ADDENDUM

Addendum Number: 03  Dated: 7/9/20

Solicitation Number: RFP 802-21-45289


RFP Due Date/Deadline: **July 14, 2020 2:00 PM CT** UPDATED TO JULY 21, 2020 2:00 PM CT

Purchaser: Elizabeth Castro

**PURPOSE OF ADDENDUM: EXTEND RFP DUE DATE AND CHANGES TO SAMPLE REQUIREMENTS**

Except as provided herein, all terms and conditions of the document referenced herein, remain unchanged and in full force and effect. The following are specifications to this solicitation. This Addendum may be attached to and form a part of the referenced solicitation document and any resulting awarded contract and may be considered in your response.

1. Change RFP due date/deadline:
   - From: July 14, 2020 2:00 PM CT
   - To: July 21, 2020 2:00 PM CT

   Instead of requiring physical samples (Exhibits G and H) from all bidders, physical samples will only be required as requested by TPWD. As such, please note the following changes to the RFP:

2. Section 2, Subsection 3.3 Additional Response Content:
   a. Delete Item 3.3.4. Exhibit G – Sample work.
   b. Delete Item 3.3.5. Exhibit H – Paper Samples

3. Section 2, Subsection 5 Delivery of Proposals, delete subsection 5.2 Samples.

4. Section 2, Subsection 6.5 Initial Evaluation, change evaluation criteria to the following:

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compensations and Fees</td>
<td>50%</td>
</tr>
<tr>
<td>Qualifications, Experience, Capability, Facilities, Equipment (based on Exhibits D, E and F)</td>
<td>50%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>
5. **Section 2, Subsection 6.6 Step 3 Short List**, change Item 6.6.4:
   **From**: 6.6.4. Respondents may be asked to provide tangible samples.
   
   **To**: 6.6.4. Short list Respondents will be asked to provide paper samples and work samples as per Exhibits G and H.
   
   - **6.6.4.1.** Per Exhibit G, Respondent shall provide two to four samples (minimum two) of heatset web work produced by the equipment to be used to produce the job.
   - **6.6.4.2.** Per Exhibit H, Respondent shall provide samples which identify the paper stock by name, manufacturer, grade, weight, brightness and opacity, as well as a quote from your supplier showing their current paper costs.

   Quality of samples may be a factor in determining best value award.

6. **Section 2, Subsection 6.6 Step 3 Short List**, add Item 6.6.5 as follows:
   
   Upon request from TPWD, Respondent shall provide samples within ten (10) calendar days by mailing the samples via the U.S. Postal Service or Overnight/Express Mail as follows:
   
   TPWD – Communications Division
   Attention: Debbie Munoz
   4200 Smith School Road, Building D
   Austin, Texas 78745
   512-247-1998

7. **Exhibit I Response Submission Checklist, Mandatory Response Contents**, delete lines for Exhibits G and H.

   Respondents are to acknowledge receipt of this addendum. Return a signed copy of this notice with your proposal submission.

   **I acknowledge receipt of this addendum.**

   ___________________________________________  ___________________
   Respondent’s Authorized Signature           Date

   ___________________________________________
   Company Name