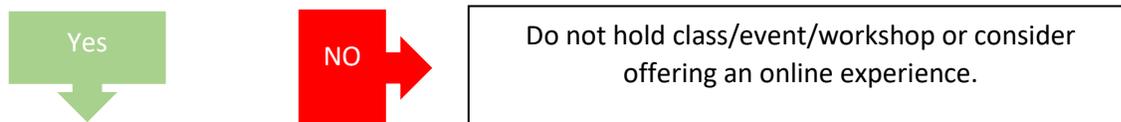


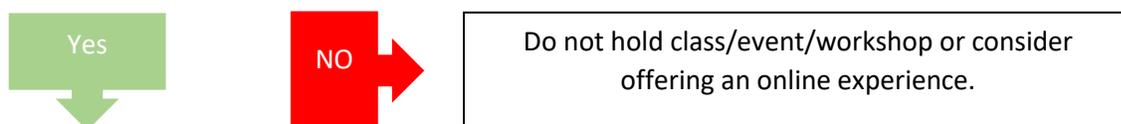
Class, Event or Workshop Decision Tree Tool

The purpose of this tool is to assist instructors to make appropriate decisions and take actions to meet the unique circumstances during the COVID-19 pandemic (based on [current CDC guidelines](#)).

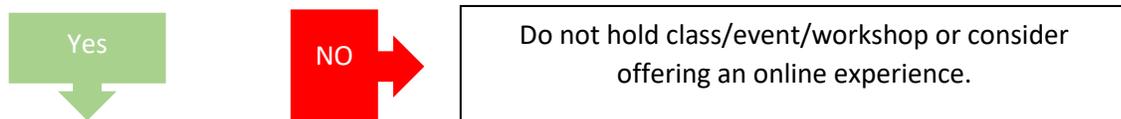
Will hosting the class/event/workshop be consistent with applicable state and local orders?
(Consider limiting the number of participants to reduce risk to all facilitators and participants.)



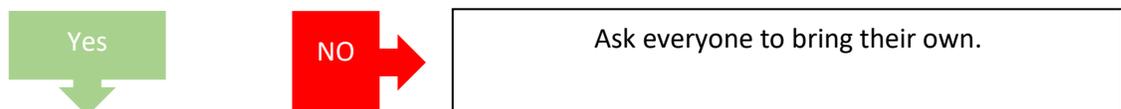
Are you ready to protect facilitators and participants?
(Promote healthy hygiene practices: handwashing, mask wearing and social distancing. Consider posting reminder [signs](#) around the class/event. Ask anyone feeling sick to stay home.)



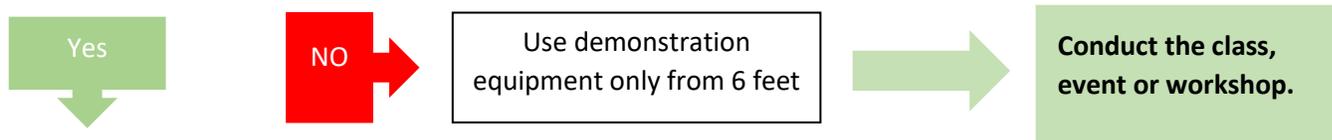
Does the space allow for social distancing?
(Participants should be 6-feet apart. Outside venues can be lower risk than indoor venues.)



Will a handwashing station be available, and will you provide soap or hand sanitizer?



Do you have enough equipment and supplies to assign hands-on equipment such as dummy ammunition or firearms to everyone for the duration of the class?
(Remember to clean all equipment after the class/event/workshop following guidelines.)



Conduct the class, event or workshop.

Additional tips:

- Prepare individual packets of literature to avoid passing around items.
- For activities that normally require touching of materials, consider doing a demonstration or alternative activity.