

Aquatic Invasive Species Research Grants

Fiscal Year 2020–2021 Request for Proposals

Project Statement Guidelines

When preparing the Project Statement please note that projects must be completed by August 31, 2020 (including submission of the final report), but two-year research projects may be awarded contingent upon funding (with a completion date of August 31, 2021). Project statements for proposals to TPWD for consideration under this grant program should follow the bulleted guidelines below. Failure to follow format instructions will result in the application package being returned and could preclude consideration of the proposal for funding.

Include the following items in your Project Statement:

- **Project Title.**
- **Project Personnel.** Include title, name, contact information and a description of qualifications for each Principal Investigator (note that a separate curriculum vitae is also required for each PI as part of the overall proposal package and may be referenced here following a brief description of qualifications).
- **Need.** Identify which research need from the request for proposals is addressed by this project or clearly define the research need that the project addresses. Why is the project being undertaken and which information gaps will be filled by the proposed research findings? Reference pertinent literature. [NOT TO EXCEED 2 PAGES]
- **Objective.** What is to be accomplished during the period of the grant pursuant to the stated need? Identify a recognizable endpoint that is quantifiable or verifiable. Proposals for two-year projects must separately identify objectives and end points for each year of the project. [NOT TO EXCEED ½ PAGE, OR ONE FULL PAGE FOR TWO-YEAR PROPOSALS]
- **Expected Results and Benefits.** What will be the results or benefits of accomplishing the objective using your approach? Provide quantifiable or verifiable resource benefits. [NOT TO EXCEED 1 PAGE]
- **Approach.** How will the objective(s) be attained? Include and describe methods for specific procedures or tasks. For two-year proposals, please clearly identify and describe the approach for each year. [NOT TO EXCEED 2 PAGES]
- **Milestone Schedule.** Timetable for initiation and completion of procedures outlined in the “Approach” section. Timeline should include delivery of an interim report on February 15, 2020, and a final report on August 31, 2020. For two-year proposals, please provide a separate milestone schedule for each year.

- **Location.** Brief description of where the work will be completed (city, county, etc., as applicable).
- **Collaborators.** Identify any collaborators (name and affiliation) with whom you have already been in contact regarding this work. Note that, while TPWD will assist with making connections with river authorities and other entities, the researcher will ultimately be responsible for making/finalizing these connections.
- **Literature Cited.**

Contact information:

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