

Texas Parks & Wildlife Department
Recreation Grants Branch

Recreational Trails

Grant Application Form

Revised November 2012

(PWD 1067-P4000)



Deadline: February 1st

**Texas Parks & Wildlife Department
Texas Recreational Trails Fund – Grant Application**

Due February 1st

PROJECT NAME _____

SPONSOR NAME _____

CITY & COUNTY NAME _____

1. SPONSORING ENTITY

Contact Person: _____
(person TPWD may contact for further information)

Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Federal Tax Identification Code: _____
or 501 (C) (3) or (C) (4) exemption (please include tax number and printout - see page 6)

Area Code & Telephone No: (_____) _____ Fax No. _____

Authorized Signature

Date

To the best of my knowledge and belief, all documentation in this application is true and correct, the application has been duly authorized by the governing body of the applicant, and the applicant agrees to comply with all program rules and procedures if grant assistance is awarded.

2. INTENDED USES (Check One)

Motorized Use Non-motorized Use Both

3. TYPES OF USE (Check All That Apply)

<input type="checkbox"/> Bicycling	<input type="checkbox"/> Mountain Bicycling	<input type="checkbox"/> Hiking/Walking
<input type="checkbox"/> Equestrian	<input type="checkbox"/> Jogging/Running	<input type="checkbox"/> Skating/Skateboarding
<input type="checkbox"/> Motorcycles	<input type="checkbox"/> Four-wheel Drive Vehicles	<input type="checkbox"/> All Terrain Vehicles
<input type="checkbox"/> Wheelchairs	<input type="checkbox"/> Provisions for Disabilities	<input type="checkbox"/> Other _____

4. PROJECT LENGTH

New construction _____ (miles or feet)

Renovation of existing _____ (miles or feet)

5. GRANT FUNDS REQUESTED \$ _____

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6. DESCRIPTION OF PROJECT

Please provide a clear and concise description of the proposed project in the space below. Include a description of the trail length, width, surfacing, and configuration (loop, linear, network); trailhead and trailside amenities. Detail all work to be performed; any right-of-way or easements to be acquired; the relationship between project and any other work planned or existing; partnerships and/or community involvement; and educational/interpretive aspects of the project. (Limit to 1 page).

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7. ITEMIZED BUDGET

Provide in the space below an itemized list of all activities to be undertaken and the cost of each activity. Provide as much detail as possible (consider materials - surfacing, lumber, stones, etc.; labor - volunteer or paid; service contracts; equipment/tool rental and/or value of in-house; land acquisition. Professional Services (e.g. design, engineering, or architectural services) costs are limited to 12% of the total grant construction estimate amount. Environmental Survey costs (e.g. natural and cultural resource site assessments) may be considered above the 12% professional services limit on a case-by-case basis. Sponsor's administrative costs cannot be included. Please call with questions or for clarification.

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8. PROJECT COSTS AND REQUESTED FUNDS

Total Itemized Project Costs (from item 7 on previous page) \$ _____

Federal Funds Requested (80% or less of above line) \$ _____

Local Match Required (at least 20% of top line) \$ _____

9. PROPOSED METHOD OF FINANCING SPONSOR'S SHARE

Please describe in the space below the source of funds, donations, or in-kind contributions that will make up the sponsor's match (at least 20%). You may include government appropriations; private donations of land, easement, cash, labor, materials, and equipment; or in-house labor, equipment, and materials.

10. MAINTENANCE

In the space below, briefly describe the identified commitment to continued operation and maintenance of the project. Please indicate who will be responsible for which tasks and who will finance them.

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11. PROJECT USE AND BENEFITS

Provide in the space below a brief description of the benefits of the proposed project in terms of the project's quality, geographic scope, recreational needs that are to be met and expected amount of trail use or population to be served.

12. TRAIL CORRIDOR INFORMATION

Describe below the ownership of the trail corridor. If the land is currently in public hands, identify the name of the public land. If the land is not in the sponsor's ownership, include a statement of permission to construct trail project from the landowner. If land, easement, or other property interest will be acquired, describe how this will be accomplished. If acquisition in fee, include a statement of why easement was not possible.

13. PROJECT LOCATION

A. City: _____ County: _____

B. State Legislative District Numbers: (www.senate.state.tx.us Go to Senators/Who Represents Me?). Type in the project site address to locate your Texas Senate District, Texas House Representative District and U.S. Congressional District number. Please print out the page from your computer that indicates the project location numbers and attach to this application. **Do not leave these three district numbers blank. There can only be one district number for each of these categories listed below.** Please fill in completely.

- 1. Texas Senate District No. _____
- 2. Texas House Representative District No. _____
- 3. Congressional District No. _____

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CHECKLIST FOR SUBMISSION

One original and 12 copies of the completed application package (please do not include the application instructions) must be postmarked by February 1st and must be submitted to:

**Texas Parks and Wildlife Department
Recreational Trails Program
4200 Smith School Rd.
Austin, Texas 78744**

All applications should include the following supplemental documents:

1. Site map locating the trail for orientation purposes. The trail drawn on a park map or city map will do.
2. A U.S.G.S. topographic map (7.5 minute series) with the trail location drawn on map. We only need one of these, not 12 copies. An 8.5 x 11 inch copy of the portion of the map on which the project is located will suffice, but write the name of the quadrangle on the copy.
3. Photographs of the site
4. A legislative district printout (from the (www.senate.state.tx.us website) that corresponds to the sponsor location district number requested in 13.B of page 5 of this application.

If relevant to the specific project:

- Statement of (public or private) land owner's willingness to allow the trail project, if not on sponsor's land
- Statement of property owner's willingness to negotiate for a transfer, if property is proposed for acquisition
- Statement that new trail construction on federal land is consistent with federal agency's land management plan for the impacted area

Please limit the answers to application questions within the space provided and be concise. Do not submit application instructions, applications with binders, covers, or folders as they are removed for review.