

Habitat and Angler Access Program

Applicant Checklist

Proposal

- Contact TPWD Inland Fisheries Management District Biologist or other Inland Fisheries Division biologist
- Provide proof of eligibility (e.g. IRS 501(c)(3) Determination Letter, Form 990, etc)
- Proposal submission

Scope of Work Request

- Provide proof of coordination with relevant controlling authorities
- Provide proof of permits received or initiation of permitting process (recommended)
- Respond to HAAP Review Committee and/or environmental reviewer questions (if applicable)
- Scope of Work submission

Awards

- Negotiate edits with program staff and return edited scope of work (if applicable)
- Provide completed [AP152](#) to Comptroller's office
- Complete [DUNS](#) forms (if applicable)

Contracting

- Review draft contract
- Provide proof of all necessary permits and clearances
- Sign and return final contract