



Exotic Species Research Permit Renewal Application

(for exotic fish, shellfish, and aquatic plants)

Application
Fee
\$27

For assistance with this form, please call 512-389-4742 or email ifpermits@tpwd.texas.gov
This application will not be considered unless fully completed and all fees are received.

Application for Renewal of Permit No. RES _____ - _____

Permit renewal must be received (not postmarked) no later than December 31st.

1. **PRIMARY APPLICANT INFORMATION:** Effective September 1, 2015, Texas Parks & Wildlife is required to collect Social Security numbers for the purpose of child support enforcement under the Texas Family Code, Section 231.302 and Federal Statute 42 U.S.C. §666. Missing or incomplete information may delay application processing time.

Last Name: _____ First Name: _____

Social Security No.: _____ - _____ - _____ Date of Birth: ____/____/____

Driver's License No.: _____ Driver's License State: _____

Title (Required): _____

Company/Organization Name (Required): _____

Mailing Address: _____

Street City State Zip Code

Email (Required): _____

Would you like to opt for email-only communication—no postal mail? [] Yes [] No

Primary Phone: (____) _____ Secondary Phone: (____) _____

Has the primary applicant changed since last year? [] Yes [] No

If yes, please attach a copy of the primary applicant's *curriculum vitae* or a brief description of qualifications to conduct research using harmful or potentially harmful exotic fish, shellfish, or aquatic plants.

2. **CO-APPLICANTS:** Are there other researchers or individuals who supervise permitted activities or engage in permitted activities without primary applicant supervision? [] Yes [] No

(If yes, they should be listed as co-applicants; use additional persons addendum to add co-applicants)

3. **FACILITY INFORMATION:** (Permits are not transferrable between facility locations—if you have a new facility you will need to apply for a new permit.)

a. Has the facility location changed? [] Yes [] No (If yes, submit application for new permit)

b. Has the facility undergone material or substantial changes (e.g., adding new tanks, ponds, aquaria, etc.) during the current permitting period? [] Yes [] No

If Yes, contact the permit coordinator at 512-389-4742 before submitting application.



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4. **SPECIES TRANSFERS:** If any individuals were transferred, you are required to submit copies of your Exotic Species Transport Invoices for each shipment of exotic species. Attach copies of your invoices to the Research Summary Report.

5. **RESEARCH SUMMARY REPORT:** By January 10th, you must submit a detailed research summary report and include the following sections for **EACH** permitted species: **Reports that do not follow this format or that are incomplete will be returned to the permit holder for revision prior to permit renewal.**
 - Research Objectives: Note any changes from initial or most recent proposal.
 - Specimen Information, Collection, and Disposition: Specify / estimate quantity collected or possessed in permit year, identify collection locations, and describe disposition of specimens (still in possession, disposal method, etc.). Provide a list of species (common and scientific name) that you intend to collect in the next year, location(s) of collection/release and final disposition of species—note any changes from the currently permitted species. **Failure to account for all species currently permitted will result in report being returned to permit holder for revision prior to permit renewal.**
 - Project Timeline: Provide an updated timeline, noting and explaining any changes from initial or most recent proposal.
 - Project Progress/Status: Provide a summary of activities undertaken in the permit period and progress toward research objectives.
 - Noteworthy Accomplishments, Milestones, and Publications or Scientific Presentations

NOTE: ALL REPORTING DOCUMENTS MUST BE RECEIVED BY THE DEPARTMENT BY JANUARY 10TH. FAILURE TO PROVIDE THE RESEARCH SUMMARY REPORT AND ANY ASSOCIATED TRANSPORT INVOICES BY THE DEADLINE MAY DELAY PERMIT ISSUANCE

FOR DEPARTMENT USE ONLY

Research Summary Report includes required sections?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Report sent for review on:	____/____/____ mm dd yy
Research Objectives Provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Reviewer:	
Specimen, Collection and Disposition Information provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Review completed on:	____/____/____ mm dd yy
Project Timeline and Progress/Status provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Need clarification/revisions <input type="checkbox"/> Not Approved
Noteworthy Accomplishments, Milestones, Publications or Scientific Presentations provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No		



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6. AFFIDAVIT:

I certify that (1) I have received and read the Harmful or Potentially Harmful Exotic Fish, Shellfish and Aquatic Plant rules (see link found on left of page at: https://tpwd.texas.gov/huntwild/wild/species/exotic/prohibited_aquatic.phtml), (2) I will permit the Department to inspect facilities and remove selected specimens from my exotic species stocks during normal business hours, and (3) I will allow authorized Department personnel to randomly take samples of live exotic species from shipments for identification and analysis at any time. I further certify that all information provided in this application is true and accurate to the best of my knowledge.

I understand that under Texas Penal Code §37.10, it is a felony to make a false statement on this form.

SIGNATURE OF APPLICANT

____/____/_____
DATE

Return application with \$27 fee to:

**Permit Coordinator, Inland Fisheries
Texas Parks & Wildlife Department
4200 Smith School Road
Austin, Texas 78744**

TPWD may refuse issuance of a permit if the applicant has received a final conviction for a violation of Texas Parks and Wildlife Code, §§66.007, 66.0072, and 66.015, or Texas Administrative Code Title 31 Subchapter 57A (pertaining to harmful or potentially harmful exotic species), or if the application or facility fail to meet the requirements of this subchapter.

Texas Parks and Wildlife Department maintains the information collected through this form. With few exceptions, you are entitled to be informed about the information we collect. Under Sections 552.021 and 552.023 of the Texas Government Code, you are also entitled to receive and review the information. Under Section 559.004, you are also entitled to have this information corrected.