum shall have precedence over the original contract documents and shall govern.

Respondents are hereby notified that they shall incorporate this addendum in their response, and it shall be construed that the Respondent’s response shall reflect with full knowledge, all items, changes and modifications to the contract documents herein specified.

Respondents are advised to check for updates, addenda issuance, and receipt of response deadline date changes at the TPWD Infrastructure Division Website:

https://tpwd.texas.gov/business/bidops/current_bid_opportunities/construction/

Deletions are indicated using bolded strike-through, and other changes are indicated using bold text.

Section 1.1 has CHANGED to the following:

GENERAL INFORMATION: Texas Parks & Wildlife Department (“Owner”) through its Infrastructure Division is soliciting statements of Qualifications for selection of Professional Survey and Mapping firm(s) (“Survey Professional”) to provide Survey and Mapping Services for TPWD Facilities (“Facilities”), in accordance with the terms, conditions, and requirements set forth in this Request for Qualifications (“RFQ”). The Facilities are located in two (2) geographic Infrastructure Regions referred to herein as (“Regions”), reference Exhibit 5.4. The goal is to award indefinite quantity/indefinite delivery contracts referred to herein as “Blanket Contracts” to firms having offices within capability and capacity to service each Region.

Section 3.2 has CHANGED to the following:

To manage and conserve the natural and cultural resources of Texas and to provide hunting, fishing and outdoor recreation opportunities for the use and enjoyment of present and future generations.

Addendum One (1)
Section 3.2 has CHANGED to the following:

**CRITERIA ONE: RESPONDENT’S STATEMENT OF QUALIFICATIONS:** Project delivery capacity shall be evaluated relative to the number of Regions Respondent is proposing to undertake. (Maximum of two (2) printed pages per question each sub section).

Section 3.4 has CHANGED to the following:

3.4.2 Submit a statement from the owner describing the firm’s performance on each of the projects identified in response to section 3.5.4 3.4.1 (other than TPWD projects).

3.4.3 Provide references for each of the projects identified in response to section 3.5.4 3.4.1 to identify the following:

**Execution of Response has CHANGED to the following:**

Identify each person who owns at least 25% of the Respondent’s business entity by name and social security number in accordance with 3.8.10.2:

3.7.10.2:

**Questions and answers attached.**

**RESPONDENTS SHALL ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED BEFORE THE SIGNATURE BLOCK OF THE RESPONDENT’S EXECUTION OF RESPONSE FORM**

**WARNING: RESPONDENT’S FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA MAY RESULT IN REJECTION OF RESPONSE.**

Deadline to submit responses remains **Prior to 2:00 PM (CT), April 18, 2019**

**END OF ADDENDUM NUMBER ONE**

[Signature]

Will Andres
Contract Manager
Infrastructure Division

Addendum One (1)
Questions and Answers

Regarding the contracts being awarded to firms that have offices in both regions. We have two office locations however I do not believe either office is in region II. Can we still be awarded a contract without having an office in both regions?

Yes, it is possible to be awarded a contract for a region that you do not have an office in. However, Criteria 2 is scored based on the “ability to provide service from within the region(s)”.

In regards to the 2 page maximum, does this mean all of Criteria One must fit on two pages, or can each section of Criteria One be 2 pages max, for a total of 6 pages in Criteria One?

Criteria one has a maximum of two (2) printed pages per each sub section (updated in addendum). This makes the page limit six (6) pages for Criteria one.

Are we allowed to have subconsultants on the team?

Yes.

If so, do subconsultants need to complete Section 3.1.1 on page 9 for the submittal?

No. 3.1.1 is in regards to the firm. No subconsultant information is required at this time.

Criteria 4: SF330 it states “interested in the prospective firm’s history and success”. So do I need to include the subconsultants in this section?

No subconsultant information is required at this time.

Can you confirm that these are all the required forms?

Execution of Response (entire section), signed addenda, SF 330 Part I and II

Please refer to section 3. Addendum must be acknowledged as well as signed.

Do we need to include Form ClQ / Form 1295 / and/or insurance certificates with our response?

Neither form 1295 or insurance certificate are required with response.
Do we need to list our staff resumes twice in two separate sections of our SOQ? (resumes requested in Criteria 2 & resumes are requested in SF 330)

Yes.

Can you confirm that both the 7 projects for 3.4.1 and 5 projects for 3.5.1 (SF 330) require owner statements?

Section 3.4.2 requires owner statements for the projects identified in 3.5.1.

Can you confirm that ‘statement from the owner’ means a signed letter?

A letter or email from the owner is acceptable.

Are plastic spiral bindings permitted?

Yes

On page 16 of the ‘Execution of Response’, the section requesting SSN lists a reference to ‘3.8.10.2.’

a. I might have missed it – but that header doesn’t seem to appear in this RFQ. Can you clarify what this is referencing?

This was a typo and will be corrected in the addendum. Should read: “3.7.10.2”

Does the TPWD pay for travel time or just mileage?

Refer to Article 6, Payments in the Draft Professional Service Agreement.

Can we decide which projects we want to submit a Task Order Proposal?

No. TPWD will send you a request for a task order proposal (RTOP).

What territory is Bryan/Colleges Station located? The map is not clear

Region II
Who are the incumbents?

Cobb Fendley, Land Tech, and SAM

Can you confirm that the social security numbers for owners are necessary to submit?

a. If so – could respondents wait to include SSNs for our firm’s owners until award?

This notice is given pursuant to the Federal Privacy Act. Disclosure of your Social Security Number (SSN) is required under Section 231.006(c) and Section 231.302(c)(2) of the Texas Family Code. The SSN will be used to identify persons that may owe child support. The SSN will be kept confidential to the fullest extent allowed under Section 231.302(c), Texas Family Code.

Can the statement referred to in section 3.4.2 come from our client to whom we worked directly for opposed to the overall project owner?

Yes. However, this may be reflected in the scoring.

Can you confirm that the TPWD wants us to include a total of 12 projects within the past 5 years? (7 projects on 3.4.1 & 5 projects for SF 330)

While you can provide 12 different projects, the 5 five projects from the SF330 can be included as part of the seven projects for 3.4.1.

Item 3.4.3 – Is it also meant to read “...in response to section 3.4.1”?

This was a typo. It should read 3.4.1 and will be addressed in the addendum.

Item 3.4.2 – Is it meant to read “...in response to section 3.4.1”?

This was a typo. It should read 3.4.1 and will be addressed in the addendum.